

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 5, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, were present, and the Clerk of the Board was present. Commissioner Steinburg was excused

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Introduction of Todd Boughton the new facilities coordinator.

2. Staff Report Administrator

Jim Barker, Administrator:

A. Update to the Board on Law and Justice Center leak in to the junction box of the District Court Room.

B. Update to the Board on Maryhill site plan 1 the retention pond issue has been resolved.

C. Commissioner Sutton asked for an update regarding the storm drain in the Evidence Storage facility, the issue has not been resolved nor fixed by the contractor. The Board would like to move forward with placing the contractor on notice in an attempt to resolve the issue.

D. Discussion held on the Regional Council projects \$50,000 for the habitat for humanity and contingent \$50,000 to the YWCA.

E. A letter from the Transportation Improvement Board states currently having funding shortfalls and provided the county with notice funds have been delayed by the state, the County is in a holding position for the funds expended on Crane Orchard Road.

F. Discussion on COVID testing with in the County, the Health District will be conducting testing at the second street complex tomorrow.

G. Discussion NCW Fair projects and the rodeo lighting plan.

III. 09:00 AM The Board Met with Solid Waste Director Becci Piepel.

A. Waste Management is providing disposal of 500 tons of the County's capacity of free dumping for the citizens impacted by the Pear Hill fire and need to dump housing and other debris.

B. There are no locations currently accepting antifreeze, constituent called and was upset due to lack of availability by Chelan County new hazardous waste facility allowing the disposal of the antifreeze. Solid waste will be seeking a department of ecology grant hazardous waste for a future event.

OCTOBER 5, 2020 CONTINUED

- C. Update to the Board on the Waste Management acceptance of the special waste stream from Yakima County. After a site visit the Department of Ecology has determined the waste is solid waste and acceptable under the current white paper for acceptance by Douglas County Waste Management.

09:07 AM Return to the County Administrator's Report:

- H. Update to the Board on communication with Mr. Selland.
- I. Discussion held on the sewer district pump station.

1) Issuance of Visa Credit Card

Todd Boughton

Motion:

Commissioner Straub moved to approve the issuance of a visa credit card with a \$5,000 limit to Todd Boughton, the Facilities Maintenance Coordinator, Commissioner Sutton seconded and concurred.

B P

2) Request for Removal of Previous Account Signee

Motion:

Commissioner Straub moved to approve the removal of Joel Bender, former Facility Maintenance Coordinator from accounts payable from the County, Commissioner Sutton seconded and concurred.

B P

IV. 09:19 AM The Board Met with Land Services Director Mark Botello.

- A. Update to the Board on his meeting with the Chelan Douglas Health District. The Health District is currently under staffed and making progress toward filling positions. Discussion held on potential assistance for code enforcement services by the County, for septic and other countywide needs through an interlocal agreement.
- B. Update to the Board on the City of East Wenatchee's plan to amend their city code pertaining to garage setbacks within the Urban Growth Area.
- C. Discussion held regarding the County's code language pertaining to data mining and data farms.

V. 09:57 AM The Board Met with Chief Financial Officer Karen Goodwin.

- A. Update to the Board that the 18.5% indirect cost for the CARES ACT is no longer allowed under the federal grant. The County has billed \$42,000 in indirect costs to date the state has not provided an update yet if the funds will need to be repaid or not.
- B. The Board is in agreement to transfer the cost overrun for the NCW Fair remodel projects from the REET funds.

OCTOBER 5, 2020 CONTINUED

10:09 AM Return to the County Administrator's Report

- J. The MIS Director will provide the Board with an update regarding the website update for increased services for the county website due to COVID and office closure to the public. Increased webpage services have deemed to be a need to improve the County's website infrastructure. The planned updates can be accomplished through the CARES Act funds.
- K. Commissioner Sutton requested the Civil attorney to update the Interlocal Agreement pertaining to the CARES Act funds for the Chelan Douglas Health District.

V. 10:30 AM The Board Met with the Clerk of the Board Tiana Rowland.

- A. Update to the Board on CDBG-CV grant application. Feedback have been received from the Department of Commerce regarding the grant for both Chelan and Douglas Counties, the Clerk of the Board will coordinate with the Health District and Chelan County regarding responses to Commerce's inquiries.

With no further business, the Board of County Commissioners will meet again on Tuesday, October 6, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington

OCTOBER 6, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, were present, and the Clerk of the Board was present. Commissioner Steinburg was excused

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with MIS Director Brad

- A. Request of the Board to utilize a portion of the CARES Act funds for updating the County webpage \$75,500 initial cost for 2 years, \$10,000 will be content management paid for by the county. The update to the County webpage will increase public access to information and limit the need for physical presence to conduct business. The Board is in agreement to allow for this expense of funds.

