

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MARCH 15, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:27 AM Pledge of Allegiance and Call to Order.**

**II. 08:28 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report Administrator**

**Jim Barker, Administrator:**

A. The Board met amongst themselves to discuss power options for the Microsoft development, and the Douglas County PUD proposed rate increase. The Regional Port Authority will be meeting to discuss potential alternate options and the impact the rate increase will have on future development. The Board at this time is not interested in pursuing the proposal outlined by the Regional Port Authority, but may be willing to explore options in the future.

**III. 08:58 AM The Board Met with Land Services Director Mark Botello.**

A. Update provided to the Board on the Washington State Department of Renewable Energy meeting is being scheduled for early April, to discuss the application process for renewable energy permitting for solar and wind farms.

B. Update to the Board on Ms. Doyle's complaint to the Attorney General's Office, she has meet with staff, staff has provided a consistent response and application of the code. The zoning for the proposal made by Ms. Doyle is for a separate espresso stand in the palisades area, this information was not disclosed to the AG's Office. The espresso stand would need to be developed within the current established agriculture building as per the zoning requirements of the Douglas County Code in the proposed espresso stand location.

C. The Board discussed establishing a meeting with staff, the development community, civil PA and Chairman to discuss the site plan and storm water planning process.

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, Land Services Director Mark Botello, County Engineer Aaron Simmons, Civil Prosecuting Attorney Jim Mitchell, and Clerk of the Board.

At 9:30 AM Commissioner Steinburg called for an executive session pertaining to personnel for 20 minutes. Executive session ended at 9:49 AM with no action taken.

**MARCH 15, 2021 CONTINUED**

**9:54 AM Return to Administrator's Report:**

- A. Discussion ensued regarding reopening the county buildings to the public, the Board would like to aim to reopen April 6<sup>th</sup>, 2021 date with the same facemask and safety protocols in place.
- B. Mr. Van Doren has requested the recycle trailer located on county property to be moved as he would like to access their orchard off the county road where the trailer is currently located. The County Administrator replied denying the request as the trailer is on county property for community use.
- C. Northern Fruit Company roundabout formation discussion, Northern Fruit Company is required by the WSDOT to develop a roundabout per the development requirement of the new warehouse facility in the Baker Flats area. Anticipated request for county funding support on the development of the roundabout, the Board at this time does not plan to participate in assisting with the development.
- D. Update from Civil Prosecuting Attorney to the Board on the insurance claim request from Association of Washington Cities on the mutual aid law enforcement participation.
- E. The Board approved the grant of administrative leave for the MIS Director as equal time for hours worked during the server crash.
- F. The Washington State Department of Corrections has reached out to the County to discuss office space use for the 2<sup>nd</sup> street facility, they would complete the renovations at their cost and anticipated lease agreement for 20+years. The County Administrator will keep the Board apprised of the proposal as it develops further.
- G. The Board is in agreement to move forward with having the forklift at the Rock Island Recycle Center deemed surplus and sold through the ER&R channels. The new forklift will be purchased through state bid for the Rock Island Recycle Center.

**IV. 10:45 AM The Board Met with the Clerk of the Board.**

- A. Update provided to the Board regarding the resignation of Suanne Robbins as the Disability Board Secretary, she will be retiring from the Douglas County Fire District No. 2 on March 31<sup>st</sup>, 2021. The records will be transitioned to the Board of Commissioners' Office and will be held with the Clerk of the Board.
- B. Review of Superior Court Judge Huber's letter regarding the pending bills in the State Legislature and the impacts for Superior Court.

**VIII. 10:50 AM Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

- 1) **Approved Request for Credit Limit Increase: Sergeant Long** **DCSO**
- 2) **Approved Request for Credit Limit Increase: Sergeant Stokoe** **DCSO**
- 3) **Dissolving Fund #175 Fair Rental House** **Resolution CE 21-10**
- 4) **Approved Fair Contracts:**
  - a. American Red Cross-Facilities Agreement
  - b. South Douglas Conservation District-Facilities Agreement

MARCH 15, 2021 CONTINUED

5) Approved Electronic Records Access Subscription Agreement

District Court

6) Correspondence: Planning and Development Review Meeting Request

7) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00345080-00345174	\$331,374.08
2.	ACH	80006286-80006287	\$40,871.33

With no further business, the Board of County Commissioners adjourned at 10:54 AM to meet again on Tuesday, March 16, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

MARCH 16, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:31 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

**Jim Barker, Administrator:**

A. Approved Payroll Change Notices: Michael Robbins, Susan Jacobucci.

2. Staff Report Administrator

**Jim Barker, Administrator:**

A. Commissioner Sutton provided an update on the WSAC and NACO meeting regarding the American Rescue Plan Act implemented by President Biden in response to the global COVID-19 pandemic. This Act provides all Counties Federal funding, it is anticipated to be delivered via direct deposit from the Federal Department of Treasury the allocation of funds for Douglas County is 8 Million, with half provided in 2021 and the second half provided in 2022. Discussion held on fund use, loss of revenues and providing funds for nonprofit organizations, and small business grants, as well as agriculture production support.

