

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 19, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, Steinburg were present, and the Clerk of the Board was present.

I. 08:28 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Approval granted for the Small Works Bid to reroof the Public Services Building at 140 19th St. East Wenatchee, Bids received from Jester Roofing, LLC \$9,232.00 and M. Vail Company \$20,677.00; Bid award to Jester's Roofing, LLC.

B P

B. Estimate for lighting in the Community Hall at the Fairgrounds where Superior Court will be occurring, the current light system requires 15-20 minute 'warm-up' period and turn on. The Court will need to turn on and off lights as needed during trials this delay will need to be amended. The Board is in agreement to move forward with updating the lighting, estimates will be presented next week. Funds for the project will be from the COVID Administration of the Courts and CARES Act funds.

C. Tab increase will be a net increase to county road in 280,000 half will be toward capital improvements for preservation the other half will be for general County Road use.

D. Update to the Board on County Road fill-ins as employees will be out for several weeks for surgeries.

E. Level of cleaning for the courthouse will be increased as the Elected Officials have voiced their concerns, new facilities maintenance coordinator will be following up.

Minute Notation:

F. Discussion to the Board on pouring additional asphalt apron for the restroom. The Board is in agreement to move forward estimated cost is \$4,000.

G. Discussion held on installation on touchless refilling water bottle station estimated costs will be provided to the Board soon. Board is in agreement as this will be a cost savings for the county.

H. The Board would like to have a letter communication out to the property owners on Rock Island Grade that the Roadway will be closed when the winter weather and snow falls.

OCTOBER 19, 2020 CONTINUED

III. 08:58 AM The Board Met with Land Services Director Mark Botello.

- A. Update to the Board on a conditional use permit code violation for large group gatherings, there was a concert and rodeo held by A&G Brothers. A constituent provided the Board the event flyer and photos of the event. The Board would like to move forward on issuing a code violation due to lack of permitting and follow up with the Health Board for violations of the COVID-19 Governor's Order as the County is only in Phase 2 of the state reopening.
- B. Request made by the Regional Port Authority to extend the documentation deadline for the small business grants. Board is in agreement, memo of approval will be provided tomorrow.

IV. 09:07 AM TLS Budget Work Session.

Present: Dell Miers, Phil Young, Mark Botello, Scott Reinman, Aaron Simmons, Jennifer Lange, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

- A. ER&R: Pits and Quarry costs are up due to crushing year, pickups and sweeper will be purchased in 2021 as they were not purchased in 2020 due to budget restrictions.
- B. Land Services looking to increase the cost recovery for plans and permitting fee schedule.
- C. Review of Storm water capital facilities projected plan review.

V. 09:49 AM The Board Met with Sheriff Kevin Morris and Undersheriff Tyler Callie.

A. Mark Botello updated A&G that he needs to stop his events, he then requested a conditional use permit. He was updated that this requires a review process and approval by the Planning Commission and Board of Commissioners. The code violations are a nonissue conditional use permit, no liquor license, and violates the Governor's proclamation. Sheriff Morris, will be making personal contact.

10:00 AM Return to Stormwater Utility Budget:

\$50,000 department of Ecology grant will be used for ER&R purchase of a new street sweeper.

11:00 AM Return to Administrator's Report:

- I. Update to the Board on Michaelson request to allow for parking however Mr. Jorgensen has requested no parking, the County's position is there is no parking allowed on Enchanted Drive due to fire radius and snow removal for plowing. The Board of Commissioners would like to keep signs in place for no parking as parking on the street limits EMS access.
- J. Discussion ensued regarding the sales and use tax allocation and project ranking.

2. Personnel

Administrator

Jim Barker, Administrator:

- A. Approved request for hire: Accounts Payable, Auditor.
- B. Approved payroll change notices: Patty Hall, Dale Prey, McKenzie Tussey, Juan Sanchez, Annette Jester, Patricia Trapp, Shannon Edinger, Kelly Carlson, Brian Palmquist, Dan Love, Justin Jackson.

OCTOBER 19, 2020 CONTINUED

VI. 11:30 AM The Board Held and Administrative Work Session.

1) Proclaiming October 28, 2020 First Responders Day CE 20-64

Motion:

Commissioner Straub moved to approve October 28th, 2020 as First Responders Day, noting special thank you to the First Responders involved with the Pearl Hill Fire; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

2) Importation of MSW from Yakima County CE 20-65

Motion:

Commissioner Steinburg moved to approve resolution CE 20-65 the importation of MSW from Yakima County, Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B P

3) Transfer of Funds: Trial Court Improvements CE 20-66

Motion:

Commissioner Straub moved to approve the transfer of funds from the Trial Court Improvement fund #165 to Local Government fund #155 in the amount of \$3,544.77; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

4) Transfer of Funds: Law Library CE 20-67

Motion:

Commissioner Straub moved to approve the transfer of funds from the Law Library fund 104 to the Superior Court fund #001.001.029 in the amount of \$16,000.00; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

5) CARES Act Relief Funds Certification Washington State Department of Commerce
Chairman approval.

