SAFETY GUIDELINES & CLEAN-UP CHECKLIST

THE FOLLOWING IS A LIST OF THE ESSENTIAL THINGS YOU NEED TO REVIEW AND ADDRESS BEFORE EACH LITTER CLEAN-UP EFFORT.

SAFETY ~ YOUR SAFETY IS OUR PRIMARY CONCERN. IF SEVERAL WEEKS HAVE PASSED BETWEEN LITTER CLEAN-UPS, OR IF YOU HAVE NEW MEMBERS IN YOUR GROUP, WE STRONGLY SUGGEST THAT EVERYONE REVIEW THE SAFETY VIDEO PROVIDED ON DVD.

____ Review safety video (DVD)
____ Traffic control plan (provided by Douglas County)

REQUIRED BUT NOT PROVIDED BY DOUGLAS COUNTY:

____ Long pants and shirts with sleeves
____ Boots or hard-toed shoes
____ Gloves — leather or canvas

PROVIDED BY DOUGLAS COUNTY IN YOUR ADOPT-A-ROAD KIT:

____ Hard hat
____ Eye protection (safety glasses with ANSI Approved)
____ High-Visibility safety vest
____ High-Visibility warning signs
____ Vehicle-Mounted strobe light
____ First aid kit
____ Orange flag markers on wire poles (for marking large or hazardous objects)
____ Litter bags
SAFETY GUIDELINES

_____ Follow the traffic control plan
_____ Wear the hard hat and safety vest at all times
_____ Stay off bridges and rocky, steep, or unstable slopes
_____ Watch for nails, syringes, broken glass, or other sharp objects
  (set an orange flag marker on wire pole near the object for pick up by county personnel)
_____ Avoid poisonous, noxious or thorny plants
_____ Avoid stray or wild animals, stinging insects, and mosquitoes
_____ Designate one crew member as a look-out
_____ Be prepared for any unexpected behavior by motorists. Never assume a driver sees you.
_____ Walk single file along roadway
_____ Work toward on-coming traffic
_____ Work only during daylight hours and in good weather
_____ Work one side of the road at a time
_____ Do not enter construction areas or utility work zones
_____ Do not go into roadways, median strips, or roundabout islands to remove litter
_____ Do not wear headphones
_____ No horseplay or pranks
_____ Do not stand or jump on guardrails, drainage pipes, or concrete walls.
_____ Do not drink alcohol prior to or while participating in clean-up events.
_____ Avoid overexertion and heat-related problems by drinking water and taking breaks.

EMERGENCY PROCEDURES

_____ Know emergency procedures; location of the nearest emergency facility, police, and ambulance.
_____ Report all accidents or injuries to the Crew Leader immediately.
_____ Cellular phone, radio, or other form of two-way communication
_____ Crew member with valid First Aid Card (recommended)
PARTICIPANTS MUST BE 15 YEARS OR OLDER; WITH 1 ADULT FOR EACH GROUP OF 8 UNDER 18 YEARS.

_____15 years or older
_____Adult supervision

CARPOOLING AND PARKING: LIMIT THE NUMBER OF VEHICLES WITHIN YOUR WORK ZONE TO 2.

_____1 or 2 cars only
_____ Pull vehicles as far off the side of the road as possible.
_____ Vehiches should never be parked on the traveled portion of the road.
_____ Hazard lights and vehicle-mounted strobe light flashing

ITEMS YOU MAY PICK UP AND PLACE IN BAGS

_____Miscellaneous Paper (newspaper, wrappers, paper cups)
_____Miscellaneous Plastic (bottles, cups, straws, plates, 6-pack rings, food containers)
_____Metal (cans, empty buckets, non-dangerous containers)
_____Clothing or Shoes

Please stack the filled bags neatly on the roadside so as not to impede pedestrian traffic or block the view of traffic signs or intersections.

ITEMS YOU MAY PICK UP AND STACK NEAR THE FILLED BAGS

_____Various light objects too large to place in bags

ITEMS YOU SHOULD NOT PICK UP: SET AN ORANGE FLAG MARKER NEAR THE OBJECT FOR PICK UP AND DISPOSAL BY COUNTY PERSONNEL:

_____Drug Paraphernalia (such as hypodermic syringes, needles, baggies containing unknown substances)
_____Hazardous Materials (such as propane tanks, gas canisters, car batteries, petroleum products, chemicals. Paints and solvents, unidentified containers or other known drug-making materials)
_____Dead Animals (wild or domestic on the roadway or County right-of-way)
_____Heavy objects (such as large vehicle parts, engines, appliances)
_____Tires
_____ Anything that you believe to be dangerous
_____Private signs found within the county road right-of-way (report the location and description of any private signs on the Participant Roster Form).
RECYCLING: VOLUNTEER GROUP MAY CHOOSE TO RECYCLE GLASS AND CANS (PROCEEDS MAY BE KEPT BY THE VOLUNTEER GROUP); OR LEAVE RECYCLING ALONG WITH OTHER LITTER FOR DOUGLAS COUNTY DISPOSAL.

_____Box for Glass (not provided by county)

_____Box for Cans (not provided by county)