

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 5, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met Amongst themselves.

- A. Discussion ensued regarding developing an OpEd piece from the County with insight from the Assessor, Auditor, Regional Port Authority and Board of Commissioners regarding the positive impact of Microsoft complex development and the net benefits to the County Citizens.
- B. Commissioner Straub provided an update regarding Senator Newhouse's request for projects from the County. The timeline is rather quick as it would need to be submitted to the committee by April 16th.

III. 09:00AM The Board Met with Undersheriff Tyler Callie.

- A. Discussion regarding the transportation of arrestees to Okanogan County jail will be held over until further notice.

IV. 09:11 AM The Board Met with County Administrator Jim Barker.

- 1. **Staff Report** **Administrator**

Jim Barker, Administrator:

- A. Request from the Clerk's Office to use the community hall at the fairgrounds to hold a training for WSP records management, the Board would like the Lion's Den to be used as the hall is set up for court and rearranging the furniture and stage is too cumbersome as court will be held the following date.
- B. The Board is in agreement to allow for the Lion's Den and train room for superior court use as loss in revenue for the fair due to the community hall furniture.

- 2. **Personnel** **Administrator**

Jim Barker, Administrator:

- A. Approved request for hire, Mechanic Area 2, Temporary Seasonal Grounds help-NCW Fair.
- B. Approved Payroll Change Notices: Barb Schmidt-Temporary help.

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V. 09:30 AM The Board Met with Northern Fruit Company.

Attendees via Zoom: Doug Pauly, George Sanchez, Hostenson, Aaron Simmons, Mark Botello, Mike Near, Jennifer Lange, Jenny Fasching, Dayna Prewitt.

- A. Mr. Pauly provided the historic development of Northern Fruit Company and plans for development of the new packing facility focused on robotics support reducing labor costs. The planning for the facility and approval has gone very well, this is being done by Pacific engineering and development will be constructed by Bethlehem construction. The one area of concern for the project is the transportation component of the project. The WSDOT requirements commit Northern to the development of a roundabout connecting the NW Cascade street to Highway 2 within the Baker Flats area. WSDOT's request was to close all other access points to the purchased parcels by Northern, and require one access point off Cascade. The concern is access points for Northern's proposed repurposed fruit stands. An alternate proposed was provided to WSDOT in closing the other access points but leaving the former Lisa Bee's fruit stand, WSDOT counter proposed the creation of a left hand turn lane in to Lisa Bee's this would be an estimated \$400,000 for development of the left hand turn, Northern will be evaluating if this investment will return based off the business model. The proposed development of the roundabout for the NW Cascade and Highway 2 development the level of service has dropped for the highway base off the County's traffic study conducted in 2019, Northern is stating they should provide a portion of the cost for the infrastructure development rather than paying for all of the construction. The request is to provide up to 14% of the funds to improve the intersection. Northern is willing to pay the County \$500,000 for infrastructure improvements a light development is an option. Or 25% of the cost of future development for a roundabout section at Cascade and Highway 2.
- B. The Board would like to hold additional discussion with staff on this project.

VI. 10:30 AM The Board Met with Transportation Land Services.

- A. The Board held discussion on potential options for WSDOT mediation for the intersection improvements. Northern needs to provide WSDOT mediation options for improvements rather than the proposed approach of the county developing the improvements. Discussion on imposing a Road Improvement taxing district for the development. Further discussion held on potential boundary areas for and inclusion of Industrial properties or Industrial and Residential, potential project proposal could be presented for CDTC funds. Staff's perspective is WSDOT will likely not allow for the traffic signal development.
- B. Staff will review options and provide a response proposal for the Board to review.
- C. Discussion held on BSNF design change for the addition of a retaining wall. A building permit will need to be obtained for the development, the estimated cost is \$8,000 the development will be responsible for this cost. The Board is in approval for the request.
- D. Review of the NPDES Municipal Stormwater Permit for 2020. Overview of the public outreach plan for the programs in conjunction with the Department of Ecology. Further discussion held on stormwater designation and the state guidelines imposed by Ecology and BMP.
- E. The Board is ready to move forward with the proposed annexation counter proposal to the City of East Wenatchee.

With no further business, the Board of County Commissioners adjourned at 12:45 PM to meet again on Tuesday, April 5, 2021 at the Douglas County Courthouse, Waterville, Washington.

APRIL 6, 2021

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:31 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. May 10th the ARPA funds should be arriving to the county, the first of May the certification agreement, the push from legislature is to provide funding for internet services and infrastructure. Question was raised for future purchase now despite having received the funding, still no clarification provided. Specific to vehicle purchases or orders with lengthy lead time.
- B. The governor's reopening plan, is local government should follow the professional services guidelines and encourage teleworking.
- C. Update to the Board on meeting with the Auditor's Office, Accounts Payable, Human Resources, and Clerk of the Board regarding the Title VI, established Civil PA will ensure the disclaimer documentation is within the contracts, HR will review compliance and gather information for yearly reporting, Auditor's office will establish internal audits for current expense funds, Carol Hardie transportation coordinator will be responsible for the Transportation compliance.
- D. Discussion on processing for ARPA funding, Jenny Fasching will be the coordinator of accepting applications, processing for orders and inventory management. Tiana Rowland will be reviewing options for inventory management CRM options.
- E. Update to the Board on the need for additional space within the PA's office and the coroner at the Law and Justice Center.

