

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

NOVEMBER 2, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, Steinburg were present, and the Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Discussion held on potential code violation for parcel at 42nd court per the Stormwater retention requirements.
- B. Multidirectional antenna is needed at the Law and Justice Center to allow for radio and cell phone communication, the estimated cost is \$42,000.00. Anticipated funds for this expense to come from the Sheriff's carry over funds from the 2020 budget. Board is in agreement to allow for the purchase of the antenna.
- C. Update to the Board on the issues regarding public defender contract and issues pertaining to lack of contact with appointed clients, correctional letter will be sent to the attorney.
- D. The Board approved the \$6,585 purchase of a new HVAC unit for the Foster Creek Conservation District as the previous one was damaged during the wind storm in October.

B P

1. Food Staple Boxes COVID CARES Funds

Motion:

Commissioner Steinburg moved to approve the agreement with Beyond Creations Catering for Food Staple Boxes via the CARES Act funds; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B P

- E. Discussion ensued regarding computers and screen purchase for TLS staff the cost is \$100,000 for 24 computers, with the purchase of an additional 20 laptops for general use if there is another state closure. Board is in agreement to move forward with the purchase.
- F. Fire District 5 has request additional cares funds for additional batteries for their AED machine. Board is in agreement for the expenditure.
- G. Digital image signature software for both courts is \$45,000 with 3 year license fee, County Administrator will follow up with Commerce directly to see if the licensing fees can be covered under the CARES Act funds.

NOVEMBER 2, 2020 CONTINUED

H. External cameras for the Douglas County Courthouse, the Board is in agreement not to move forward with this purchase as the installation expenses could not occur prior to December 31st.

2. Staff Report

Administrator

Jim Barker, Administrator:

A. Discussion ensued regarding personnel coverage in various county departments.

III. 09:26 AM Administration and Facility Maintenance Budget Work Session.

Present: Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Jenny reclassification has not been included in the budget, as well as administrator shadowing for a 5-8 month period.

IV. 10:13 AM Review of Current Expense Budget Work Session.

Present: Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. The Board would like to reduce the salary increase request for the Clerk's Office to 3 months rather than 6 months. Reduction in Commissioners travel by an additional \$3,000 to 3,494.00. Budget request reduction for all the facilities requests. Board of Equalization travel cut. Reduction in Prosecuting Attorney supply budget increase request for East Wenatchee Office by \$2,000 to \$400 approved. Board is in agreement to not fund the additional expense for deputy transport of arrestees in the Sheriff's Office, the Board will continue holding arrestees with Chelan County for 2021. Board is in agreement to reduce the Sheriff's budget request by \$35,000 for the 6 month shadow period for the Civil Chief Deputy retirement and training. As well as cut the travel training request if training not mandated for 2021. Administrative services fund increase requests were cut.

V. 11:09 AM The Board Met with Transportation Land Services.

Land Services Director, Mark Botello:

- A. Review of Request for qualifications for the Hearing Examiner Services for Land Services.
- B. Review of current building permit applications for development within the County.
- C. County code amendments and fee schedule for land services permits will be reviewed during the public hearing tomorrow.

County Engineer, Aaron Simmons:

A. Discussion held on the Badger Mountain Road Realignment, SCJ Alliance proposed scope of work. The Board would like to continue with the full geotechnical report and preliminary design, then find the anticipated cost for the project. Identify the necessary parcels for roadway alignment and surplus the remaining parcels.

B P

NOVEMBER 2, 2020 CONTINUED

B. Discussion ensued regarding the late comers or impact fee assessment for the Water District administration fees.

2. Interlocal Agreement Chelan-Douglas Health District

COVID CARES Funds

Motion:

Commissioner Straub moved to approve the interlocal agreement with the Chelan Douglas Health District for a portion of CARES Act funds for COVID response relief, Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.
**Signature authority granted to the Clerk of the Board on 10-30-2020 to execute the agreement.*

B P

NOVEMBER 3, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, Steinburg were present, and the Clerk of the Board was present.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update to the Board on additional PPE supplies purchased.
- B. Update to the Board on the Bi-Directional Amplifier for the Law and Justice Building via Racom Communications.
- C. Discussion ensued regarding the County webpage updates, anticipated \$24,000 in expenses following the COVID CARES Act funding deadline of December 30. The Board would still like to move forward with the update as it will allow the public additional opportunities to conduct business virtually rather than in person contact.
- D. Update to the Board on the 42nd court parcels. The short plat requires each parcel to have stormwater retention for each home, there is a MOU in place explaining the requirements for each parcel owner.

III. 09:00 AM Public Hearing

ORD TLS 20-09-52B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No Public Present

NOVEMBER 3, 2020 CONTINUED

Staff Report Land Services Director, Mark Botello:

A. Review of proposed code chapter update for Chapter 14.92 Code Enforcement overview of violation process and procedures, recommendation is to approve the amendments.

