

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS
JULY 12, 2021

The Board of County Commissioners met in regular session at the Douglas County Courthouse in the Commissioners' Chambers, Waterville, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report **Administrator**

Jim Barker, Administrator:

A. Request for elevator repairs for the 2nd street former law and justice center the anticipated inspection and repair cost is \$4,000. Chairman approval for the repairs granted by the Board.

B. The low bid is \$43,320 with Jester Roofing for the annex building at the Douglas County Courthouse re-roofing. The funds will come from the Building Maintenance fund, chairman approval for the repairs.

C. Commissioner Steinburg provided an update following the Chelan Douglas Transportation Council Meeting. Further discussion held on incremental taxing districts, and the Ports retention of road tax accumulation and potential interlocal agreement with the County and Port for the county to manage the road tax funds.

D. Further discussion held on Mr. Garcia 2488 Harvester Loop, East Wenatchee and his access off Badger Mountain Road for parking of a travel trailer. **Minute Note:* Commissioner Sutton noted he will be recusing himself from any decision making in relation to the Garcia property as he is known personally to Commissioner Sutton.

E. The concern was raised regarding the progression on the City of East Wenatchee Annexation agreement, there has been limited communication with the departments and the city related to the district boundaries and mapping.

F. Discussion held on unintended use of right of way off palisades road, there is no anticipated use for this right of way, the Board has requested to move forward with a right of way vacation.

G. Update to the Board on the Grant Road mailbox issue, the developer has designed the traffic flow to allow for improved access and PO Boxes will be purchased for the units.

III. 09:06 AM The Board Met with Treasurer Natalie Marx and Auditor Thad Duvall.

A. Request for participation in the communication with other elected officials and the public regarding tax funding and the allocation of taxes, both the Treasurer and Auditor agreed to participation in the education.

B. The finance committee met to discuss the county interest collected for investments funding, one option is to utilize NACO's finance management platform called Cash Vest to manage the investments for the county. The Board is in support of providing the funds necessary to purchase the software or hiring of a financial advisor to assist with the financial investment management.

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IV. 09:30 AM The Board Met with the Chelan Douglas Health District Administrator.

A. Meeting rescheduled for tomorrow at 10:00 AM.

V. 09:50 AM The Board Met with County Auditor Thad Duvall.

A. The postage machine in the Courthouse, the recommendation is to lease the machine, the Board is in agreement to lease the machine the funds will come from the non-departmental funds.

Motion:

Commissioner Steinburg moved to move forward with the lease agreement with Probase ProDS mailing machine. Commissioner Sutton seconded the motion and Commissioner Straub concurred.

B. Discussion held on the redistricting, the county is waiting on the information from the census data in order to assign the populations to each precincts. The data release is anticipate in September. The strategy will be to change precinct areas and move boundaries.

V. 10:33 AM The Board Met with Youth Dynamics.

A. Presentation provided on the youth dynamics programs and services provided in Chelan, Douglas, and Okanogan Counties. The total request is \$605,825; \$199,411.30 from Douglas County.

B. American Rescue Plan Act funding request, the Board has requested outreach to the cities and towns for funding support as well. The Board is in support of the program and support it provides for the youth in relation to mental health.

VI. 11:15 AM The Board Met with Human Resource Officer Dayna Prewitt.

A. Personnel committee recommendations.

Motion:

Commissioner Sutton moved to approve the recommendations presented by the personnel committee, Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

VII. 11:30 AM The Board Held an Administrative Session.

1) Declaration of Emergency: Batterman Road Fire Resolution CE 21-22 & TLS 21-51

Motion:

Commissioner Steinburg moved to approve resolution CE 21-22 & TLS 21-51 the declaration of emergency for the Batterman Road Fire, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Review of Statements of Qualifications CE 21-18A & TLS 21-46A

With no further business, the Board of County Commissioners adjourned at 12:15 PM to meet again on Tuesday, July 13, 2021 at the Douglas County Courthouse, Waterville, Washington.

JULY 13, 2021

The Board of County Commissioners met in regular session at the Douglas County Courthouse in the Commissioners' Chambers, Waterville, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Discussion was held on the Airport Road in Mansfield, the Board reviewed an option of the County entering in to an agreement with the Town to provide an initial repair per the funding allocation by the Regional Council, then provide 10 years of plowing services to the road if the Town would not like to assume the Roadway. It is the Board's understanding per RCW the County is unable to maintain and assume roads located within city/town limits.