2. Personnel

Administrator

Jim Barker, Administrator:

- A. Approved request for hire, Mechanic Area 2, Temporary Seasonal Grounds help-NCW Fair.
- B. Approved Payroll Change Notices: Clarke Tibbits, Chancey Crowell, Patrick McMahan, Nicole Hankins, Steve Clem, Alice Dawson.

III. 09:00 AM Public Hearing

ORD CE 21-01-12B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present via Zoom Teleconference

Jenny Fasching, Administrator's Secretary
Dayna Prewitt, Human Resource Manager
Tyson Thornburg, Brian Young, Dever Haffner, Scott Kuhta, Cuss 490

Staff Report Civil Prosecuting Attorney James Mitchell:

A. Review of the proposed ordinance pertaining to penalties for controlled substances due to the Blake Decision, recommendation for approval.

Public Comment:

No comment was given.

Motion:

Commissioner Sutton moved to approve Ordinance CE 21-01-12B the adoption of Chapter 9.36 to the Douglas County Code prohibiting the possession of controlled substances, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

IV. 09:10 AM The Board Met with the Washington State Department of Natural Resources.

Attendees: Dayna Prewitt, Jenny Faching, Tyson Thornburg, Brian Young-Commerce, Dever Haffner, Scott Kuhta-Commerce, Cuss 490, Todd Currier, Deanah Watson, Katie Mink, Carrie Nelson, Marie Davis, Ami Kidder-EFSEC.

- A. Presentation provided to the Board on Large Scale Renewable Energy, by 2045 Clean Energy Transformation Act (CETA) law passed that the grid will be renewable energy. By 2033 carbon free energy sources for the state.
- B. Review of Kittias County overlay zoning districting map for solar farm development.
- C. Overview of the state permitting process and comment periods for approval.

V. 10:11 AM The Board Met with Land Services Director Mark Botello.

- A. Update to the Board regarding the impacts for the SEPA permit requirement for large developments pertaining to lead arsenic soil sampling review. The sampling review and comments need to be directed to the Department of Ecology.
- B. Update to the Board on Mr. Ackerman's site plan, initial review did not indicate an easement location for access to proposed sub division stormwater access. The Land Services Director will draft a letter for response.
- C. Discussion held on consulting firm hiring for renewable energy district overlay, staff's position is to continue with the State review process for renewable energy and SEPA, bonding and the county will be responsible for the building permit review process will be maintained by the County.

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VI. 10:45 AM The Board Met with County Engineer Aaron Simmons.

- A. The state is providing funds in the amount of \$45,000 to repair Road P NW between baseline and Highway 2 due to the degradation of the state truck hauling.
- B. Emergency Management meeting Roads, Sheriff, and foster creek will be meeting to discuss the use of the public assistance funds following the Pearl Hill fire.
- C. Staff is working on drafting a response letter following the meeting with Northern Fruit Company, Douglas County would like Northern to take the project lead rather than the County for the installation of a roundabout or traffic signal approval with WSDOT.

VII. 10:57 AM Return to Administrator

- F. Discussion held on the well water use at the NCW Fair, the Board approve a 50/50 split for cost for the No.1 Well water use between County Road and the Fair. However if heavy consumption is used by the Roads department, they will be responsible for the full payment.
- G. Discussion held on the capital facilities use for the Fair for 2021, plan to remove the previous fair office with the installation of an outdoor stage. Walkway to the new fair office, relighting the rodeo arena, update to the ticket booths, announcer booth stand in the rodeo arena, outdoor lighting fixtures, PA system for the midway, and COVID social distancing signage. New entrance to the north of the Fair. The Board requested the price for a small portable type office to be used as a first aid station, and temporary day of office along the midway. Need for an online ticket sales platform board is in agreement for \$8,000 up to \$10,000 for the service system. Board approved the 80,000 for the fair via COVID funds as it applies and back fill revenue funds where it doesn't.
- H. Proposal provided for the CXT purchase of a restroom proposed to be installed by the rodeo grounds anticipated expense is \$228,544 intended for handwashing and sanitizing.
- I. Discussion held on long term use and investments for the County utilizing the ARPA funds.
- J. Further discussion needed regarding Dezelle Hill options, a work session will be held with the County Engineer in 2 weeks.

VIII. 11:30 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Correspondence Received: WDFW-Dezelle Hill Alternative Routes Support.

2) Approved Out of State Travel: Deputy English

3) Approved Contract: Guardian Ad Litem Services

CASA Programs

4) Approved Associate Development Organization Designation

CDRPA

Motion:

Commissioner Steinburg moved to approve the designation of the Chelan Douglas Regional Port Authority as the Associate Development Organization with the Washington State Department of Commerce; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

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5) Correspondence Sent: Governor Inslee Roadmap to Recovery Plan Movement

6) Payroll Approval

NET PAYROLL FOR: MARCH 1 -- MARCH 31 2021

PAY DATE OF:

APRIL 5 2021	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62875-62879	\$ 15,132.18
Direct Deposit	ACH	\$ 669,809.51
		\$ 684,941.69

ACH Check Numbers: 80006337-80006357 in the amount of \$394,572.88

AP Check Numbers: 00345525-00345583 in the amount of \$662,679.84

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

7) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00345584-00345648	\$361,420.82
2.	ACH	None	\$0.00

At 11:50 AM the Board recessed to meet again at 3:00 PM at the Douglas County PUD Auditorium for the Power Delivery Rate Workshop for an informational session.

With there being no further business, the Board of County Commissioners adjourned at 6:30 PM to meet again on Wednesday, April 7, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

APRIL 7, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 12, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST: 
Tiana Rowland, Clerk of the Board