

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 12, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, were present, and the Clerk of the Board was present. Commissioner Steinburg was excused

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Clerk’s Budget Work Session.

Present: County Clerk Tristen Worthen, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

State’s decision to remove funding recapturing for fines both District and Superior court revenues will decrease for 2021.

III. 09:00 AM The Board Met with Chelan County Regional Jail Center.

Present: Chris Sharp, Nicole Thompson, Sean Larson, Mike Smith, Cathy Mulhall, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

Douglas County is requesting for rates to reflect the previous terms of the contract in holding arrestees, and should be assessed as such. The jail is stating the base fee is presented as it is the baseline operational expenses for the jail to remain open, the agency will then be assessed a daily bed rate as well. The proposed rates are being assessed amongst all jurisdictions and agencies. The Board is in agreement at this time to continue with the terms of the proposed agreement and continue booking with Chelan County on temporary housing of inmates.

B P

IV. 09:31 AM The Board Met with Administrator Jim Barker.

1. **Personnel** **Administrator**

Jim Barker, Administrator:

- A. Approved request for hire: Temporary Elections Worker, three positions.
- B. Approved payroll change notices: Tzetzzy Colunga.

2. **Staff Report** **Administrator**

Jim Barker, Administrator:

- A. Approved invoice for the website infrastructure update in the amount of \$75,470 approved via the CARES Act funds.

B P

OCTOBER 12, 2020 CONTINUED

B. Approved budgeted purchase request for Hot Mix Asphalt in the amount of \$27,000.

Minute Notation:

C. Isolation and Quarantine meals for family of 4 cost is \$75.00 per box with Serve Wenatchee, this would allow for reduction of the transmittal of COVID, meals are delivered to door steps and customizable to dietary or religious preferences. The Board would like to designate funds for 500 meal boxes via CARES Act.

D. Approved final payment for the law and justice center access and controls to keyhole security for release of retainage in the amount of \$10,646.35.

B P

E. Undersheriff Tyler Callie provided the Board an update that the request for presidential Federal disaster relief has been submitted, it is anticipated to be accepted. If the approval is granted the Army Core of Engineers will come remediate and remove the fire debris treating it as potentially contaminated with asbestos.

F. Commissioner Straub requested review of permitting processes and identifying opportunities to expedite the process for residents that were impacted by the Pear Hill fire and intend to rebuild with the existing footprint of the foundation.

V. 09:38 AM The Board Met with Undersheriff Tyler Callie and Solid Waste Director Becci Piepel.

A. There will be a company conducting an asbestos evaluation for the Pearl Hill Fire in Bridgeport. Waste Management in Okanogan County residents can dispose of fire debris in their landfill for free. Okanogan County Commissioners has asked if Douglas County would like to pay for the impacted fire residents to dispose of debris. The Board is in agreement not to provide this as there is a free option for disposal at the Grater Wenatchee landfill and paying for disposal fees would be gifting of public funds.

B. Update to the Board on recycle center acceptance of small scrap metal and appliances, Solid waste is working to contract with scrap metal yard to dispose of burnt vehicles.

VI. 10:00 AM Bid Opening: Guardrail Project TLS 20-44

Peterson Brothers: \$433,869.45

Frank Gurney, Inc.: \$425,374.97

Dirt & Aggregate: \$488,885.00

Coral Construction: \$549,875.00

B P

Apparent Low Bidder

VII. 11:00 AM Solid Waste Budget Work Session.

Present: Solid Waste Director Becci Piepel, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

State grant funding will decrease this year, budget reduction to reflect the decrease in revenue. The Department of Ecology would like to include homeless encampment clean up for 2021-2023 grant cycle if funds are available from the state. All funds have been expended for homeless encampment clean-up for the remainder of 2020.

OCTOBER 12, 2020 CONTINUED

VIII. 11:30 AM District Court Budget Work Session.

Present: Judge Eric Biggar, Court Administrator Susan Jacobucci, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

No additional budget expenditures for 2021, the legislature has restricted the amount of fees allowed to be ordered by the court, limited the revenue sources.

IX. 11:50 AM The Board Met Amongst Themselves.

A. Discussion ensued regarding available funds for Solid Waste to continue the homeless encampment clean up, the department carry over may be a source of revenue.

B. Commissioner Straub discussed the end of the Hearing Examiner contract for the planning commission and land services, the Board is in agreement to complete a request for qualifications.

With no further business, the Board of County Commissioners will meet again on Tuesday, October 13, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington

OCTOBER 13, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, were present, and the Clerk of the Board was present. Commissioner Steinburg was excused

I. 08:27 AM Pledge of Allegiance and Call to Order.

II. 08:28 AM Superior Court Budget Work Session.

Present: Judge Brian Huber, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

Outline of the expenses related to holding court and jury trials during COVID 19, there are specific costs for additional interpreters seating, there will be additional jurors that will need to be called as well.

