

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 18, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub and Steinburg were present, and Clerk of the Board was present.

**I. 08:38 AM Pledge of Allegiance and Call to Order.**

**II. 08:40 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Update to the Board on received budget cuts, each budget has been received from the departments with the exception of Superior Court, the Judge will have it to the Administrator this week. \$800,000 meets half of the 10% budget cuts from 2020 to 2021. Presentation of the proposed cuts will be given to the Board on Monday next week. The Board is in agreement to implement a 5% budget cut for all departments immediately. The Board would also like to provide the unions notice of potential layoffs, as there is a 21 day notice period.

B. The Board would like to use 5% of the proposed budget cuts from the county reserve pool.

C. Update to the Board on Auditor's office proposed remodel, request for installation of ramp.

**III. 08:57 AM Constituent Meeting Mr. & Mrs. Cue**

A. SR 28 is out of the County's jurisdiction and control by the Board of Commissioners, concern on traffic impacts based on recent housing development. The correct department of contact is the Washington State Department of Transportation. Mr. Cue cited the traffic study impact provided by the highline drive housing development that was provided to WSDOT. WSDOT did not require any intersection or turn off improvements. Commissioner Steinburg provided the update that the Chelan Douglas Transportation Council will be funding a traffic study analysis of SR 28 from East Wenatchee to the City of Rock Island. Constituent concern is for safety and access off the highway.

**IV. 09:50 AM The Board Held a Work Session on the Following Items.**

**Land Services:**

- A. Update to the Board on the 2 slim picken LLC for parcel 22210810021 & 22210810022 request for combination or parcels, the constituent reached out to Commissioner Sutton. Staff will be reaching out to the constituent regarding submitting an application of a boundary line adjustment.
- B. Application received for conditional use permit from Waste Management.
- C. Shoreline Master Plan update applications have been received, recommendation is to use Anchor QEA for the plan update.

**Transportation:**

- A. Driveway Code, Board wanted to have an update on why horseshoe driveways were not allowed. Development review is looking at areas of improvement on driveways code language revisions.

**V. 10:00 AM The Board Met with Petitioners from the Double D Water District.**

*David Dufenhorst: Applicant; Marc Marquis: Water Rights Attorney*

- A. David Dufenhorst, Double D Vineyards is creating a new development in proximity sun cove, above the cider press down to the river. Water right change application has been approved for the area.

The water district application would allow for additional protections and capacities that would not otherwise be provided under simple water rights change or exchange. Canal spring water district in Chelan County is a similar representation of the application for water district function for the Double D Vineyards.

County's concerns is assuming the liability of the water district if it becomes insolvent. County would like to know if another option is available for the project establishment and development.

The plan is to develop the 300 acres in to residential, vineyard, and commercial space. This large expansion project is what tripped the request for the water district formation. Hotel, spa and restaurant with minimal residential housing is planned for the area. A significant investment in water pump and infrastructure has been implemented.

Proposed reserve account establishment for CCNR for water maintenance, Mr. Dufenhorst is in agreement to require this for the formation of the Water District. This will be provided to the County for assurances and the Board will move forward with setting a hearing date.

**MAY 18, 2020 CONTINUED**

**VI. 10:33 AM The Board Met with Prosecuting Attorney Gordon Edgar.**

A. Board held discussion on Whitman County lawsuit filing against the Governor. The Board spoke toward the application of variance and dismissed without adequate review. The Board would like to know options for filing of a lawsuit against the Governor.

B. Prosecuting Attorney 'there is no legal downside for filing for the County in review of application for variance' however the politically there may. Legally the Board of County Commissioners being the plaintiff and jurisdiction of filling will need to be reviewed along with filing suite alone due to joint health district with Chelan County. Prosecutor will follow up with Civil Prosecutor and provide the Board with an update. The Cost for the suite will be covered by Joel of ARD Law Group PLLC.

**VII. 11:08 AM The Board held an Administrative Work Session.**

A. Update to the Board on ASHTOS standards on design of badger mountain road, WSDOT requires review and approval by the committee of the design standards prior to construction per RCW Chapter 39.10.

B. Discussion ensued regarding funding for the design and environmental, \$500,000 of funding resources would need to be used. Chief Financial Officer provided REET funding source could be used.

C. Law and Justice Center adjustment for the roof mitigation, the risk pool has not determined if the insurer will cover the cost. Or place Halme on notice, the insurer would then go after halme if determined if negligence found to be with Halme. Board is in agreement to place Halme on notice. There is unknown if the warranty for the roof will be in effect if replaced membrane is put in to place.

D. Purchase Approval of herbicide for weed management in Area 3 in the amount of \$3,542.73.

**B P**

E. Commissioner Steinburg provided and update on his meeting with the Port District.

F. NCW Fair House roof replacement of fascia boards, cost is \$1,200 for the estimate.

G. Discussion ensued regarding legislative representation for the County's lobbying needs. The Board is in agreement to explore a contact with Josh Weiss.

