

Crane Orchard Road Paving  
CRP 972

**PROPOSAL**

To the Board of County Commissioners  
Douglas County, Washington  
Gentlemen:

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby certify that they have examined the contract location of **Crane Orchard Road Paving** and have read and thoroughly understand the plans and specifications and contract governing the work embraced in this improvement, and the method by which payment will be made for said work, and hereby propose to undertake and complete the work embraced in this improvement, or as much thereof as can be completed with the money available, in accordance with the said plans, specifications and contract, and the following schedule of rates and prices.

**NOTE:** *Unit prices for all items, all extensions, and total amount of bid, shall be shown.*

ITEM NO.	APPROX. QTY.	ITEMS	UNIT PRICE		AMOUNT	
			Dollars	Cts.	Dollars	Cts.
1	1 L.S.	Mobilization				
2	2.2 Mi.	Processing and Finishing				
3	4.4 Mi.	Shoulder Finishing				
4	6,000 Ton	HMA Cl. 1/2 In. PG 64H-28				
5	Calculated	Job Mix Compliance Price Adjustment	<b>Calc.</b>		<b>Calc.</b>	
6	Calculated	Compaction Price Adjustment	<b>Calc.</b>		<b>Calc.</b>	
7	34,575 L.F.	Temporary Pavement Marking - Short Duration				
8	1 L.S.	Project Temporary Traffic Control				
9	82 S.F.	Construction Signs Class A				
10	21 Each	Monument Case and Cover				
11	1 Est.	Force Account	<b>\$5,000</b>	<b>00</b>	<b>\$5,000</b>	<b>00</b>
12	1 L.S.	SPCC Plan				
<b>PROJECT TOTAL</b>						

**BID PROPOSAL BOND**

KNOW ALL PERSONS BY THESE PRESENTS:

That \_\_\_\_\_ of \_\_\_\_\_,

as Principal, and \_\_\_\_\_ as Surety, are jointly and severally held and bound unto Douglas County, Washington, in the full penal sum of five percent (5%) of the total amount of the bid proposal of the Principal for the work hereafter described and for the payment of such amount to Douglas County, Washington.

We jointly and severally bind ourselves, our heirs, successors and assigns, by these presents.

The Principal is herewith submitting a sealed bid proposal for the following public works construction, to-wit:

Douglas County "Crane Orchard Road Paving", CRP 972, consisting of Processing and Finishing, Shoulder Finishing, HMA, Monument Case and Cover, Traffic Control, Construction Signs Class A, and other work.

All according to the 2020 Standard Specifications for Road, Bridge and Municipal Construction, State of Washington, Department of Transportation, and the plans, specifications and addenda thereto

NOW, THEREFORE, if the bid proposal of the Principal be accepted and the Contract awarded to the Principal, and if the Principal shall duly execute the Contract and furnish the required Payment and Performance Bond and Certificate of Insurance within twenty (20) days from and after the award, exclusive of the day of such award, THEN AND ONLY THEN this Bid Proposal Bond shall be null and void and fully discharged. Otherwise, it shall remain and be in full force and effect and payable to Douglas County, Washington.

NOTE: Failure to provide a Bid Proposal Bond renders a bid non-responsive. Acceptable bid bond language shall comply with Standard Specifications, 1-02.7.

WITNESS our hands this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Type or Print: Principal's Name:

\_\_\_\_\_  
Type of Print: Surety's Name

\_\_\_\_\_  
Signature: Principal or Authorized Officer

\_\_\_\_\_  
Signature: Surety or Authorized Agent

\_\_\_\_\_  
Signature: Attorney-in-Fact, Surety

**BID PROPOSAL FORM**

To the Board of County Commissioners:

The undersigned Bidder hereby certifies that the Bidder has examined the construction site and has read and thoroughly understands the plans, specifications, addenda and contract governing the work and the manner by which payment will be made for such work.

The Bidder hereby acknowledges receipt of Addendum No. 1\_\_, No. 2\_\_, No. 3\_\_, No. 4\_\_, No. 5\_\_, No. 6\_\_, No. 7\_\_, No. 8\_\_, No. 9\_\_, and No. 10\_\_.

The Bidder hereby acknowledges that by execution of this Bid Proposal Form the Bidder has agreed to all bidding requirements, has fully executed all required bidding documents, and has agreed to fully and completely perform all work required under the plans, specifications, addenda and contract. The Bidder has agreed to pay prevailing rates of wages in accordance with the requirements of the special provisions or as may be in effect at the time of the execution of the contract, whichever may be higher.

A bid proposal guarantee of five percent (5%) of the total bid is attached hereto in the following form and in the amount of \$\_\_\_\_\_.

Cash \_\_\_\_ Bid Proposal Bond \_\_\_\_ Cashier's Check \_\_\_\_ Certified Check \_\_\_\_  
Checks must be payable to the Douglas County Treasurer.

