

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

FEBRUARY 6, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Service Building East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrators Jordyn Giulio and Jim Barker were present. Civil Prosecuting Attorney James Mitchell was excused.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:31 AM Public Comments.**

- a) No public was present, and no written comments were received.

**III. 08:31 AM The Board Held an Administrative Session.**

- a) The Board reviewed information received at the WSAC meetings Commissioner Sutton attended in Olympia the prior week.

**IV. 09:00 AM The Board Held Executive Session RCW (42.30.110)(1)(G) Personnel.**

**Executive Session RCW (42.30.110)(1)(g):**

Attendees: Commissioners Sutton, Steinburg, Straub, Clerk of the Board Kala Lince, and County Administrators Jordyn Giulio and Jim Barker. At 09:01 AM Commissioner Sutton called for an executive session pertaining to personnel until 09:29 AM or 28 minutes. At 09:29 AM Commissioner Sutton called to end executive session with no action taken.

**V. 09:29 AM The Board Held a Work Session.**

**Land Services - Perry Huston:**

- a) A draft was provided for updated code language regarding 5-acre segments and compliance with zoning requirements.
- b) Discussion of SEPA requirements and how to handle cases that maybe exempt.

**Transportation - Aaron Simmons:**

- a) Aaron Simmons and Mike Neer brought additional information regarding the funding status of the Grant Rd and Nile roundabout. They presented more information about the Deferred Improvement Agreements (DIAs), which The Board had requested the prior week. Commissioner Steinburg expressed concern on where funding would come from for any amount exceeding the state funding. Construction is expected to happen in 2024.
- b) Commissioner Straub provided information that Senator Short may try to get legislature to pay for Wenatchi Landing infrastructure.

**VI. 10:00 AM The Board met with Solid Waste Program Director Becci Piepel.**

- a) Becci provided information regarding RV storage issues in the 2<sup>nd</sup> Street cul-de-sac area in East Wenatchee. Four RVs were there as of this weekend, two of them having been towed there by the City of East Wenatchee to avoid impound fees. The Homestead Act puts regulations around how we can go about rectifying the issue. There is concern around public health, strong smell around the stormwater pond and the proximity to a women and children's shelter.
- b) The Board wants to put up a strong front to this issue so that it does not invite more derelict vehicles to the area.
- c) There is a potential leasing space with Mountain Towing in the Peshastin area for impounded vehicles. Discussion was held around the logistics of how impounding and disposal of vehicles would work; however, Civil Prosecuting Attorney Jim Mitchell needs to be looped in to aid in the legal aspects.
- d) Becci requested "No Overnight Parking" signs be posted at the loop trail parking lots to strengthen our position on this.

**VII. 11:13 AM The Board Met with County Administrator Jordyn Giulio.**

**1. Staff Report**

**Administrator**

**Jordyn Giulio, Administrator:**

- a) Jordyn provided information on proposed House Bill 1597 and Senate Bill 5571. If passed, these Bills would further strengthen the administrative review process available to the legislature in regards to public records requests and is specifically not available to local governments. The proposed Bills would create significant disparity in the Counties versus the legislature.
- b) An update was requested on the proposed interlocal agreement with the Fire Department. Jordyn informed The Board that we are at a standstill until we receive their counter proposal.
- c) Repairs on the stairs at the back of the Douglas County Public Services Building have begun. Repairs are needed due to rebar starting to pop through and extensive cracking.
- d) An update was provided on the Veterans only parking at the 2<sup>nd</sup> Street location. The timeline for completion will be 6-8 weeks as some concrete repair is needed for wheelchair access.
- e) Staff has resolved the water sewer billing issue that was brought to attention the prior week.
- f) Jordyn reiterated that the purchase of land for overflow parking will not move forward at this time. The Board would like to reach out to the landowner to be notified when they are ready to sell.
- g) Sheriff Morris has started reviewing contracts with the cities. He will go over the proposed contract terms with Commissioner Sutton and then will meet first with the Bridgeport Mayor. A draft has been provided but Sheriff Morris is cleaning up some

language before presenting to The Board. An increase in costs is expected but the option to phase in the increase over the next few years is being looked into.