B P

6) Washington Health Care Authority PEBB Interlocal Agreement
Chairman approval.

B P

A. Commissioner Straub provided he Board with an update regarding his meeting with Foster Creek and WDFD and other agencies to discuss the FEMA application, a 12.5% is the match requirement for the grant. In-kind

With no further business, the Board of County Commissioners will meet again on Tuesday, October 20, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington

OCTOBER 20, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg were present, and the Clerk of the Board was present. Commissioner Sutton was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM WSU Extension Budget Work Session.

Present: Margaret Viebrock, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

Receptionist will be retiring in 2021, position will be advertised for an opening.

III. 08:42 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Final project closeout for Dimension Communications for the Law and Justice Center.
- B. Update to the Board on Foster Creek leanto with compressor has blown over causing damage to the compressor and the leanto a claim for damages will be filed with the insurance company.
- C. Approved project closeout notice for the NCW Fair restroom pad and electrical.
- D. Discussion held on revised project estimate and schedule for the city of Bridgeport's sales and use tax funding request.

IV. 09:00 AM Public Hearing

TLS 20-48B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No Public Present

Staff Report Development Review Engineer, Mike Near:

Review of private irrigation line, recommendation to approve.

Public Comment:

No comment was given.

Motion:

Commissioner Steinburg moved to approve the application for franchise with Tadd Ackerman for the Mountain Springs Phase 2 development, Commissioner Straub seconded and concurred.

B P Auditor's AFN:

OCTOBER 20, 2020 CONTINUED

V. 09:20 AM The Board Met with MIS Director Brad Hudson.

A. Discussion held on AV improvements for public access for the Commissioner meetings and need to at home teleworking via the CARES Act.

VI. 09:25 AM Management Information System Budget Work Session.

Present: Brad Hudson, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

Review of expense increase for 2021, Sheriff's office MDT computer upgrade, and assessor software licensing.

VII. 09:40 AM The Board Met Amongst Themselves.

A. Discussion held on budget.

VIII. 10:11 AM The Board Met with Transportation Land Services.

County Engineer, Aaron Simmons:

1) Notice of Hearing: Application for Franchise-Eden Tracts **TLS 20-54A**

Motion:

Commissioner Steinburg moved to approve the notice of hearing for Eden Tracts Pumping, set for Tuesday, November 3rd at 9:30 AM; Commissioner Straub seconded and concurred.

B P

2) Notice of Hearing: Application for Franchise-Alder Ridge HOA **TLS 20-55A**

Motion:

Commissioner Steinburg moved to approve the notice of hearing for Alder Ridge Homeowners' Association for Tuesday, November 3rd at 9:40 AM; Commissioner Straub seconded and concurred.

B P

A. CRAB Board issued certificate of good practice to the County.

B. Badger Mountain Road realignment, geotechnical review is underway presentation of findings will occur soon.

C. Discussion ensued regarding bonding and approval, a resolution will be drafted and presented to the Board for adoption next week.

Land Services Director, Mark Botello:

A. Update to the Board on code violations and potential updates to the code.

IX. 10:47 AM Treasurer Budget Work Session.

Present: Natalie Marx, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

No additional budget request for 2020.

OCTOBER 20, 2020 CONTINUED

X. 10:59 AM The Board Met with Douglas County Hospital District 2.

A. Chair of the Douglas County Hospital District 2, request of the county to store the Waterville Ambulance. Unfortunately there is no space at the county shop, one option would be to rent space at the fairgrounds. Chairman will discuss with their Board and follow up if this is a desired option.

XI. 11:10 AM The Board Met Amongst Themselves.

A. Discussion ensued regarding the Badger Mountain road realignment, and an option for a Road Improvement district for the new development.

1) Cares Act Funding Extension

Regional Port Authority

Motion:

Commissioner Straub moved to approve the documentation extension for the small business grants managed by the Regional Port Authority until November 12th, 2020; Commissioners Steinburg seconded the motion.

B P

XII 11:55 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00341183-00341270	\$671,786.93
2.	ACH	80005916-80005918	\$42,719.21

2) Correspondence: Letter of Support Housing Grant with North Central Accountable Community of Health **B P**

At 12:00 PM The Board adjourned to meet again at 1:30PM in the Douglas County Public Services Building as the Regional Council.

XIII. 01:30 PM The Board Reconvened as The Regional Council to allocate the Low Income Housing and Sales and Use Tax Grants. Minutes will be captured by the Regional Council.

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, October 21, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.


OCTOBER 21, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 26, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

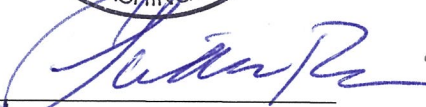
The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON


Dan Sutton Chair


Marc S. Straub Vice-Chair

ATTEST: 
Tiana Rowland, Clerk of the Board


Kyle Steinburg Member