III. 09:00 AM Public Hearing

TLS 20-46B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

OCTOBER 13, 2020 CONTINUED

Present

Peter Spadoni, Dovex's Attorney

Staff Report Aaron Simmons:

Review of petition of road vacation of county road 542, recommendation to vacate this portion of county right of way.

Public Comment:

Peter provided comment that clayton orchard would like to seek an easement, Dovex

Todd provided comment regarding his communication with Clayton orchard for easement access, it was communicated that a mutual easement is encouraged.

Motion:

Commissioner Straub moved to approve the road vacation for road 542 with the easement condition by December 15, 2020 as presented to the Board, Commissioner Sutton seconded the motion, and concurred.

B P

IV. 09:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update to the Board on the Lion's den the furnace is outdated, the Board is in agreement to move forward with the replacement of the furnace, cost estimate is \$18,852.25.
- B. Lighting in the community hall takes 30 minutes to come back on for court this will not be up to standards, it is estimated to cost between 9,000 and 14K to update the system via the cares act funds.
- C. Commissioner Sutton provided an update on the CARES funds for the Health District.
- D. Discussion ensued regarding the use of fund 124 use for homeless clean up the via funds from the landfill inert testing that is no longer occurring.
- E. Review with the Board on the CARES Act II funding allocation.
- F. Progress payment approval for Keyhole Security in the amount of \$69,059.12 for the CARES Act funds.

2. Personnel

Administrator

Jim Barker, Administrator:

- A. Approved request for hire: Accounts Payable, Auditor.
- B. Approved payroll change notices: Sarah Goodwin.

OCTOBER 13, 2020 CONTINUED

IV. 09:52 AM The Board Met with Transportation Land Services.

Aaron Simmons:

1) Assigning County Road Project Numbers

TLS 20-51

Motion:

Commissioner Straub moved to approve the assignment of CRP 1002 and 1003 for the Pearl Hill Guardrail and Bridge repair, Commissioner Sutton seconded and concurred.

B P

2) Bid Award Guardrail: Gurney

TLS 20-44

Motion:

Commissioner Straub moved to approve the bid to Frank Gurney, LLC for the 2017 guardrail project, Commissioner Sutton seconded and concurred.

B P

A. Discussion on roadway conditions provided the recent precipitation

Land Services Director Mark Botello:

A. Introduction to the Board Nick Ballard, the new associate planner.

1) Notice of Hearing: Chapter 14.92 Code Enforcement

TLS 20-52A

Motion:

Commissioner Straub moved to approve the notice of hearing for TLS 20-52A code amendments to Chapter 14.92: Code Enforcement, set for Tuesday, November 3rd at 9:00 AM; Commissioner Sutton seconded and concurred.

B P

2) Notice of Hearing: Cost Recovery Fee Schedule

TLS 20-53A

Motion:

Commissioner Straub moved to approve the notice of hearing for TLS 20-53A amendments to the cost recovery fee schedule for Transportation Land Services, set for Tuesday, November 3rd at 9:15 AM; Commissioner Sutton seconded and concurred.

B P

- A. Review of Essential public facilities in relation to data processing centers.
- B. Review of Code Language pertaining to Cargo containers and storage standards.
- C. Staff plans to prioritize building permits for citizens impacted by the fire, permit will be as flexible as possible.
- D. Northern fruit pre-application meeting scheduled for tomorrow 600 square feet facility.
- E. Update to the Board on company working with the county to develop the solar farm facility,

OCTOBER 13, 2020 CONTINUED

V. 10:34 AM Prosecuting Attorney Budget Work Session.

Present: Prosecutor Gordon Edgar, Administrative Manager Jenny Schlaman, Administrator Jim Barker, County Auditor Thad Duvall and Chief Financial Officer Karen Goodwin.

Update to the Board on contracted medical examiner has relocated to King County, this leaves 2 remaining medical examiners. This will increase in transportation costs, as examinations will be transported to King County as needed. Revisions to the Deputy coroner position.

XII 11:00 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Dissolving Bridgeport District Court Petty Cash Fund CE 20-63

Motion:

Commissioner Straub moved to approve the closeout of the Bridgeport District Court petty cash fund #001.001.019; Commissioner Sutton seconded and concurred.

B P

2) Recommendation to Award Tom Ripley & Sons: NCW Fair Restroom Project-Trenching & Excavation.

B P

3) Recommendation to Award Entiat Valley Electric: NCW Fair Restroom Project-Conduit Connection.

B P

4) Approved Contract-For the Record

Board of Equalization

B P

5) Vouchers.

| | | Check Numbers | Total Amount |
|----|----------|-------------------|--------------|
| 1. | Vouchers | 00341027-00341117 | \$671,786.93 |
| 2. | ACH | None | \$0.00 |

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, October 14, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

OCTOBER 14, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 19, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



ATTEST: 
Tiana Rowland, Clerk of the Board


BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Marc S. Straub Vice-Chair



Kyle Steinburg Member