

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

FEBRUARY 13, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Service Building East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrators Jordyn Giulio and Jim Barker were present. Civil Prosecuting Attorney James Mitchell was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

- a) No public was present, and no written comments were received.

III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- a) An update was provided on the culvert projects on Nancy and Mary streets. They have been noticed, recorded with the water and sewer districts, and are ready to begin.
- b) Jordyn received notice that the Special Olympics will be coming through Douglas County this year. Traffic control will be handled by Sheriff's Office.
- c) A public records request was filed with Fire Department last week. We have not heard back on the request and we have not received a draft of the interlocal agreement at this time.
- d) Road crews are planning to start street sweeping this week. They did try to start last week but the amount of ice still on the roads encouraged staff to push it back a week to wait for further thawing.
- e) Judge Biggar has found that many of their city contracts that are out of date and he would like them reviewed and negotiated.
- f) Sheriff Morris has tentatively decided to start meeting with the cities March 1st to negotiate their contracts.
- g) Discussion was held surrounding the increase in legal fees that are expected as the murder trials will affect the Public Defense budget.
- h) An update was provided on Russel Wright property. He was granted an additional continuance stating that he has made good progress with the property cleanup; readiness hearing is scheduled for March 21st. The Board wants to look into condemning the property.
- i) An update was provided on the A&G Property. The County has revoked the initial building permit for the house as building plans were not being followed. The process of obtaining an administrative warrant that would allow us onto the property with law enforcement is ongoing. Will follow up with Lance Merz to get more information.

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- j) Aaron Simmons notified The Board of DOT open houses for widening Sunset Hwy from 9th to Hadley.
- k) We received notification that the President of TREAD is going to pursue taking on the winter maintenance of the Loop Trail. Jordyn recommends requesting a standalone insurance policy for this project to work around a policy hitting its claim limit due to matters outside of the Loop Trail.

IV. 09:00 AM The Board Met with Douglas County Chief Financial Officer Karen Goodwin.

- a) Karen provided an update regarding ARPA Funds.
- b) Discussion was held surrounding the bulletproof glass for the law and justice building that was approved out of ARPA funds. Cost has gone up significantly since the original approval was given and The Board wants to have further discussion with Sheriff.
- c) The Board recommended completing an ARPA funds request for the HVAC projects to allocate the remaining ARPA funds.

V. 09:21 AM The Board Met with County Administrator Jim Barker.

- a) Discussion was held around the preliminary specifications on the HVAC projects.
- b) Jim sent list of questions to Sheriff Morris regarding the floor drains and the implications of moving forward with repairs. The Sheriff recommended looking at a cash settlement as the impact of doing the repairs right now would be significant. Jim Barker will meet with Prosecuting Attorney Jim Mitchell on how to proceed.
- c) City of East Wenatchee had an ordinance amendment in regards to RV parking. The amendment made corrections to their code language that makes it illegal to keep a vehicle on the street for over 24 hours.
- d) An update was provided regarding the stormwater system at the 2nd Street cul-de-sac.

VI. 09:35 AM The Board Convened as the Board of Equalization.

- a) Review of Assessor Certified roles from 2021.
- b) Review a list of petitions we have received and their status.
- c) Review of minutes, procedures and orders that were written for approval on 2/14.

VII. 09:42 AM The Board Held a Work Session.

Transportation - Aaron Simmons and Justin Roozen:

- a) Aaron and Justin presented The Board with an opportunity to receive a grant through a FY24 Congressionally Directed Spending (CDS) Request. They provided a six year STIP/TIP list to review the prospective projects and which one might work the best within the boundaries that the grant requires. The timeline for application is very short which will impact the realistic options available.

- b) Aaron brought to attention some concern regarding stormwater runoff degrading the road on Bauers Landing. The Board expressed their desire to keep a close eye on the area as it is a school bus route.

VI. 10:00 AM The Board Met with Wenatchee Valley Museum Executive Director Marriah Thornock.

- a) Marriah provided history and information on the Wenatchee Valley Museum as it currently stands. The biggest issue that they are running into is space and configuration within the building. Their goal would be to better serve the community and be able to expand while preserving the history of the current buildings.
- b) Plans of expansion and redesign were presented by Mark Johnson from Signal Architecture and Research.
- c) The Board agrees with providing a letter of support for the Museum to pursue their funding.

VII. 10:42 AM The Board Continued a Work Session.

Transportation and Land Services - Jennifer Lange:

- a) Direction was requested from The Board regarding the Chelan-Douglas Transportation Council (CDTC) Regional Bicycle Plan. This plan references Douglas County in a way that is misleading to the public as Douglas County has not vetted or adopted any part of it. The Board recommends sending a strongly worded letter to the CDTC to have Douglas County removed from the plan as well as an accompanying resolution.

VIII. 11:08 AM The Board Held Executive Session RCW (42.30.110)(1)(G)Personnel.

Executive Session RCW(42.30.110)(1)(g):

Attendees: Commissioners Sutton, Steinburg, Straub, County Administrators Jordyn Giulio and Jim Barker, and Clerk of the Board Kala Lince. At 11:08 AM Commissioner Sutton called for an executive session pertaining to personnel until 11:33 AM or 25 minutes. At 11:33 AM Commissioner Sutton called to end executive session with no action taken.