B. Discussion held with County Assessor Jim Rudd regarding the tax distribution and allocation to the state, special purpose districts, schools, and county. The Board requested support in educational presentation for elected officials and the general public as to funding allocations at the upcoming regional council of governments meeting.

C. Update to the Board on property stolen from offsite chip seal worksite location at Banks Lake. The following items were taken propane, generator and pump, staff is finalizing their report with the Sheriff's office.

D. The price for materials has increased for the Law and Justice roof repair the increase is \$4,300 from the initial estimate from Vale via Halme, MJ Neal the project manager is requesting a justification as to the increase.

E. Update to the Board on potential purchase of inflatable shower for a decontamination station, the concern was raised as to the potential degradation of the rubber material, the County Administrator will be reviewing the longevity and will follow up with the Board.

1) Department Of Corrections Contract

K12612

Motion:

Commissioner Steinburg moved to approve the contract with the Washington State Department of Corrections for the Restitution, Work Release, and Community Supervision or Custody agreement from July 1, 2021 to June 30, 2023, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) NCW Fair Copier Service Agreement

Pacific Office Automation

Motion:

Commissioner Sutton moved to approve the service agreement with Pacific Office Automation for the NCW Fair copier in the amount of \$1,083.00; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

3) Memorandum of Approval:

Credit Limit Increase

Motion:

Commissioner Steinburg moved to approve the credit limit increase for Ed Daling, NCW Fair Maintenance Manager from \$2,000 to \$7,000 until October 2021; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

4) Memorandum of Approval:

Issuance of a Credit Card

Motion:

Commissioner Steinburg moved to approve the credit card issuance to Ramon Ramirez, NCW Fair Maintenance Coordinator with the limit of \$2,000; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

2. Personnel

Administrator

Jim Barker, Administrator:

A. Approved payroll change notices: Tiffany Prazer, Jenny Moser, Andreas Landon, Kendra Rosiles, Kalah (Toomey) McCurdy.

B. Approved request for hire: Assessor, Extra help Administrative Assistant.

III. 09:00 AM Public Hearing

TLS 21-47A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Meeting held via Zoom teleconference:

Jenny Fasching, Executive Assistant, met via teleconference

Wanda, met via teleconference

Keller, met via teleconference

Wenatchee World, News Media, met via teleconference

Jordyn Giulio, Risk Manager, met via teleconference

Chelan- Douglas Land Trust, met via teleconference

Scott Farris, EDP Renewable Energy, met via teleconference

Marl Kane, met via teleconference

In person attendees: Melinda Gutwhiler, Lorianna Breiler, Carol Cowling, Greg H.

Johnson, Terry Floyd, Kevin Simmon, Amanda Percy, Jeff Mitchell, Stacy Mitchell,

Allen Jorgensen, Jay Kehne, Don Craig, Jason Madson, Cy Hinderer, Helen Hinderer,

Nathan Fusselman, Scott Kane, Debra Penfold, Jason Hills, Michael Burts, Holly Burts,

Keith Watson, Linda Breiler

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Staff Report Mark Botello, Land Services Director:

Overview of the proposed interim controls. Review of state permitting process, and de-designation process from dry land agriculture to alternative use. Recommendation for approval of rescinding the moratorium and establish the interim controls.

Public Comment:

Comments in favor of the proposal:

Jason Madson provided comments in favor siting the need to prevent the solar panels due to decreasing property values and wildlife impact.

Lorianna Breiler, provided the siting map of the proposed location for solar panels, concern for toxicity leaching in to the soil and domestic well water and destructive habitat impacts.

Cy Hinderer: provided concern for financial impact and domestic well water.

Jason Madson comment in favor again.

Greg Johnson-comment on if there is a need for solar electricity rather than hydroelectric.

Jason Hills-question on hydroelectric use in state priority for green initiative.

Comments opposed:

Scott Kane: provided comment opposed die to the environmental siting piece of the interim controls for habitat conservation. Property values for the Badger Mountain area and the fencing habiting impacts.

Nathan Fusselman: provided comment opposed, but stated something needs to be done to stop the development.

Motion:

Commissioner Steinburg moved to continue the adoption of Ordinance TLS 21-17-47B the interim controls for alternative energy to Tuesday, July 20th at 9:00 AM; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

IV. 10:15 AM Public Hearing

TLS 21-48A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Meeting held via Zoom teleconference:

Jenny Fasching, Executive Assistant-attending via Zoom teleconference

Staff Report Land Services Director Mark Botello:

Overview of the proposed site plan date for review submittal amendments, recommendation for approval.