## 2. Personnel

Administrator

### **Jordyn Giulio, Administrator:**

- a) An application for the open Planning Director position was received. The Board would like to schedule an interview.
- b) Further discussion was held on our recruitment efforts.
- c) Further discussion was held on workload within the legal department.

With no further business, the Board Chairman called to recess the meeting at 11:51 AM and will resume again on Tuesday, February 7, 2023 at the Douglas County Courthouse, Waterville, Washington.

## **FEBRUARY 7, 2023**

The Board of County Commissioners met in regular session at the Douglas County Courthouse in Waterville, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrator Jordyn Giulio was present and Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:31 AM Public Comments.**

- a) No public was present, and no written comments were received.

**III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.**

## 1. Staff Report

Administrator

### **Jordyn Giulio, Administrator:**

- b) During pre-applications regarding the new Rivercom facility, staff found a remnant parcel of right of way that the County owns. If they develop on Badger Mountain we may be able to surplus the parcel to them.
- c) An update was given on the culvert projects on Nancy and Mary streets. H2 Precast should have structure on the property by March 1<sup>st</sup> and begin construction the same month.
- d) Update was given on the auto accident claim involving Chief Groseclose. Council has been assigned through the Risk Pool.
- e) Transportation has completed a rough road schedule for the year. They are requesting more notification and awareness to public about what projects are going on and the impact they will have. Commissioner Sutton recommended we look into the click metrics for our website to see where people are viewing the most.

- f) Jordyn met with Jim Barker, Karen Goodwin and Leah Hurd regarding ARPA funding requests. The remaining funds will not fully cover the HVAC projects and the possibility of moving funds to other departments was discussed. The Board requested a list of how the funds are currently allocated for review.
- g) Received notice from the NCW Fair that the horse barn demolition is going to be a practice burn for the Fire Department.
- h) Review and approval of Administrator’s Decisions and Directives from 01.30.2023.

**VI. 09:00 AM Public Hearing TLS 23-04B**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**No Public Present**  
**Staff Present: James Mitchell, Jordyn Giulio, Perry Huston, Aaron Simmons**

**Staff Report,:**

Overview of Resolution TLS 23-04B Application for Franchise for Mike Davenport, Community Irrigation Gate 512.

**Motion:**

Commissioner Straub made a motion to approve Resolution TLS 23-04B Application for Franchise for Mike Davenport, Community Irrigation Gate 512. Commissioner Steinburg seconded and Commissioner Sutton concurred.

**Public Comment:**

No comment was given.

Commissioner Sutton closed the public comment portion of public hearing.

**V. 09:15 AM Public Hearing TLS 23-05B**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.*

**No Public Present**  
**Staff Present: James Mitchell, Jordyn Giulio, Perry Huston, Aaron Simmons**

**Staff Report,:**

Overview of Resolution TLS 23-05A Application for Franchise for Maryhill Estates East HOA.

**Motion:**

Commissioner Steinburg made a motion to approve Resolution TLS 23-05B Application for Franchise for Maryhill Estates East HOA; Commissioner Straub seconded and Commissioner Sutton concurred.

**Public Comment:**

No comment was given.

Commissioner Sutton closed the public comment portion of public hearing.

**VI. 09:18 AM The Board Met with Transportation Land Services.**

**Aaron Simmons, County Engineer:**

- a) Casi Tar called to express concerns around frontage improvement requirements. The County has investigated this concern in the past and is unable to assist.
- b) Stan Evenhus called about N. Union right of way, which was vacated under his request. Mr. Evenhus requests compensation for loss of access; however, his driveway is on private property and is not handled by the County.
- c) The Board wants to look at the intersection of Lyle and Grant for a potential project as it is beginning to show signs of potential failure. They asked Aaron to look into a roundabout at this intersection going to design.

**Perry Huston, Land Services:**

- a) Provided an update on the proposed code language in regards to SEPA exemptions on 5 Acre Exempt Segregations. The Board would like to leave the language as is at this time in regards to SEPA. Perry will continue to add in the language concerning parcels covered by water. If more restrictions are needed later on, they will revisit the language.