III. 08:45 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

1) Easement Agreement

Douglas County PUD

Motion:

Commissioner Straub moved to approve the Easement Agreement with the Douglas county PUD for access to the NCW Fair. Commissioner Sutton seconded and concurred.

B P Auditor's AFN: 3235204

OCTOBER 6, 2020 CONTINUED

- A. Update to the Board on CARES Act spending.
- B. Purchase approval for transportation signs and safety materials in the amount of \$7,0075.50, Coroner supplies via the CARES Act funds.
- C. Discussion held on purchase of an additional portable restroom and shower use for isolation and large quarantine needs. Discussion on purchase of two additional reader boards for COVID notifications to the public. The Board approved the purchase of the additional reader boards.

**IV. 09:09 AM The Board Met with Transportation Land Services.
County Engineer Aaron Simmons:**

1) Notice Of Hearing: Application for Franchise TLS 20-48A

Motion:

Commissioner Straub moved to approve the notice of hearing for the application of franchise agreement with Tadd Ackerman for Mountain Springs Phase 2 HOA set for Tuesday, October 20th at 9:00 AM; Commissioner Sutton seconded and concurred.

B P

2) Notice Of Hearing: STIP & Bridge Report TLS 20-50A

Motion:

Commissioner Straub moved to approve the notice of hearing for the six year transportation improvement program and annual bridge program report, set for Tuesday, October 27th at 9:30AM; Commissioner Sutton seconded and concurred.

B P

A. Update to the Board on Pearl Hill Bridge.

Land Services Director Mark Botello:

1) Notice Of Hearing: Extension of Wenatchi Landing Interim Controls TLS 20-49A

Motion:

Commissioner Straub moved to approve the notice of hearing for the extension for an additional six months interim official controls establishing the North End Wenatchi Landing Overlay District, set for Tuesday, October 27th at 9:00AM; Commissioner Sutton seconded and concurred.

B P

IV. 09:28 AM The Board Met with Prosecuting Attorney Gordon Edgar

- A. Discussion ensued regarding the needs for the deputy coroner position. Daily operational needs and vehicle for transport.
- B. Discussion held on the code amendments and enforcement following violations.

OCTOBER 6, 2020 CONTINUED

V. 10:08 AM The Board Met with Veteran Service Officer Sarah Simmons.

- A. Update to the Board on the Veteran Service Center, separate from the VFW/VA location that is neutral for all veterans and family members to access services and support.
- B. North Central Washington Counseling is a veteran service center however they serve only Veteran Affairs needs.

VI. 10:30 AM Public Hearing ORD TLS 20-06

Land Services Director, Mark Botello:

- A. Presentation of alternative energy sources, wind and solar moratorium in place for one year

Commissioner Straub moved to approved the instated moratorium

10:35 AM Return to Jim

Update to the Board on Department of Ecology visit for compliance of storm water permit, the county holds a storm water utility permit with the Department of Ecology the contractor/developer holds a separate construction storm water permit directly with the Department of Ecology.

VI. 10:30 AM Public Hearing **ORD TLS 20-06-45B**

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No Public Present

Staff Report Land Services Director, Mark Botello

Presentation of alternative energy sources, wind and solar moratorium this action will be in place for one year.

Public Comment:

No comment was given.

Motion:

Commissioner Straub moved to approved the continuation of the adopted moratorium for one year, Commissioner Sutton seconded and concurred.

*The Clerk of the Board provided an update regarding the scriveners error to the Ordinance numbering, the adopted Ordinance on September 15th, 2020 was ORD TLS 20-05-45B and has been corrected to ORD TLS 20-06-45B.

OCTOBER 6, 2020 CONTINUED

VII 10:55 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Transfer of fund to the NCW Fair

CE 20-62

Motion

Commissioner Straub moved to approve the transfer of funds from REET to the NCW Fair Capital Improvements fund in the amount of \$14,708.52; Commissioner Sutton seconded and concurred.

B P

2) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00340839-00340933	\$643,520.04
2.	ACH	80005900	\$1,031.25

3) Payroll.

NET PAYROLL FOR: SEPTEMBER 1 - SEPTEMBER 30 2020

PAY DATE OF:

OCTOBER 5 2020	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62583-62585	\$ 12,028.00
Direct Deposit	ACH	\$ 668,889.66

\$ 680,917.66

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, October 7, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

OCTOBER 7, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 12, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Dan Sutton

Chair



Marc S. Straub

Vice-Chair

ABSENT


Kyle Steinburg

Member

ATTEST: 
Tiana Rowland, Clerk of the Board