

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

SEPTEMBER 14, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present, and the Clerk of the Board was present.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM The Board Met with Administrator Jim Barker.**

**1. Personnel Administrator**

**Jim Barker, Administrator:**

A. Employee appreciation for their efforts in assisting with fire mitigation prep for mapping and additional signage. Employees were available and came in on Sunday to assist.

**2. Staff Report Administrator**

**Jim Barker, Administrator:**

A. The Red Cross and Incident Management team is currently doing the site assessments for the pearl hill and McNeil Canyon fire. Total assessment of the damage and structure loss will be forthcoming to the County.

**1) Request Contract Extension Bishop Construction**

**Motion:**

Commissioner Straub moved to approve the contract deadline extension for Bishop Construction for the site prep pad for the NCW Fair modular restroom, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

**B P**

B. Update on the Keyhole security contract and installation of locks at the courthouse and 19<sup>th</sup> street.

C. Spanish Castle update, staff have been unable to make contact with Mr. Byrd.

D. Jeff Kenzell has been found to be mining on parcel without a permit, as stop work order was issued on Friday September 10, 2020.

E. The Mayor of Bridgeport has requested an application extension for the Sales and Use Tax, The Board is in agreement to postpone the meeting until September 29th.

**SEPTEMBER 14, 2020 CONTINUED**

F. Commissioner Straub provided the Board with an update on his meeting with Governor Inslee, and Mayor Conklin for the Bridgeport Fire. Commissioner Straub's concern is mudslides and the need for reseeding to occur early.

G. Update to the Board on Dezellum Hill, brush trucks were able to get up the road, however a structure water tank and other EMS vehicles were unable to

**2) Interlocal Agreement with Fire District 5**

**CARES Act Funds**

**Motion:**

Commissioner Steinburg moved to approve the interlocal agreement with Douglas County Fire District 5 for the purchase of ambulance equipment for COVID via the CARES Act funds; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**B P**

**III. 09:01 AM The Board Met with State Auditor's Eric Clark and Josiah Milner.**

Federal Exit Audit Interview:

A. Presentation of exit audit report, there are not findings or management letters.

**09:33 AM Return to Administrator's Report:**

H. Zippy Communication will not complete a franchise agreement with the county for work within the county right of way. The Board is in agreement to send an additional letter requesting a fully executed interlocal agreement with Zippy, without this agreement the Board approves Staff not to issue permits for the company.

**IV. 09:38 AM The Board Met with Land Services Director Mark Botello.**

A. Stop work order issued for Kenzell for mineral minning, the parcel is not legally owned by Mr. Kenzell. The notice for code enforcement violation will be issued to the parcel owner

B. Update to the Board on the Code Enforcement and Associate Planner interviews.

C. Update to the Board on moratorium for solar and wind farm, notice of hearing will be provided to the Board tomorrow.

**V. 10:02 AM The Board Met with Human Resource Officer Dayna Prewitt.**

A. Update on current positions.

B. Employee request for fundraising for Bridgeport and Mansfield area folks impacted by the fire.

**SEPTEMBER 14, 2020 CONTINUED**

**VI. 10:32 AM Board Administrative Session.**

A. Update to the Board on Solid Waste programs funds have been expended for the homeless encampment clean up. The Board would like to explore revenue options to continue the cleanup program.

B. Update on the Vine Street Apple maggot mitigation.

C. Social media campaign for the community pulling together for support to the Bridgeport and Mansfield fires.

D. During the wind storm there was damage at the Zacker recycle center to the roof, the roof damage is estimated to be repaired at \$6,188.26. Repair and purchase approval granted.

**B P**

E. Discussion on Tomer's site plan for compacting at the sand pit.

F. The Board of Commissioners contacted local companies for water and generator use for the fire relief in Bridgeport.

With no further business, the Board of County Commissioners will meet again on Tuesday, September 15, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington

**SEPTEMBER 15, 2020**

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present, and the Clerk of the Board was present.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM The Board Met with Administrator Jim Barker.**

**1. Personnel Administrator**

**Jim Barker, Administrator:**

A. Approved Payroll Change Notices: Ed Maw, Kaionni Deschazer.

**2. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Discussion held on the water delivery to the City of Bridgeport.

B. Commissioner Straub provided the Board and update to use CARES Act funds for meals for displaced families.

## SEPTEMBER 15, 2020 CONTINUED

C. Review of CARES Act spending for the county and discussion on allocation to other agencies, including the health district. The Board would like the 18.5% of the allowable administrative fees. Commissioner Straub has requested a portion of the second round of cares act funds to the food banks throughout the county. The Board is in agreement to allocate fund toward this effort and provide additional funds to the health district.