\_\_\_\_\_  
Print Bidder Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Signature of Principal or Officer

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Print Name of Signer Title

\_\_\_\_\_  
Telephone Fax

**ACCEPT-REJECT BID PROPOSAL**

**Failure to return this Declaration as part of the Bid Proposal Package will make the bid non-responsive and ineligible for award.**

## **NON-COLLUSION DECLARATION**

**I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:**

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. **That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.**

## **NOTICE TO ALL BIDDERS**

To report bid rigging activities call:

**1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern Time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

**BIDDER INFORMATION SHEET**

Project: Crane Orchard Road Paving

Contractor registration, bonding and insurance information will be confirmed through Department of Labor & Industries at 1-800-647-0982 and 1-360-902-5230.

**CONTRACTOR:**

\_\_\_\_\_  
Name (Exactly as Registered) Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Registration Number Expiration Date Federal Tax No.

Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

Names of All Principals (Owners/Partners/Officers):  
\_\_\_\_\_  
\_\_\_\_\_

**BONDING AND CLAIMS:**

\_\_\_\_\_  
Bonding Company Name (Exactly as Registered)

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Contractor Registration (L&I) \$ \_\_\_\_\_ Amount Expiration Date

Are there claims pending against your bond? \_\_\_\_\_

If yes, what are each claimant's name, reasons for the claim, and amount claimed and the date and place of filing?  
\_\_\_\_\_  
\_\_\_\_\_

**BIDDER INFORMATION SHEET (cont.)**

Have there been tax liens or judgments against you filed by the Internal Revenue service, Department of Revenue, Employment Security Department or Department of Labor & Industries within the last three years resulting from non-payment of employee taxes? \_\_\_\_\_

If yes, what date and in which county did each filing occur?

\_\_\_\_\_  
\_\_\_\_\_

Are there any lawsuits or unsatisfied judgments pending against you? \_\_\_\_\_

If yes, what date and in which county is each lawsuit pending or judgment entered?

\_\_\_\_\_  
\_\_\_\_\_

**INSURANCE:**

\_\_\_\_\_  
Company Name Brokers Name

\_\_\_\_\_  
Broker Address City State Zip

\_\_\_\_\_  
Policy Number \$ General Liability Coverage Expiration Date

**REFERENCES**

Provide references (owner name, address and location) for three comparable projects constructed by Bidder within previous five years.

\_\_\_\_\_  
\_\_\_\_\_

The Bidder hereby certifies that it has adequate equipment to properly and timely complete the work contemplated for Douglas County, Washington, and that the Bidder is a responsible bidder as provided by RCW 36.34.190.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Principal/Officer

\_\_\_\_\_  
Print Name and Title

## BIDDING INSTRUCTIONS

### A. BID OPENING

The Douglas County Engineer will open sealed bids and publicly read them aloud on **Monday, June 22, 2020, at 10:00 AM**, or as soon thereafter as the matter may be heard, at the Douglas County Public Services Building Hearing Room, for the construction of Douglas County "Crane Orchard Road Paving". Sealed bids must be received at the Douglas County Public Services Building in a sealed envelope clearly marked **SEALED BID FOR "Crane Orchard Road Paving", to be opened June 22, 2020, at 10:00 AM**.

Sealed bids may not be submitted by facsimile or other electronic or data transmission.

### B. BID CONTENTS

The sealed bid must contain all bidding documents, fully completed and signed. Bidders not fully meeting specifications must identify and list exceptions. All exceptions are subject to review, inspection, testing and approval by Douglas County.

The sealed bid must also contain the following information and materials, completed and signed:

1. Bid Proposal (Prices must be shown on every unit item and the total. Prices bid must be shown in all spaces provided);
2. Bid Proposal Bond (in lieu of cash, cashier's check, or certified check, a Bid Proposal bond must be executed by the Bidder and the Bidder's Surety);
3. Bid Proposal Signature Page (Executed by Owner, Principal or Authorized Officer);
4. Non-Collusion Declaration
5. Disadvantaged Business Enterprise Utilization Certification (DOT Form 272-056), when applicable
6. Bidder Information Sheet
7. Certification of Compliance with Wage Payment Statutes

Bid proposal forms are not transferable. Any alteration not initialed by the Bidder will be cause for deeming the bid proposal irregular and rejecting the bid.

See Standard Specifications, 1-02.6, regarding "Preparation of the Proposal."

### C. CLARIFICATION OF BID

A Bidder may submit information to clarify the bid proposal previously received by the Clerk. The information must be received in writing or by facsimile transmission prior to **June 22, 2020, at 10:00 AM**. The sole purpose of this provision is to allow clarification of any perceived ambiguity in the bid proposal, or to modify responses to specifications in the bid. **NO OTHER CHANGES ARE ALLOWED EXCEPT BY SUBMITTING AN AMENDED SEALED BID PROPOSAL PRIOR TO THE DATE AND TIME SET FOR BID OPENING.** Any unsealed clarification information received by the Clerk which discloses price will not be considered by the Board of County Commissioners and shall result in rejection of the entire bid.

