

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 25, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present.

I. 08:31 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM Law and Justice Center Access

A. Request for departmental remote access to unlock and allow public access in to the Law and Justice Center from the vestibule for appointments and other business. With the county offices being closed to the public because of the COVID-19 Coronavirus departments must manually unlock the doors to the lobby vestibule, remote access to lock and unlock the doors would limit exposure and potential contraction of the virus for employees and the public. The estimated cost is \$8,891.80 from keyhole security, the company whom installed the proprietary security access systems within the Law and Justice Center.

Motion:

Commissioner Sutton moved to approve the request for the installation of remote door access to the Law and Justice Center through the vestibule lobby area, Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

III. 08:38 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Request for replacement carpeting for the Douglas County Public Services Building. The bid proposal included pricing for carpet squares rather than the pulled carpeting now. Currently sections of the carpet have become worn and are buckling/pooling. Funds for the project will be from the building maintenance fund.

Motion:

Commissioner Steinburg moved to approve the replacement carpeting request, Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

Small Works Roster: Standard Paint & Flooring-\$69,695.38; Eagle Transfer Company (movers)-\$7,680.00.

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- B. LINK Transit has requested to install electric vehicle charging stations at several county parcels at LINK's funding expense. Proposed sites include, the 3rd Street Park and Ride Facility, the Second Street property previously housing the Law and Justice Center, and the current Law and Justice Center parking lot located at 19th street.
- C. Discussion ensued regarding the potential sale of the 3rd street park and ride location, The Board requested review of the Deed, and appraisal of the parcel for evaluation on next steps.

III. 09:00 AM The Board Met with Douglas County Sheriff Kevin Morris and Undersheriff Tyler Caille.

- A. Attendees: Bill Black, Steve Groseclose, Jon Townsend, Tim Scott, Scott Stokoe.

Recognition of Deputy Bill Black

County Life Saving Award

On September 28th, 2020 Deputy Bill Black with Trooper Tippins assisted in saving a citizen considering jumping off the pedestrian bridge in to the Columbia River in East Wenatchee.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, Sheriff Morris, Under Sheriff Caille, and Clerk of the Board.

At 9:03 AM Sheriff Morris requested an executive session pertaining to personnel for 10 minutes. Executive session ended at 9:11 AM with no action taken.

- B. Update to the Board regarding the installation process for the new body cameras to be issued to the deputies. Training will begin next week, issuance will occur late February. Discussion ensued regarding the redaction software capabilities for public records requests.
- C. Update to the Board on the transportation of arrestees to Okanogan County.
- D. Update regarding departmental funding end balance and \$319,000 return to the County general fund from the Sheriff's Office.

IV. 09:24 AM The Board Met with County Auditor Thad Duvall and Chief Financial Officer Karen Goodwin.

- A. Discussion ensued with Sheriff Morris and Undersheriff Caille regarding security and safety following the recent election and political events by citizen storming the senate chambers and various other capital buildings in Washington DC. There was a significant breach in security at the Capital in Washington DC, the County Auditor would like to see some additional training for employees on safety and how to deescalate interactions that involve citizens whom are frustrated. Contact with the Risk Pool for potential training opportunities, and coordination with the Sheriff's department.
- B. Review of statement of expenditures compared to the budget. Investment revenue has been added to the expenditures report. The Investment Committee consisting of the Treasurer, Auditor, and Board Chair will be reviewing the investment policies for 2021.
- C. Delineation between revenue and cash tracking.

JANUARY 25, 2021 CONTINUED

V. 10:00 AM The Board Met with Washington State Department Of Fish And Wildlife Michael Livingston, Molly Linville, and Rich Finger.

- A. Presentation of Chester Butte land acquisition proposal for the Chester Butte, the area is primary to the pygmy rabbit and Sage-Grouse habitat, these habitat areas were significantly decreased by the Pearl Hill Fire. Review of the public access and wildlife recovery efforts. There have been no comments regarding the proposed land acquisition form adjacent property owners, however the public comment period is open until February.

