

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

SEPTEMBER 28, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present, and the Clerk of the Board was present.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:27 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Request of the civil prosecutor to review and find final legal ownership of airport road in Mansfield.
- B. Update to the Board on the community hall air conditioning project is at 80% completion.
- C. Discussion with the Board on potential purchase of a sand master barrier system for sandbag fill for erosion control. Board approved the purchase for the SM20 model or comparable model.
- D. UPS has requested to rent the second street complex for a temporary processing and sorting center. Temporary tent structures parking for staff and semi loading. Board is in agreement to allow for the rental agreement to occur provided the city allows for this operation.
- E. Budgeted purchase approval granted for street sweeper in the amount of \$285,000.00 to be paid partially with a Department of Ecology grant, and traffic safety supplies in the amount of \$6,843.00.

IV. 08:57AM The Board Met with Sheriff Kevin Morris and Undersheriff Tyler Callie.

- A. Update to the Board on lateral officer testing with civil service, request for hire of additional deputies for transport needs for arrestees and to fill replacement deputy position.
- B. Discussion on replacement and staffing operation needs for the department. The Sheriff is requesting four additional deputies, one replacement, one for the Drug Taskforce, and two for transporting arrestees.
- C. Discussion held on Chelan County Regional Jail Center's new letter request for base rate and daily bed rate increase, there is a slight reduction compared to their initial request, however the Board is not in agreement for the justification of a base rate, the county's position is it is not applicable due to the County's use of temporary holding and transport to Okanogan jail is occurring the following day.

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SEPTEMBER 28, 2020 CONTINUED

- D. Discussion on potential development of a regional jail facility for the Chelan-Douglas counties and cities.
- E. Discussion held on emergency management and contract with the cities for the Sheriff's department management of EM.
- F. Discussion on staffing for the department.

V. 09:50 AM The Board Met with Chief Financial Officer Karen Goodwin.

- A. Review of expenses compared to budget.

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- B. CARES Act funding, 18.5% indirect cost for administrative assessment fee will be held for cost overrun and contingency. However recent information from the State Auditor and the Department of Commerce is only direct costs can be requested for reimbursement funds.

VI. 10:01 AM The Board Met with Mark Botello.

- A. Review of interim controls for garage setbacks.
- B. Staff will be reviewing fee schedule for permits and cost recovery analysis.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Sutton, Straub Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, and Clerk of the Board.

At 10:26 AM Chairman Sutton called for an executive session pertaining to personnel for 20 minutes an additional 10 minutes was called at 10:46 AM. Executive session ended at 10:52 AM with no action taken.

VII. 10:55 AM The Board Met with Human Resource Officer Dayna Prewitt.

Executive Session RCW(42.30.110)(1)(d) Negotiations:

Attendees: Commissioners Sutton, Straub Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Human Resource Officer Dayna Prewitt and Clerk of the Board.

At 10:56 AM Chairman Sutton called for an executive session pertaining to negotiations for 60 minutes. Executive session ended at 11:31 AM with no action taken.

SEPTEMBER 28, 2020 CONTINUED

VIII. 11:35 AM The Board Met Amongst Themselves.

- A. Commissioner Steinburg provided an update that the East Wenatchee Water District agreement has been returned to the original agreement terms.
- B. Discussion ensued regarding the regional council applications.

With no further business, the Board of County Commissioners will meet again on Tuesday, September 29, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington

SEPTEMBER 29, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present, and the Clerk of the Board was present.

I. 08:31 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

- A. Approved payroll change notices: Keldon Jardine, Barb Schmidt
- B. Update to the Board on language add on for Sheriff's Office, verification is added after testing is completed with civil service.
- C. Request for hire Clerks Office Deputy Clerk, Danny McGregor Temporary Paint Tech, Developmental Disabilities Temporary Billing Assistant, Barb Schmidt Temporary Permit Tech.

2. Staff Report Administrator

Jim Barker, Administrator:

- A. State update on FMAG funding for signage and guardrail that were impacted by the fire.
- B. Discussion held on use of COVID CARES funds for food services specifically from Bridgeport, Mansfield, and other impacted cities and towns.
- C. Update to the Board on the CARES ACT indirect costing will not be allowed for billing.
- D. Yakima county has two sandbagging unit that will be loaned to the county, the unit is self-contained, it can produce 1,000 bags per hour without proprietary bags. Staff will be determining the price quote for the unit.
- E. Surplus 6 foot Barriers are being purchased in preparation of flood from the fire damage, they can also be used for various other road projects.
- F. Discussion ensued regarding the Regional Council applications.