#### D. BID BOND

All bid proposals shall be accompanied by a bid bond, certified check, cashier's check or cash in the amount of five percent (5%) of the total bid, conditioned upon the Bidder's full and complete performance of the terms and conditions of a bid award. The bid bond or equivalent shall be held by Douglas County until the contract is fully executed and a performance bond and certificate of insurance is provided to Douglas County. If the successful bidder abandons the bid award, or fails to fully execute the contract, or fails to provide a performance bond and a certificate of insurance to Douglas County, then the bid bond or equivalent shall, in the sole discretion of Douglas County, be forfeited and retained.

#### E. BID REVIEW AND EVALUATION

The Board of County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interests of Douglas County may require. When evaluating bids, the following criteria, in addition to price, will be considered:

1. The bidder's experience, technical qualifications and skill;
2. The guaranteed availability of materials needed for construction;
3. The bidder's ability and capacity to fully perform within the time required, taking into account the bidder's existing performance commitments and past performance;
4. The bidder's qualifications and eligibility to contract under applicable laws and regulations;
5. The bidder's compliance with the terms and conditions of this request for bids;
6. Any additional evaluation criteria contained in the plans, specifications and addenda; and
7. Any other information as may have a bearing on the bid.

#### F. CONTRACT DOCUMENTS FOLLOWING AWARD

Each Bidder's attention is especially called to the following documents that must be fully completed, executed and submitted to Douglas County if successful Bidder:

1. Contract - To be executed by the successful Bidder.
2. Payment and Performance Bond - To be executed by the successful Bidder and the Bidder's Surety Company.
3. Certificate of Insurance - To be executed by the successful Bidder's Insurance Company.

#### G. CANCELLATION BY COUNTY

In its sole discretion, Douglas County may cancel any bid award upon written notification to the successful Bidder within 30 (thirty) days after the date of the bid award, without any cost, expense, penalty or damages payable to the successful Bidder.



**BIDDER'S CHECK LIST  
OF CONTRACT DOCUMENTS**

Each Bidder's attention is especially called to the following documents that must be fully completed, executed and submitted to the County if successful Bidder:

(a) Contract:

To be executed by the successful Bidder.

(b) Payment and Performance Bond:

To be executed by the successful Bidder and the Bidder's Surety Company.

(c) Certificate of Insurance:

To be executed by the successful Bidder's Insurance Company.



## Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (June 22, 2020), that the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

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Bidder

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Signature of Authorized Official\*

---

Printed Name

---

Title

---

Date

---

City

---

State

*Check One:*

Individual  Partnership  Joint Venture  Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

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If a co-partnership, give firm name under which business is transacted:

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*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

Local Agency Name Douglas County Transportation & Land Services
Local Agency Address 140 19 <sup>th</sup> St NW, Suite A East Wenatchee, WA 98802

# Local Agency Subcontractor List

*Prepared in compliance with RCW 39.30.060 as amended*

## To Be Submitted with the Bid Proposal

Project Name Crane Orchard Road Paving

**Failure to list subcontractors with whom the bidder, if awarded the contract, will directly subcontract for performance of the work of heating, ventilation and air conditioning, plumbing, as described in Chapter 18.106 RCW, and electrical, as described in Chapter 19.28 RCW or naming more than one subcontractor to perform the same work will result in your bid being non-responsive and therefore void.**

Subcontractor(s) with whom the bidder will directly subcontract that are proposed to perform the work of heating, ventilation and air conditioning, plumbing, as described in Chapter 18.106 RCW, and electrical as described in Chapter 19.28 RCW **must** be listed below. The work to be performed is to be listed below the subcontractor(s) name.

**To the extent the Project includes one or more categories of work referenced in RCW 39.30.060, and no subcontractor is listed below to perform such work, the bidder certifies that the work will either (i) be performed by the bidder itself, or (ii) be performed by a lower tier subcontractor who will not contract directly with the bidder.**

Subcontractor Name \_\_\_\_\_  
 Work to be Performed \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Subcontractor Name \_\_\_\_\_  
 Work to be Performed \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Subcontractor Name \_\_\_\_\_  
 Work to be Performed \_\_\_\_\_  
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Subcontractor Name \_\_\_\_\_  
 Work to be Performed \_\_\_\_\_  
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Subcontractor Name \_\_\_\_\_  
 Work to be Performed \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\* Bidder's are notified that is the opinion of the enforcement agency that PVC or metal conduit, junction boxes, etc, are considered electrical equipment and therefore considered part of electrical work, even if the installation is for future use and no wiring or electrical current is connected during the project.