With no further business, the Board of County Commissioners will meet again on Tuesday, May 19, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

**MAY 19, 2020**

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub and Steinburg were present, and Clerk of the Board was present. Commissioner Sutton was excused.

**I. 08:31 AM Pledge of Allegiance and Call to Order.**

**II. 08:32 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

- A. Commissioner Steinburg provided an update on his conversation with union representative Paul Parmley, he updated him on the CARES Act funding these funds are not able to be used for payroll purposes on previously budgeted expenses or salaries.
- B. Approved request for purchase of 50,000 masks for county use at TLS and the Sheriff's Office.
- C. The meeting with District Court Judge Eric Biggar has been rescheduled to Tuesday, May 26<sup>th</sup> due to Commissioner Sutton being out sick.
- D. In reviewing the budget cuts, there will be furloughs in the Auditor and Treasurer's offices if the 5% budget cut is implemented.
- E. Discussion ensued regarding allocation of CARES Act funding toward small business grants, the Regional Port District is willing to administer the grants on behalf of the County with no administrative fee.
- F. Update to the Board on WSU Hotspot, one will be provided to Douglas County at the cost of \$240.

**2. Personnel**

**Administrator**

- A. Approved payroll change notices: Ralph DeBoer, Rubi Ramirez, Lori Elkum, Adrian Lopez-Aguilar, Brittany Robbins, Rebecca Rinke.
- B. Approved request for hire: Maintenance Tech Area 2 position replacement due to retirement.

**III. 09:02 AM The Board Met with Transportation Land Services.**

**Transportation Aaron Simmons:**

- A. Update to the Board on 4<sup>th</sup> Street road construction; utility lines need to be moved by Frontier, the company has recently been sold to ziply fiber lines, the utility lines have still not been relocated despite onsite meeting requesting relocation.
- B. Discussion ensued regarding projects, proposed project plan matrix for Badger Mountain Road realignment presented. The Board would like the project to be completed as soon as possible, and have a request for proposals for a geotechnical consultant prepared for next week. Design bid and build of the project is the Board's desire to keep the project moving in the tight timeline. Staff will have a RFP for geotechnical consultants next week using a phased project approach.

**MAY 19, 2020 CONTINUED**

C. Update on Sandy Shores Dr. access from SR 97, constituent called requesting to donate right of way for private access off the highway. The constituent along with the residence of the Sandy Shores Dr. would like to see a three lane roadway improvement for the accommodation of a turn lane off the highway. The HOA has reached out to the Washington State Department of Transportation, from this conversation the constituent believes by donating the right of way (sandy shores dr.) to the County this will reduce the cost of roadway improvements for the HOA as the road would be maintained and operated by the County. The County Engineer will follow up and provide the application process and outline potential road improvements needed to meet the county road standards prior to county assuming the roadway.

**1) Cultural Resources Survey Agreement**

**ASM Affiliates**

**Motion:**

Commissioner Steinburg moved to approve the consultant agreement with ASM Affiliates for the cultural resources survey consultant agreement for Empire Ave-43th St to 35<sup>th</sup> St.; Commissioner Straub seconded and concurred.

**IV. 10:22 AM The Board Met with Civil PA**

A. Discussion ensued regarding the representation of Joel of ARD Law Group PLLC for potential civil lawsuit, Medical Officer Dr. Butler will be providing a statement prior to moving forward with filing. Board would like to explore donation of representation of \$5,000 to \$10,000.

B. Update on Douglas County PUD filing rejection for Randy Agnew as the PUD districts do not align with the Commissioners districts. County Auditor will be following up with the PUD on realignment of the PUD Districts with the County Commissioner Districts.

**V. 10:50 AM Consent Agenda**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Signature Authority Authorization**

**Douglas County Auditor**

Intergovernmental Grant Agreement between the State of Washington, Office of the Secretary of State and Douglas County; authorization granted to the Douglas County Auditor to sign the agreement on behalf of the County.

**B P**

**2) Correspondences:**

a. Washington State Auditor general representations letter, procurement and policies audit. **B P**

b. Washington State Auditor responsibilities, financial audit.  
**B P**

MAY 19, 2020 CONTINUED

3) Approved Marijuana Application

Edgemont Group LLC.

B P

4) Approved Animal Care & Control Agreement

Wenatchee Valley Humane Society

B P

5) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00337286-00337377	\$353,531.01
2.	ACH	80005533-80005536	\$40,839.06

With no further business, the Board of County Commissioners will meet again on Wednesday, May 20, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

MAY 20, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 25, 2020 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

*[Signature]*  
Dan Sutton Chair

*excused*  
Marc S. Straub Vice-Chair

*[Signature]*  
Kyle Steinburg Member

ATTEST: *[Signature]*  
Tiana Rowland, Clerk of the Board