The Board is in agreement to support the proposed land acquisition of Chester Butte presented by WDFW.

- C. Sage-Grouse up-listing, review of response letter from WDFW. The Board of Commissioners expressed the public's concern is the up-listing change may impact farming lands as well as farming practices due to the increased regulations. Request for additional information regarding the regulation impacts and increased communication with local landowners. Commissioner Straub will set a follow up meeting to provide local landowners contact information and discuss concerns.

The question was asked regarding mapping and if specified locations will be designated as 'up-listed zones' - Response: This will be a statewide up-listing, currently the Sage-Grouse occupy 10% of the habitat designated areas. There is the potential for federal listing of the Sage-Grouse however an assessment of nationwide population habits will be needed, the current up-listing is Washington State specific bases on population rates.

The Board of Commissioners primary concern is to represent the active dryland farming practices and voice their constituents concerns for regulation, in turn gain a better understanding of how the up-listing will impact their farming and agriculture practices identifying and unintended consequences.

- C. Discussion held on the Dezellem Hill slide area, the road has failed and a significant slide had occurred. Engineering staff is reviewing option to reroute the roadway on a portion of WDFW property. WDFW indicated they are willing to work with the County as needed, the proposed project would need to be added to the 2020 lands review occurring internally by the department no later than June 2021, with proposed review action in August-October 2021 in order to be eligible for potential grant funding for WDFW land purchase.

VI. 10:30 AM The Board Held a Work Session on the following Items.

Dezellem Hill Road:

- A. Update to the Board: the Jersey barriers have been moved back in to place last week by the road crew, the following day private citizens moved the barriers and have been driving on the roadway despite the road closure. The County Engineer is concerned about public safety and liability for the county as local property owners are removing the barriers and still gaining access despite the road closure and county's efforts to ensure safety. There is currently a lack of resources available for the development of a new road. Vacation of a portion of the roadway while maintaining access to the residents at the top of the road to ensuring alternate access points are maintained and the lower portion of the roadway. The county will then work with the WDFW and adjacent parcel owners regarding steps for right of way access or explore alternate options.

JANUARY 25, 2021 CONTINUED

The Board is in agreement to move forward with the notice of hearing next week to consider vacating a portion of Dezellem Hill Road.

1) Approved CRAB Certification of 2021 Road Levy and Estimated Revenue

Motion:

Commissioner Steinburg moved to approve the CRAB Certification of Road Levy for 2021, Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

With no further business, the Board of County Commissioners will meet again on Tuesday, January 26, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

JANUARY 26, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. **Staff Report** **Administrator**
 - A. The Board held discussion on the Health District structure and funding sources.
 - B. Discussion ensued regarding the process for fund establishment and use.
 - C. Update to the Board regarding the storm water retention system located within the 3rd street park and ride, the Board would like to move forward with an appraisal for the parcel. Further discussion held on the group B storm water system.
 - D. Chairman Straub provided an update on current projects, and previous week's meetings.

III. 09:02 AM The Board Met with MIS Director Brad Hudson.

- A. Update to the Board on the county webpage process, the content has been moved over to the new platform any updates will be captured and incorporated in by each department.
- B. There have been local municipalities that have been recently hacked for ransomware. Update to the Board on the security measures for the County. The Board expresses the need to make securing the County's network assets a priority.
- C. The Board would like to move forward on quotes for generators to serve the Law and Justice Center and Public Services Building, in order to continue service continuity for the county network. There have been two power outages that have caused damage to a few key county computers, the generators would assist in limiting these issues.