Public Comments:

No Public Present.

Board Discussion:

The Commissioners held discussion amongst themselves regarding the Sheriff’s Department role in the enforcement of the Code violations due to budget impacts. The Board will meet and discuss this with the Sheriff.

Motion:

Commissioner Straub moved to continue the hearing until Tuesday, November 10th at 9:00 AM in the Douglas County Public Services Hearing Room; Commissioner Steinburg seconded the motion and Commissioner Sutton Concurred.

IV. 09:15 AM Public Hearing

TLS 20-53B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No Public Present

Staff Report Land Services Director, Mark Botello:

A. Review of proposed fee increases for the cost recovery schedule for the Land Use Activities, Right-of-Way Work Permits, Engineering Review, Building Permits and Fire Marshal Services. The recommendation is to approve the amended cost recovery schedule.

Public Comments:

No Public Present.

Motion:

Commissioner Steinburg moved to approve the amendments to the cost recovery schedule; Commissioner Straub seconded the motion and Commissioner Sutton Concurred.

B P

V. 09:30 AM Public Hearing

TLS 20-54B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No Public Present

NOVEMBER 3, 2020 CONTINUED

Staff Report Development Review Engineer:

A. Review of petition for Franchise with Eden Tracts Pumping Association, recommendation to approve.

Public Comments:

No Public Present.

Motion:

Commissioner Steinburg moved to approve the Franchise agreement with Eden Tracts Pumping Association; Commissioner Straub seconded the motion and Commissioner Sutton Concurred.

B P Auditor's AFN:

VI. 09:40 AM Public Hearing

TLS 20-55B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No Public Present

Staff Report Development Review Engineer:

A. Review of petition for Franchise with Alder Ridge Lot Owners Association, recommendation to approve.

Public Comments:

No Public Present.

Motion:

Commissioner Straub moved to approve the Franchise agreement with Alder Ridge Lot Owners Association; Commissioner Steinburg seconded the motion and Commissioner Sutton Concurred.

B P Auditor's AFN:

VII. 09:45 AM The Board Met with Transportation Land Services.

County Engineer, Aaron Simmons:

A. Update to the Board on SCJ Alliance shift in the roadway alignment for Badger Mountain.
B. Discussion ensued regarding issuance of occupancy.

NOVEMBER 3, 2020 CONTINUED

Land Services Director, Mark Botello:

1) Notice Of Hearing: Petition for Irrigation District Formation

TLS 20-57A

Motion:

Commissioner Straub moved to approve the notice of hearing for resolution TLS 20-57A for Tuesday, November 24, 2020 at 9:00 AM, Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

B P

2) Request for Qualifications: Hearing Examiner Services

TLS 20-58A

Motion:

Commissioner Steinburg moved to approve the request for qualifications for the Land Use Hearing Examiner services applications are due December 1, 2020; Commissioner Straub seconded the motion at Commissioner Sutton concurred.

B P

VIII. 10:11 AM The Board Met Amongst Themselves.

- A. Discussion ensued regarding the budget and departmental cuts.
- B. Discussion ensued regarding the Chelan Douglas Health District staffing.

XII 10:37 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Appointment to the Mosquito Control District: Kenneth W. Borders

CE 20-68

Motion:

Commissioner Straub moved to approve the appointment, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

2) Loan Repayment: NCW Fair

CE 20-69

Motion:

Commissioner Straub moved to approve the transfer of funds and loan repayment for the NCW Fair to REET in the amount of \$62,005.87, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

NOVEMBER 3, 2020 CONTINUED

3) Declaration of Emergency: Wildfire Debris

CE 20-70

Motion:

Commissioner Straub moved to approve the declaration of emergency, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

4) Approved Veteran’s Assistance Relief Funds

Case #201101

B P

5) Approved Amendments to Chelan-Douglas Developmental Disabilities Bylaws

B P

6) Approved CDDD Service Provider Contracts:

- a. Ambitions Contract # 2020-01 B P
- b. Elmview Contract # 2020-02 B P
- c. Goodwill Industries of the Columbia, INC. Contract # 2020-03 B P
- d. Mission Vista Contract # 2020-04 B P
- e. Tierra Contract # 2020-05 B P
- f. North Central Educational Services District Contract # 2020-07 B P
- g. City of Wenatchee Parks and Recreation Contract # 2020-0002 B P
- h. Upper Valley Connections Contract # 2020-12 B P

7) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00341534-00341616	\$173,291.22
2.	ACH	80005924-80005935	\$950.00

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, November 4, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

NOVEMBER 4, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, November 9, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



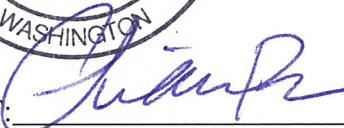
Dan Sutton Chair



Marc S. Straub Vice-Chair



Kyle Steinburg Member

ATTEST: 

Tiana Rowland, Clerk of the Board