

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 21, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

- A. Approved Payroll change notices: Nathan Pate, Mike Neer, John Gormley, Rubi Ramirez, Adrian Lopez-Aguilar, Cassidy Bartley, Don McGraw.
- B. Approved request for hire: Road Maintenance Tech Area 1 and Code Enforcement Officer.

2. Staff Report Administrator

Jim Barker, Administrator:

- A. Discussion held on the ARPA funding request for Keyhole Security touchless entry for the Douglas County Courthouse the cost estimate is \$132,000 for the remaining office entry ways.
- B. The Fair will be moving forward on the rodeo relighting project with Schmitt Electric, the cost estimate is \$181,851.94. Part of the project is to replace the damaged poles from the wind storm last year.
- C. Commissioner Straub provided the Board with an update following his meeting with the NCW Fair and the Chelan Douglas Health District, the Health District provided feedback for social distancing and sanitation measures for the Fair in August. The Health District provided the approval for a full Fair this year.
- D. Update to the Board on the Jack's Resort building permit, staff has followed up on the next steps needed for the construction.
- E. The LINK Board will be moving forward with the purchase and sale of the 3rd street park and ride, the Civil Attorney will draft the intergovernmental transfer in the amount of \$106,000.
- F. Review of House Bill 1189 concerning tax increment financing.
- G. Commissioner Straub provided an update regarding his meeting with Judge Huber, for the preliminary hearing attorney for the Superior Court indigent defense contract.
- H. Review of Youth Dynamics ARPA joint funding request with Chelan, Douglas, and Okanogan counties.

JUNE 21, 2021 CONTINUED

1) Contract Approval- Department of Veterans Affairs Claims for Services

VSO

Motion:

Commissioner Steinburg moved to approve the contract with the Washington State Department of Veteran's Affairs Amendment No. 1 to Contract No. 305E-18-117 for processing Veteran's claims for service; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Electronic Signature Agreement

NPDES Municipal Stormwater Permit

Motion:

Commissioner Steinburg moved to approve the authorization of permit application authority to Assistant County Engineer and Stormwater Manager Jennifer Lange, electronic submittal authorization granted in conjunction; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

III. 9:28 AM The Board Met with Transportation Land Services.

Aaron Simmons:

- A. Update to the Board on the traffic study counts underway within the county.
- B. Discussion held on the potential vacation of the remaining portion of Blue Grade Road. The Board is in agreement to move forward with the vacation after consideration and concurrence from the County Engineer.
- C. Staff report provided.

Mark Botello:

- A. Staffing update provided.
- B. Staff Report Provided

With no further business, the Board of County Commissioners adjourned at 10:30 AM to meet again on Tuesday, June 22, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

JUNE 22, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

- A. Approval of the personnel committee recommendation for the Assistant Accounting/Finance Manager.
- B. Approved request for hire: Appraiser, Assessor's Office; NCW Fair Temporary Help.
- C. Approved payroll change notices: Tanner Ackley, Becci Piepel, Kelley Carlson, Ivan Munoz, Shannon Edinger.
- D. Approved out of state travel: Deputy Ramon Bravo.

2. Staff Report Administrator

Jim Barker, Administrator:

- A. Development update off of Badger Mountain Road, review of property owners and proposed access sites.
- B. The Board is in agreement to remove the trees that border the Files resident abutting the 19th street Public Service Building parking lot due to the elm leave beetle infestation, at the property owner's request.
- C. Update following the WSAC community update, the department of commerce will serve as a point of contact the counties regarding use of ARPA funds, confirmation provided on cash accounting allowance of projected expenses given federal funds.
- D. Update to the Board on county road maintenance request for Road 13 NW. Commissioner Straub and County Engineer Simmons will be meeting the constituents to review the roadway.

1) Contract for Services: CDW-G Superior Court

Motion:

Commissioner Sutton moved to approve the contract for services with CDW-G for Superior Court software system updates, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

JUNE 22, 2021 CONTINUED

2) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00347673-00347749	\$416,672.81
2.	ACH	80006533	\$37,723.83

III. 09:00 AM The Board held Board of Equalization Training via Zoom teleconference with Department of Revenue.

With no further business, the Board of County Commissioners adjourned at 4:00 PM to meet again on Wednesday, June 23, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

June 23, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 28, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST: 

Tiana Rowland, Clerk of the Board