## MARCH 16, 2021 CONTINUED

- B. Request for purchase approval for fencing and trailer for anticipated COVID projects with COVID-American Rescue Plan Act funds. The purchase of fencing has proven to be cost effective over rental rates.
- C. The Board would like to see improvements to the NCW Fair concession stands to ensure COVID compliance and adequate hygiene.
- D. Discussion ensued for American Rescue Plan Act fund use for COVID homeless encampment clean up and support.
- E. Additional no parking signs have been implemented at Kansas loop road for increased patrol enforcement has been requested.
- F. Update provided regarding the Green Pit Van Doreen request for second access is not allowed under current zoning.
- G. Request for lease agreement with the County for staging and parking at the adjacent county parcel next to the Microsoft server development. Commissioner Steinburg will follow up with the Developer and County Administrator if use of the space is still needed, a lease agreement will follow as needed.

### III. 09:00 AM Public Meeting

ORD TLS 21-08-22B

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

#### **Present**

<b>Jenny Fasching, Administrator's Secretary</b>
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#### **Staff Report County Engineer Aaron Simmons:**

Overview of the proposed right of way dedication.

#### **Public Comment:**

No comment was given.

#### **Motion:**

Commissioner Steinburg moved to approve Ordinance TLS 21-08-22B the adoption of the Badger Mountain Roadway Re-alignment and Dedication of Right of Way on Douglas county property, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

#### **1) Statutory Warranty Deed Parcel: 23203630003**

#### **Badger Mountain Re-alignment**

*Minute Notation: Clerk is granted signature authority for Excise Tax Affidavit.*

### IV. 09:15 AM The Board Met with County Engineer Aaron Simmons.

- A. Review of the Dezelle Hill Road Memorandum for Record providing the history and slide and mitigation efforts by the County.

MARCH 16, 2021 CONTINUED

V. 09:30 AM Public Meeting

ORD TLS 21-09-23B

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**Present**

Jenny Fasching, Administrator's Secretary

**Staff Report Development Review Engineer Mike Near:**

Overview of the proposed right of way dedication petition by Microsoft.

**Public Comment:**

No comment was given.

**Motion:**

Commissioner Sutton moved to approve the acceptance of the County Engineer's report with the authorization to approve the necessary easements. The proposed dedication of right of way will be finalize the adoption of the Ordinance TLS 21-09-23B once the roadway has been constructed by Microsoft, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

VI. 09:45 AM Public Meeting

ORD TLS 21-10-24B

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**Present**

Jenny Fasching, Administrator's Secretary

**Staff Report Land Services Director Mark Botello:**

Overview of the proposed Douglas County Code.

**Public Comment:**

No comment was given

**Motion:**

Commissioner Sutton moved approve Ordinance TLS 21-10-24B to consider Establishing a New Chapter 2.58 to Title-2 of Douglas County Code for Establishment of a Comprehensive Procedure for Management of County Property-Specific to Sale of Surplus County Owned Property; Authorized Pursuant to Chapter 36.34.005 RCW, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

VII. 9:51 AM Return to County Engineer:

B. Update to the Board on the Northern Fruit Company development and WSDOT's requirement for the development of a roundabout, Northern is concerned regarding the cost and may request support from the County. Discussion held on funding support options of an RID or Late Comers Agreement.

MARCH 16, 2021 CONTINUED

**VIII. 10:12 AM The Board Met with Land Services Director Mark Botello.**

A. Discussion ensued regarding potential surplus of county property along Badger Mountain Road, a full staff report will be provided next week.

B. Annexation meeting tomorrow.

C. Model homes review by the health district, the permit requires a septic system design and the permit can not be issued until the parcel number is issued, this is conditioned on the health district's approval. Further discussion on support services for the Health District for environmental development review for permits.

**IX. 10:30 AM Return to Administrator Report:**

H. Update to the Board on the Solid Waste new truck cost estimate purchase.

**X. 10:37 AM Return to County Administrator and Scott Reiman**

A. Update to the Board on jersey barriers being installed at Weimer Road, the Board is in support. Commissioner Straub will be following up with the property owner whom is concerned.

With there being no further business, the Board of County Commissioners adjourned at 10:53 AM to meet again on Wednesday, March 17, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

**MARCH 17, 2021**

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, March 22, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Marc S. Straub Chair

  
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Kyle Steinburg Vice-Chair

  
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Dan Sutton Member

ATTEST:   
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Tiana Rowland, Clerk of the Board