JANUARY 26, 2021 CONTINUED

IV. 09:41 AM The Board Met with Transportation Land Services.

Transportation:

A. Update to the Board on management of the appraisal for the 3rd street park and ride.

1) Notice of Hearing: Petition for Road Vacation

TLS 21-04A

Motion:

Commissioner Steinburg moved to approve the notice of hearing to consider the petition to vacation a portion of County Road 2151 (N. Union Ave) set for Tuesday, February 23rd at 9:00 AM, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

B. Review of County Engineer's Comments to CDTC regarding the TAC Board project evaluation and scoring revisions.

C. Review of SCJ Alliance's intersection alignment design for the Badger Mountain Road, preliminary road alignment draft plan presented.

Land Services:

A. Anticipated petition for road vacation for portion of Urban Industrial Way by Microsoft, with a realignment of the Roadway.

B. Review of County's comments for the Legacy Pesticide Working Group.

1) Termination of Development Agreement

Maryhill Plaza Apartments

Motion:

Commissioner Steinburg moved to approve the termination of development agreement for Maryhill Plaza, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Notice of Public Meeting: Zoning Amendments

TLS 21-03A

Motion:

Commissioner Steinburg moved to approve the notice of public meeting set for Tuesday, February 9th, at 9:00 and 9:10 AM, Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

At 10:20 AM Commissioner Sutton was Excused.

V. 10:33 AM The Board Met with NCW Economic Development District Executive Director Alyce Brown.

A. Presentation to the Board on the NCW Economic Development District updates and Opportunity Zone areas. Review of incentive programs for equipment purchases for eligible companies. Commissioner Steinburg will schedule a follow up meeting to discuss the Opportunity Zone areas further.

VI. 11:30 AM The Board Met Amongst Themselves.

A. Discussion held on personnel and administration.

JANUARY 26, 2021 CONTINUED

VII. 12:00 AM Consent Agenda:

Commissioner Steinburg moved, Commissioner Straub seconded and concurred the blanket motion of approval for the following consent agenda items.

1) Notice of Termination of Contract Potts and Associates

2) Approved payroll Change Notices:
 McKenzie Jardine, Jenny Fasching, Jordyn Giulio, Donna Roland, Phil young,

3) Approved Special Buyout-Sick and Annual Leave
SPECIAL BUYOUT PAYROLL FOR
NET PAYROLL FOR: 2020
 PAID ON JANUARY 22 2021

PAY DATE OF:

JANUARY 22 2021	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62710-62753	\$114,532.15
Direct Deposit	ACH	\$ 0.00
		\$114,532.15

ACH Check Numbers: 80006153 in the amount of \$35,121.37

AP Check Numbers: 0034893-00343895 in the amount of \$18,911.72

***Includes all applicable special purpose districts payroll processed by the Auditor’s Office.**

4) Vouchers

	Check Numbers	Total Amount
1. Vouchers	00343896-00343965	\$117,163.80
2. ACH	None	\$0.00

5) Certification of Levy Special Purpose Districts CE 21-02 Ref: CE 20-77

6) Resolution Designation Application Agent: Forster Creek FEMA Grant CE 21-03

7) Amendments to Personnel Policies-FLSA & Termination CE 21-04

8) Approved Increase Civil & Small Claims Filing Fees CE 21-05 Ref: CE 18-40

9) Approved Temporary Employee Standards CE 21-06 & TLS 21-05

10) Correspondence: Department of Commerce CDBG-CV1 Consortium Application With drawl & Award

JANUARY 26, 2021 CONTINUED

11) Notice of Election-Irrigation District Formation

12) Approved Chelan Douglas Developmental Disabilities Service Provider Contracts:

- a. Ambitions Contract # 2021-01
- b. Elmview Contract # 2021-02
- c. Goodwill Industries of the Columbia, INC. Contract # 2021-03
- d. Mission Vista Contract # 2021-04
- e. Tierra Contract # 2021-05
- f. North Central Educational Services District Contract # 2021-07
- g. City of Wenatchee Parks and Recreation Contract # 2020-14

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, January 27, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

JANUARY 27, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, February 1, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON**

Marc S. Straub Chair

Kyle Steinburg Vice-Chair

Dan Sutton Member

ATTEST: _____
Tiana Rowland, Clerk of the Board