

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

FEBRUARY 8, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Commissioner Sutton provided the Board with and update on the Health Board's/ CDHD is developing a Incident Command Team specific to the Coronavirus response, FEMA will be providing a response team for training purposes locally.

B. President's Biden's administration has approved the request for Douglas County's FEMA natural disaster designation for Washington State due to the Wildfires in 2019.

C. Superior Court Judge Huber, has requested additional funding for the support needs of the court to hold session at the NCW Fairgrounds. The cost estimate is \$6,000 for the additional equipment and supplies. The Board is in agreement to allow for the additional expense.

D. Commissioner Steinburg provided the Board with an update following the SWAC Meeting. The Solid Waste Director will be drafting an itemized expense for each city's recycle center.

E. Commissioner Straub provided an update as he will be planning a meeting with Commissioners Hover from Okanogan County, and Bugert from Chelan County along with Horticulture Pest Program Director Will Carpenter to discuss the proposed tri-county horticulture pest program services.

F. The City of East Wenatchee police chief reached out to the Administrator to rent the second street property the former law and justice center during the remodeling of City Hall. The proposed contract will be presented later this month.

G. Commissioner Straub gave an update to the Board following the Finance Committee meeting, the meeting reviewed the county investing strategies there was discussion on updating the investment software and potential hiring of a consultant for investment support.

FEBRUARY 8, 2021 CONTINUED

III. 09:00 AM The Board met with NCW Fair Manager Carolyn Morley and Maintenance Manager Ed Daling.

A. Introduction of Leon Grant the new Fair Board President.

B. The Friends of the Fair Board met to discuss the CRAB Feed, several nonprofits are having online auctions as due to COVID-19 restrictions in person gatherings are limited. The annual CRAB Feed fundraiser can not occur. Local online actions have proven to be financially beneficial, there are 150 auction items that the Friends of the Fair Board has available for sale. The online platform provides text, emails and notification follow ups additional marketing and social media campaigns will be occurring prior to the auction the cost estimate is \$2,000 and will be run by the Friends of the Fair.

C. The Plan for 2021 is to have a full fair with a drop dead date of June, however the plan is to still hold an online fair auction for the FFA/4-H livestock sale. Anticipated to lose funds for hosting the fair as there may be limited carnival, live show, and attendance.

D. Proposed hosting rodeos at the fairgrounds, these are allowed with the current COVID-19 restrictions as they are open air events. Grant county is currently pursuing this. The Board would like additional information on rental capacity and building capacity along with memo of understanding for participants.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, and Clerk of the Board.

At 9:43 AM Commissioner Steinburg called for an executive session pertaining to personnel for 10 minutes. Executive session ended at 9:50 AM with no action taken.

IV. 09:30 AM The Board Met with Douglas County Treasurer Natalie Marx.

The Treasurer was unable to attend, will be rescheduling the meeting later this month.

V. 09:55 AM The Board Met with Land Use Hearing Examiner Andy Kottkamp and Land Services Director Mark Botello.

A. Introductions of Mr. Kottkamp, his thank you for the Douglas County Planning staff.

B. Update provided regarding the recent Department of Ecology requirement for remediation of development sites effected by legacy pesticide use.

C. Discussion held on alternative energy sources development.

FEBRUARY 8, 2021 CONTINUED

VI. 10:36 AM The Board Held a Work Session on the Following Items.

Land Services:

- A. Update on the Code language and hearing examiner procedures.
- B. Update on the pre-application for solar farm development in the Trinidad hill location within the County, this project is on hold due to the moratorium within the County. The Avangrid Innovations solar farm company has elected to go through the state permitting process for the Badger Mountain plateau area. Discussion on sight view requirements for future developments.
- C. Garage setbacks within the UGA, the interim controls will need to be extended for an additional year.
- D. Staff report given.

VII. 11:00 AM The Board Held an Administrative Work Session.

- A. Review of Asset Tracking and Inventory Policy, recommendation to increase the threshold for inventory tagging of assets to \$1,000 per item value. The Board is in agreement for the increase. The Clerk of the Board will update the policy and submit for Board approval later this month.
- B. Review of the Local Government Assistance Fund, Clerk of the Board will coordinate with the County Administrator for resolution update.
- C. Commissioner Straub provided an update on his meeting with Molly Linville, WDFW Commissioner and Mark Botello Land Services Director to discuss the potential up-listing of the Sage Grouse.

With no further business, the Board of County Commissioners adjourned at 11:22 AM to meet again on Tuesday, February 9, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

FEBRUARY 9, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Update to the Board on Superior Court Clerk's position resignation, Board approved the request for hire.