With no further business, the Board Chairman called to recess the meeting at 11:35 AM and will resume again on Tuesday, February 14, 2023 at the Douglas County Courthouse, Waterville, Washington.

FEBRUARY 14, 2023

The Board of County Commissioners met in regular session at the Douglas County Courthouse in Waterville, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrator Jordyn Giulio was present and Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

- a) No public was present, and no written comments were received.

III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- a) Sheriff Morris and Under Sheriff Caille provided additional information on the updated ARPA funding request for bulletproof glass in the fingerprinting area of the Law and Justice Building that has increased significantly since the time it was approved. Discussion was held around the necessity of bulletproof glass and the circumstances surrounding the area that it is requested for. The Board approved maintaining their approval of the original funding amount and paying the difference out of the Sheriff's budget.
- b) Discussion surrounding the services provided by the Fire Department and the potential to bring those services internal. The Board would like to research the liabilities and necessary qualifications that may come along with that.
- c) Jordyn received two draft interlocal agreements back from the Fire Department; one for investigations and one for fire marshal services. Proposed agreements will be reviewed by the Board of Commissioners and additional internal staff.
- d) An update was given regarding the donation to Spirit of Wenatchee for the 2023 year. They had not received the check and The Board asked that it be reissued.
- e) An update was given on the project initiated to get bid to do light remodel in 19th street lunchroom. After talking with Todd and reviewing the bid received, we believe the project can be done internally. The Board approved moving forward with setting a budget and moving to an internal project.
- f) Review and approval of Administrator's Decisions and Directives from 02.06.2023.

2. Personnel

Administrator

Jordyn Giulio, Administrator:

- a) The Board approved the following Request for Hire: Administration Receptionist.

3. Notice of Hearing

Resolution CE 23-06

Motion:

Commissioner Steinburg made a motion to approve Resolution CE 23-06 Notice of Hearing for Drug and Alcohol Policy for Commercial Driver Licenses Holder *set for Tuesday, March 28, 2023 at 9:00 AM*; Commissioner Straub seconded and Commissioner Sutton concurred.

IV. 09:11 AM The Board Met with Transportation.

Aaron Simmons, County Engineer:

- a) Review and approval of the 2023 Crushing contract.
- b) Updates on personnel regarding open employment positions.
- c) Discussion and review of draft letter and resolution to the CDTC regarding the Bike Plan.

1) Proposed Letter and Resolution Re. CDCT Bike Plan

CDTC

Motion:

Commissioner Straub moved to approve the proposed letter and draft resolution to the CDTC regarding the Regional Bike Plan; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

V. 09:35 AM The Board with County Treasurer Felisha Rosales.

- a) Review of Quarterly Treasurer Report and investment interest from 2022.
- b) An update was given regarding the foreclosure sale held on December 14th; all nine parcels sold. One is in dispute due to an erroneous issue with the mailing address.
- c) Taxes for 2023, according to the Assessor's office balance on January 17, 2023, are certified for \$85 million.
- d) The Board inquired about any needs within the Treasurer's Office; however, Felisha reported that any needs have been taken care of timely and there are none currently.

VI. 09:45 AM The Board Met with Land Services.

Perry Huston, Land Services Interim Director:

- a) Notice was given of the 2022 Plateau Annexation public hearing on March 22nd.
- b) An update was provided on the growth projection information to be received from Berk; we have not received an official report yet
- c) Board reiterated their desire to look at the higher end of the population growth to make decisions. They expect the area will continue to be desirable and grow.
- d) Perry plans to meet on 27 regarding pre-application questioning with Tanner and the TLS department.
- e) Discussion was held surrounding the adoption of the two lot short plat exemptions. Concerns around the length of the process making us lose out on some opportunities.

VII. 10:11 AM The Board Held an Administrative Session.

- a) Discussion was held surrounding the extension of the 5-acre segments and compliance resolution.

VIII. 10:27 AM The Board Convened as the Board of Equalization.

- a) Minutes and Procedures presented and approved by Board.
- b) Summary of BOE Orders recommended by Hearing Examiner Perrin Cornell presented and approved by Board.

IX. Consent Agenda:

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

1) 2023 Proposed Updates to Fair Rental Rates

NCW Fair

Motion:

Commissioner Steinburg moved to approve the 2023 Proposed Updates to Fair Rental Rates; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

2) Meeting Minutes from 01.30.2023

Douglas County

Motion:

Commissioner Steinburg moved to approve the meeting minutes from the week of 01.30.2023; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

3) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00364401-00364496	\$422,577.45
2.	ACH	80007955-80007955	\$509.89

With no further business, the Board of County Commissioners recessed at 10:43 AM to meet again on Wednesday, February 15, 2023 at the Douglas County Courthouse, Waterville, Washington.

FEBRUARY 15, 2023

I. 08:00 AM The Board Convened as the Board of Equalization.

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, February 21, 2023 at the Douglas County Commissioners Chamber, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Kala Lince, Clerk of the Board