### III. 09:00 AM The Board Met with County Engineer Aaron Simmons.

#### 1) Consultant Agreement: Bridge Assessment TranTech Engineering, LLC.

##### Motion:

Commissioner Steinburg moved to approve the consultant agreement with Tran Tech Engineering, LLC. for emergency bridge program support due to the fire, Commissioner Sutton seconded the motion and Commissioner Sutton concurred.

**B P**

#### 2) Call for Bids: Guardrail Project TLS 20-44

##### Motion:

Commissioner Straub moved to approve the call for bids for the 2017 guardrail project bids are due Monday October 12<sup>th</sup> at 10:00 AM, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

**B P**

A. Constituent request to pave gravel road from Chelan hill to Spour road. The road is primitive roadway, the home owners association should be

B. Update on current paving projects, 4<sup>th</sup> street has been paved, Crane Orchards is set for next week.

##### Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Sutton, Straub Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell.

At 9:24 AM Chairman Sutton called for an executive session pertaining to personnel for 10 minutes an additional 10 minutes was called at 9:34 AM. Executive session ended at 9:46 AM with no action taken.

SEPTEMBER 15, 2020 CONTINUED

**IV. 10:13 AM The Board Met with Land Services Director Mark Botello.**

**1) Notice of Hearing: Shoreline Master Program**

**TLS 20-19B**

**Motion:**

Commissioner Steinburg moved to approve the notice of hearing for the Shoreline Master Program limited amendments set for Tuesday, September 29, 2020 at 11:15 AM; Commissioner Straub seconded the motion, and Commissioner Sutton concurred.

**B P**

**2) Notice of Hearing: Moratorium Wind & Solar Energy Farms**

**TLS 20-45A**

**Motion:**

Commissioner Straub moved to approve the notice of hearing for the moratoria on the placement and permitting of alternative energy wind and solar farms set for Tuesday, October 6, 2020 at 10:30 AM; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

**B P**

**3) Adoption of Moratorium: For Alternative Energy**

**ORD TLS 20-05-45B**

**Motion:**

Commissioner Straub moved to approve the Ordinance TLS No. 20-05-45B Moratoria on the placement and permitting of alternative energy-specific to wind and solar farms; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

**B P**

A. Discussion held on Douglas County Code regarding general industrial districts for I-G 18.60.020, 18.60.40, 18.60.60.

**V. 10:36 AM The Board Met with Sheriff Kevin Morris and Undersheriff Tyler Caille.**

A. Request to the Board for body cameras for the deputies, there are currently car cameras installed, there is an anticipated state requirement to move to body camera wear. The cost will be \$225,000 over the next 5 years. \$41,400 to \$45,000 budget increase for 2020. The Board is in agreement to allow for the contract to move forward, with the not to exceed \$45,000 licensing, installation and maintenance fees per year.

SEPTEMBER 15, 2020 CONTINUED

**VI. 11:25 AM The Board Held an Administrative Work Session.**

A. Discussion held on need to provide additional CARES Act funding for food banks within the county.

B. The Board would like to review committed expenses and budget for projects in 2021.

**VII. 11:50 AM Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Final Project Closeout**

**Stan's Construction**

**Motion:**

Commissioner Steinburg moved to approve the release of retainage and final closeout for Stan's Construction for the NCW Fair reroofing and building fronts project, Commissioner Straub seconded the motion and Commissioner Sutton concurred.

**B P**

**2) CARES Act Reimbursement Request**

**Department of Commerce**

**B P**

**3) Department of Commerce Contract Amendment**

**20-6541C-009 Cares Act**

Contract amendment for the second round of CARES Act funds in the amount of \$856,400.00.

**B P**

**4) Vouchers.**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00340325-00340411</b>	<b>\$541,794.82</b>
<b>2.</b>	<b>ACH</b>	<b>80005828-80005829</b>	<b>\$38,689.58</b>

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, September 16, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

SEPTEMBER 16, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, September 21, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

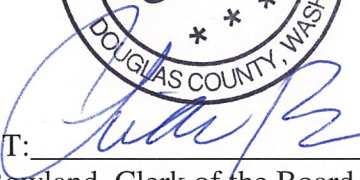


BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Dan Sutton Chair

  
\_\_\_\_\_  
Marc S. Straub Vice-Chair

  
\_\_\_\_\_  
Kyle Steinburg Member

ATTEST:   
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Tiana Rowland, Clerk of the Board