Public Comment:

No comment was given.

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Motion:

Commissioner Sutton moved to approve Ordinance TLS 21-18-48B the text amendments for site-specific map amendments; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

V. 10:00 AM The Board Met with the Chelan Douglas Health District Administrator Luke Davies.

A. The Health District is finding a need for capital facility and IT improvements for the department. The funding that has been provided to the Health District has been limited to COVID-19 response specific to outreach, vaccination, and medical staff. Request for American Rescue Plan Act funding for capital and IT improvements to include the elevator as there is equipment that is moved throughout the 3 levels of the Health District the estimate is \$124,000, cyber security investment for the department as there was a recent ransomware threat the estimate is \$200,000. Commissioner Steinburg requested broadening the scope of request to include additional staffing needs and or efficiencies for all aspects of service for the Health District as well as inclusion of the cities in the ARPA funding request.

B. Further follow up and requests for proposals will be conducted by the CDHD Administrator and a formal proposal of support will be submitted to the Board.

VI. 10:58 AM The Board Met with Transportation Land Services.

Land Services Director Mark Botello:

A. Update to the Board on the Planning Commission meeting, anticipated increase of 90 acres of industrial lands with the Pangborn industrial service center expansion.

B. Further discussion held on the proposed gigawatt remodel project.

C. Staff report provided, staffing update provided.

County Engineer Aaron Simmons:

A. Staffing update

B. Update to the Board on Chelan Hills Acres road and request for county to taking over the operation and maintenance of the road. The County Engineer provided the necessary improvements to the requestor in order to meet the road standards requirement for the county to assume the roadway. Commissioner Straub reiterated these conditions to the requestor as well.

C. Update to the Board on speed limit studies currently being reviewed.

D. The Board requested an update regarding the guardrail replacement damaged during the Pearl Hill fire in Bridgeport. The Engineering Department is awaiting approval through local programs with WSDOT in order to advertise for bid, WSDOT has experienced a delay in their timely response due to COVID-19.

E. Discussion held on sidewalk buckling in the Fancher heights area, the Board is concern for the requirement of sidewalk development, however there is limited maintenance follow-up when damages occur. Further review by the Engineering Department of sidewalk development requirements and repair schedule.

F. Update on the Chelan Douglas Transportation Council grant applications.

11:51 AM Return to Administrator’s Report:

F. Discussion ensued regarding purchase of replacement truck intended to replace the current surplus Ford 550 intended to pull the SRT trailer. The Board has requested the purchasing funds be used from the Sheriff’s budget. The Board acknowledges if a budget amendment is needed they are willing to honor this.

G. Update provided on the sheriff’s tactical training range. The project is moving along and is close to completion.

VII. 11:59 AM The Board Met with Civil Prosecuting Attorney James Mitchell.

A. Update on the Greater Wenatchee Water Reclamation District and the re-establishment of the access utility road, an alternate route may be available, for access through an adjacent property to the north, rather than through Dr. Collins property. The Board is in agreement to offer \$15,000 for payment of easement access to the adjacent property owner.

VIII. 12:05 Consent Agenda

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

- 1) Verification by Oath Inventory 2019
- 2) Verification by Oath Inventory 2020
- 3) Approved Signature Authorization: E911 Grant Contract RiverCom
- 4) Approved NCW Fair Contracts:
 - a. Foster Creek Conservation District Fair Exhibitor Agreement
 - b. Brittany Jean Entertainment Agreement
 - c. Jumper Flats-Dave Barnes Entertainment Agreement
 - d. LINK Transit Entertainment Agreement
 - e. Small Eats DBA: Smulligan’s BBQ Fair Concessions Agreement
- 5) Amendment to Indigent Defense Contract District Court
- 6) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00348177-00348264	\$395,179.73
2.	ACH	None	\$0.00

7) Payroll Approval.

NET PAYROLL FOR: June 1 thru June 30, 2021

PAY DATE OF:

July 2 2021	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62991-62998	\$ 7,911.63
Direct Deposit	ACH	\$ 702,466.81
		\$ 710,378.44

With no further business, the Board of County Commissioners adjourned at 1:00 PM to meet again on Wednesday, July 14, 2021 at the Douglas County Courthouse, Waterville, Washington.


JULY 14, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 19, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




 Marc S. Straub Chair



 Kyle Steinburg Vice-Chair



 Dan Sutton Member

ATTEST: 
 Tiana Rowland, Clerk of the Board