B. Discussion ensued regarding claim adjustment for the law and justice center roofing.

C. Discussion held on NCW Fair positions for maintenance, this position will be split between facility maintenance and the NCW Fair during fair time. Explanation the fair may not be able to financially recoup the cost for the position. The Board would like to move forward with hiring the position as facility maintenance is in need of additional support and the current fair maintenance manager is planning to retire and cross training is needed.

2. Personnel Administrator

Jim Barker, Administrator:

A. Approved Request for Hire: Deputy Clerk, Superior Court

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, Civil Prosecuting Attorney James Mitchell, and Clerk of the Board.

At 8:44 AM Commissioner Straub called for an executive session pertaining to personnel for 20 minutes. Executive session ended at 9:00 AM with no action taken.

FEBRUARY 9, 2021 CONTINUED

III. 09:00 AM Public Hearing

ORD TLS 21-02-03B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Jenny Fasching, Administrator's Secretary Tony Buhr, Wenatchee World Reporter
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Staff Report Principal Planner Curtis Lillquist:

Overview of the overlay plan and zoning updates, with the Planning Commission's recommendation of approval.

Public Comment:

No comment was given.

Motion:

Commissioner Sutton moved to approve Ordinance TLS 21-02-03B the adoption of City of East Wenatchee Ordinances 2020-13 and 2020-14 regarding amendments to Title 17 Zoning establishing the Wenatchi Landing Overlay designation, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

IV. 09:16 AM Public Hearing

ORD TLS 21-03-03C

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Jenny Fasching, Administrator's Secretary
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Staff Report Principal Planner Curtis Lillquist:

Overview of the City of East Wenatchee amendments, with the Planning Commission's recommendation of approval.

Public Comment:

No comment was given.

Motion:

Commissioner Sutton moved to approve Ordinance TLS 21-03-03C the adoption of City East Wenatchee Ordinance 2019-09 regarding amendments to Title 17 Zoning for cryptocurrency, data processing and cargo containers, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

FEBRUARY 9, 2021 CONTINUED

V. 09:23 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

A. Update to the Board on McNeil Canyon rockslide, the rock has been removed and the roadway is reopen.

B. Update on grant applications, proposed projects are Cascade Interchange and McNeil Canyon. The Board is in agreement to move forward with these projects for funding procurement with the State.

C. Discussion held on Dezelle Hill Road vacation and termination of roadway with a turnaround above the parcel at the bottom of the hill off the highway. Further discussion held on receiving a letter of commitment/understanding from the Department of Natural Resources regarding establishing right of way on their property if the County is able to procure funding in the future for roadway redevelopment.

1) Letter of Appreciation Douglas County Sewer District Wenatchi Landing Expansion

Mark Botello, Land Services Director:

1) Adoption of Douglas County Land Use Hearing Procedures Resolution TLS 21-09

Motion:

Commissioner Sutton moved to approve the Douglas County Land Use Hearing Examiner Procedures as presented, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

Executive Session RCW(42.30.110)(1)(b&c) Land Acquisition and Sale:

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, Civil Prosecuting Attorney James Mitchell, and Clerk of the Board.

At 10:19 AM Commissioner Steinburg called for an executive session pertaining to land acquisition and sale for 20 minutes. Executive session ended at 10:42 AM with no action taken.

FEBRUARY 9, 2021 CONTINUED

VI. 10:45 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

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| 1) Declaration of Canvassing Board Authority | Commissioner Straub |
| 2) Memorandum of Temporary Credit Card Increase | Superior Court Judge |
| 3) Adoption of Personnel Committee & Vacation Leave Policies | Resolution CE 21-07
& TLS 21-08 |
| 4) Adoption of Board Operating Guidelines | Resolution CE 21-08 |
| 5) Payroll Approval | |

NET PAYROLL FOR:	JANUARY 1 TO JANUARY 31, 2021	
PAY DATE OF:		
FEBRUARY 5 2021	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62810-62812	\$ 5,879.09
Direct Deposit	ACH	\$ 686,410.99
		\$ 692,290.08

ACH Check Numbers: 80006187-80006206 in the amount of \$396,553.39

AP Check Numbers: 00344137-00344196 in the amount of \$652,315.35

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

6) Voucher Approval

		Check Numbers	Total Amount
1.	Vouchers	00344197-00344302	\$230,839.96
2.	ACH	80006207-80006208	\$1,355.62

There being nothing further, the Board of County Commissioners adjourned at 10:55AM to meet again on Wednesday, February 10, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

FEBRUARY 10, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, February 15, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST 

Tiana Rowland, Clerk of the Board