**VII. 09:54 AM The Board Met with Department of Fish and Wildlife North Central Regional Director Brock Hoenes**

- b) The Department of Fish and Wildlife (DFW) is applying for a Washington State Recreation and Conservation Office Grant and is hoping for support from The Board of Commissioners. Mr. Hoenes explained that they have long history of working with ranchers and maintaining grazing permits. The DFW hopes to keep open landscapes for public recreation as well as wildlife habitation and habitat conservation.
- c) DFW is also looking for Board support in proposed land acquisitions that would have an initial three year agreement followed by a transition into five year agreements. The Board expressed that they believe ranchers need longer assurances so they can have plans in place.
- d) Many ranchers were in attendance and expressed additional concerns including management of fire fuel loads, maintaining land for future generations and stocking rates decreasing to make grazing implausible.
- e) Due to The Board's concern on maintaining grazing rights as well as a high quantity and quality of land for ranchers to utilize, The Board does not support the DWF in their land

acquisition goals at this time. The Board also expressed concern about the quality of management with already acquired land and too many restrictions being in place. They recognize that the private land owners tend to be the best stewards of the land.

**VIII. 10:42 AM The Board Held an Administrative Session.**

- a) The Board denied the Late Filing Exception Request received from Traci Dry.
- b) The Board denied the Claim for Damages from Matthew Williams.
- c) The Board approved the Claim for Damages from Joann Dennis.

**IX. Consent Agenda:**

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**1) 2022 Pension Participation Certification Form**

**Sheriff**

**Motion:**

Commissioner Steinburg moved to approve the 2022 Pension Participation Certification Form; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**2) ARPA Funds Request**

**Motion:**

Commissioner Steinburg moved to approve the ARPA Funding Requests listed below; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

- a. ImageSoft
- b. Douglas County Superior Court
- c. Portable Water Tower (TBD/Bid)

**3) Credit Card Issuance Request**

**Auditor**

**Motion:**

Commissioner Steinburg moved to approve the Credit Card Issuance Request for the Waterville Auditor Office; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**4) Credit Card Issuance Request**

**TLS**

**Motion:**

Commissioner Steinburg moved to approve the Credit Card Issuance Request for Area 1 Supervisor Brad Long; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**5) Credit Card Issuance Request**

**TLS**

**Motion:**

Commissioner Steinburg moved to approve the Credit Card Issuance Request for Sign Shop Supervisor Jeff Marx; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**6) Increase Credit Card Limit**

**Elections**

**Motion:**

Commissioner Steinburg moved to approve the Increase Credit Card limit for Election Supervisor Ruth Martin; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**7) Resolution CE 23-05**

**Solid Waste**

**Motion:**

Commissioner Steinburg moved to approve Resolution CE 23-05 Transfer of Funds from Current Expense to Solid Waste; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**8) Proposed NCW Fair Bylaw Changes**

**NCW Fair**

**Motion:**

Commissioner Steinburg moved to approve the Proposed NCW Fair Bylaw Changes; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**9) NCW Fair Nominating Committee Report**

**Motion:**

Commissioner Steinburg moved to approve the NCW Fair Nominating Committee Report; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**10) Payroll Approval**

**NET PAYROLL FOR:     *JANUARY 1 to JANUARY 31, 2023***

**PAY DATE OF:**

<b>February 3, 2023</b>	<b>Voucher/Warrant Numbers</b>	<b>Total Amount</b>
<b>Check Reconciliation</b>	<b>63907 - 63910</b>	<b>\$ 11,711.35</b>
<b>Direct Deposit</b>	<b>ACH</b>	<b>\$ 874,192.61</b>
		<b>\$ 885,903.96</b>

ACH Check Numbers: 00364149 – 00364207 in the amount of \$756,288.91

AP Check Numbers: 80007932 – 80007950 in the amount of \$489,706.17

**\*Includes all applicable special purpose districts payroll processed by the Auditor’s Office.**

**11) Approved Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00364208-00364315</b>	<b>\$221,710.62</b>
<b>2.</b>	<b>ACH</b>	<b>80007952-80007954</b>	<b>\$3,832.79</b>

With no further business, the Board of County Commissioners recessed at 11:14 AM to meet again on Wednesday, February 8, 2023 at the Douglas County Courthouse, Waterville, Washington.

**FEBRUARY 8, 2023**

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, February 13, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Dan Sutton Chair

  
\_\_\_\_\_  
Kyle Steinburg Vice-Chair

  
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Marc S. Straub Member

ATTEST:

  
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Kala Lince, Clerk of the Board