SEPTEMBER 29, 2020 CONTINUED

III. 09:00 AM The Board Met with Transportation Land Services.

County Engineer Aaron Simmons:

- A. Update to the Board on 4th street project, crane orchard road, and guardrail project.
- B. Review of local programs and FEMA funding for road improvements.
- C. Discussion on crushing of rock at Zacker pit, concern is the compaction of the waste may not be able to support the weight with the current top soil. Staff will explore if this is an option.

Land Services Director Mark Botello:

1) Interim Controls: Garage Setbacks

Ordinance TLS 20-08-47A

Motion:

Commissioner Straub moved to approve Ordinance TLS 20-08-47B interim controls pertaining to garage setbacks, Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

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2) Notice of Hearing

TLS 20-47B

Motion:

Commissioner Straub moved to approve the notice of hearing set for Tuesday, November 24, 2020 at 9:00 AM; Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

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IV. 09:30 AM The Board Met with Pest Board Director Will Carpenter.

1) Presentation of Letter and Award of Appreciation

- A. Update to the Board on the contaminated apples brought by Governor Jay Inslee to Bridgeport. The Apples have been properly disposed.
- B. Douglas County PUD hawthorn will be removed by the PUD, primary there were 11 flies in the trapping area. Removal of the hawthorn will assist in mitigating the pupae and life cycle of the apple maggot. Discussion on tarping of the impacted soil. The Hawthorn will be burned.
- C. Request for Board attendance at the February meeting for discussion on potential quarantine area.
- D. Update to the Board on special waste request by Waste Management (WM), WM is using previous white paper for justification for the allowance of the special waste stream, however the new waste stream will have MSW and is not deemed special waste by the department of ecology.

SEPTEMBER 29, 2020 CONTINUED

10:11 AM Return to Administrator Jim Barker

G. Update to the Board on the research conducted by the GIS coordinator for the ownership of Airport Road in Mansfield, this information will be passed on to the Prosecuting Attorney's office and a response letter will be drafted.

H. Discussion on crushing conditional use permit for Nick Tommer, the Board is in agreement to have the County Engineer lead communication.

10:30 AM Return to Transportation Land Services

Discussion ensued regarding bonding and field designs. Pertaining to storm water bonding, the cost and liability falls on the county as the department of ecology requires the retention ponds. Field changes are at the expense of the contractor there is limited to no financial accountability for changes to storm ponds. The design proposal for this pond did not meet the specifications presented when developed. Staff attempted to accommodate the developer however, the onsite inspection did not meet the minimum requirements.

V. 11:15 AM Public Hearing

ORD TLS 20-07-19C

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Chelsea Benner, Susan Roberts, John Small, Jenny Fasching, Dayna Prewitt, Mark Botello, Tanner Ackley, Nate Pate
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Staff Report Associate Planner Curtis Lillquist:

Review of shoreline master program limited amendments review has occurred over the course of two years. Best available science review previously from 10 years old, County contracted with Anchor QEA to review best available science and review of amendments. Outline of proposed amendments. January 8th planning commission recommendation for approval to the Board.

Public Comment:

Susan Roberts provided comments in favor of the proposed amendments.

Motion:

Commissioner Steinburg moved to approve the limited amendments as presented to the Board, Commissioner Straub seconded the motion, and Commissioner Sutton concurred.

B P

VI. 11:38 AM The Board Met Amongst Themselves.

A. Discussion held on future development projects.

SEPTEMBER 29, 2020 CONTINUED

VIII 11:55 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Department of Children Youth and Families Agreement 2063-91211 CDDD

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2) Letter to CCRJC Meeting Request for 2021 Billing Rates

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3) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00340675-00340737	\$264,992.55
2.	ACH	None	\$0.00

At 12:05 PM The Board recessed to meet again at 1:00 PM at the Douglas County Public Services Building

VII. 01:00 PM The Board Reconvened as The Regional Council to allocate the Low Income Housing and Sales and Use Tax Grants. Minutes will be captured by the Regional Council.


There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, September 30, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

SEPTEMBER 30, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 5, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



ATTEST: 
Tiana Rowland, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Marc S. Straub Vice-Chair

ABSENT

Kyle Steinburg Member