

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 25, 2020

MEMORIAL DAY HOLIDAY
ALL COUNTY OFFICES WERE CLOSED

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 26, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub and Steinburg were present, and Clerk of the Board was present.

I. 08:32 AM Pledge of Allegiance and Call to Order.

II. 08:33 AM Call for Executive Session Personnel.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Judge Biggar, Commissioners Sutton, Straub, & Steinburg, Civil Prosecuting Attorney James Mitchel, County Administrator Jim Barker, Clerk of the Board Tiana Rowland.

A. At 8:33AM Commissioner Sutton called for executive session for personnel for 30 minutes.
At 8:44 AM executive session ended with no action taken.

III. 08:45 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Waterville School District has reached out to the NCW Fair Manager to hold a no contact graduation ceremony within the fairgrounds rodeo arena. The Board held discussion on potential liability, Civil Prosecuting Attorney has reviewed the contract and fireworks contract as well. Board is in agreement to move forward.
- B. Update to the Board on Law and Justice Center landscaping and cleaning, the 15th of June the contract for restroom cleaning will be concluded.
- C. Update to the Board on PPE and Cleaning supplies purchased, hand washing stations have been purchased for COVID mitigation.

MAY 26, 2020 CONTINUED

- D. Discussion ensued on the CARES Act funds allocated to the Port District for 1million dollars for small business grant applications. The Board would like to provide grants for PPE and lease relief. Board would like to have a meeting with Ron Cridlebaugh to discuss allocation parameters. 20 employee small business allocation, up to \$10,000 grant.
- E. Discussion ensued regarding the lobbyist representation for the County, Board would like to revisit in a few weeks after communication with Wise lobbying group.
- F. Confirmation on payment for the Eastmont Metro Parks District, Board is in agreement that reimbursement for expenses to the EMPD will not occur until final completion of the project.

IV. 09:23 AM The Board Met with Transportation Land Service.

1) Call for Bids Crane Orchard Road Paving Project TLS 20-33A

Motion:

Commissioner Straub moved to approve the call for bids for TLS 20-33A, Crane Orchard Road paving per CRP 972, Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

B P

1) Appointment of Michael Machado to Planning Commission TLS 20-31

Motion:

Commissioner Steinburg moved to approve the appointment of Michael Machado to the Douglas County Planning Commission for *District 3 Position 1* effective July1, 2020 to June 30, 2024; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B P

2) Appointment of David Andrews to Planning Commission TLS 20-32

Motion:

Commissioner Steinburg moved to approve the appointment of David Andrews to the Douglas County Planning Commission for *District 2 Position 3* effective July1, 2020 to June 30, 2024; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B P

3) Recommendation Shoreline Master Plan Update

Staff recommendation to award the request for proposals per resolution TLS 20-25 to Anchor QEA. Board is in agreement to move forward with the recommendation.

4) Department of Ecology Grant: Shoreline Master Plan SEASMP-1921-DCoTLS-00043

Motion:

Commissioner Straub moved to approve the agreement with the Department of Ecology for the Shoreline Master Plan update, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

MAY 26, 2020 CONTINUED

V. 09:33 AM The Board Met with Executive Assistant Jenny Fasching.

- A. Update to the Board on the courthouse maintenance.
- B. Handout given to the Board on Cares Act relief fund, discussion on HVAC system improvements for the courthouse with additional filters installed.
- C. The Board would like to move forward on restroom and shower prefabricated units for Cares Funds for additional social distancing for the NCW Fairgrounds.

VI. 10:12 AM The Board held a Budget Work Session.

- A. Review of sales tax for the Month of March, revenue is down by 40%.
- B. Review of budget vs. Estimate provided the reduction of the sales tax. The County would be an anticipated reduction of \$1,265,216 in ending fund balance.
- C. Discussion ensued regarding holding the NCW Fair for 2020.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Civil Prosecuting Attorney Jim Mitchell, Commissioners Sutton, Straub, & Steinburg, County Administrator Jim Barker, Chief Financial Officer Karen Goodwin, TLS Accountant Phil Young, and Clerk of the Board Tiana Rowland.

At 10:31AM Commissioner Sutton called for executive session for personnel for 60 minutes. At 11:20 AM executive session ended with the directive to the Clerk of the Board to schedule a Elected Officials and Department Heads meeting for next week.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Civil Prosecuting Attorney Jim Mitchell, Commissioners Sutton, Straub, & Steinburg, County Administrator Jim Barker, Human Resource Officer Dayna Prewitt, Clerk of the Board Tiana Rowland.

At 11:25 AM Commissioner Sutton called for executive session for personnel for 20 minutes. At 11:45 AM executive session ended with no action taken.

VII. 12:00 PM The Board Met via Video Conference with Washington State Association of Counties and Elected Officials.

- A. Discussion on the various use of Cares Act relief funds, cares funding can be used for a portion of salary if work being completed is COVID-19 related.

VIII. 1:30 PM Consent Agenda:

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

MAY 26, 2020 CONTINUED

1) Approval of Grant Award Interlocal Agmt. Signature Authority Granted: Auditor

Motion:

Commissioner Straub moved to approve granting signature authority to the Douglas County Auditor for grant contract approval with the Washington State Department of the Office of Secretary of State Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

B P

2) Interlocal Agreement: City of East Wenatchee Homeless Encampment Cleanup

Motion:

Commissioner Steinburg moved to approve the interlocal agreement with the City of East Wenatchee for the Solid Waste Program to cleanup homeless encampments; Commissioner Straub seconded the motion, and Commissioner Sutton concurred.

B P Auditors AFN:3230857

3) Interlocal Agreement: Douglas Co. PUD #1 Homeless Encampment Cleanup

Motion:

Commissioner Steinburg moved to approve the interlocal agreement with the Douglas County PUD #1 for the Solid Waste Program to cleanup homeless encampments; Commissioner Straub seconded the motion, and Commissioner Sutton concurred.

B P Auditors AFN:3230856

4) Letter of Approval: Washington State Dept. Transportation Homeless Encampment Cleanup

B P

5) Long-Term Payable Agreement with DSHS Chelan Douglas Developmental Disabilities

B P

6) Contract Extension Manson Parks Chelan Douglas Developmental Disabilities

B P

7) Letter of Support Chelan-Douglas Land Trust Breiler Ranch

B P

8) Policy Approval-Open Space Deferment Funds

B P

9) Purchase Approval- Auditor & Fair supplies

MAY 26, 2020 CONTINUED

10) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00337480-00337558	\$274,903.80
2.	ACH	80005537-80005539	\$1,698.75
3.	Special Check Run	00337621	\$51,442.50

With no further business, the Board of County Commissioners will meet again on Wednesday, May 27, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

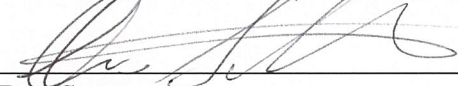
MAY 27, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 1, 2020 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



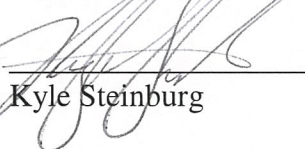
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



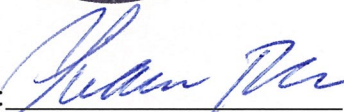
Dan Sutton Chair

excused

Marc S. Straub Vice-Chair



Kyle Steinburg Member

ATTEST: 

Tiana Rowland, Clerk of the Board