

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 20, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, and Steinburg were present, and the Clerk of the Board was present. Commissioner Sutton was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update to the Board on positive COVID-19 cases within the 19th street Public Services Building.
- B. Reader Boards are placed outside of each county building notifying public masks must be worn and are required.
- C. Update on cost for deep cleaning with Nuclean for \$1,092, COVID funds will be used.
- D. Discussion ensued regarding the Governor's potential order to return the County back to phase 1 and other counties with recent surge in positive COVID-19 cases.
- E. Discussion held on open labor negotiations.
- F. Update to the Board on the NCW Fairgrounds COVID-19 restroom and shower project. Anticipated delivery date is September 15th for the prefabricated restroom.
- G. Portable shower and restroom are to be purchased this week. The Board is in agreement to reduce the initial purchase to one portable shower and restroom. This is to allow for a contingency if any additional COVID-19 purchases need to be made.
- H. Approved request for hire temporary employee for facility maintenance.
- I. The Board is in agreement to have a rotational scheduled deep clean of the Public Services Building, Law and Justice Center, and Douglas County Courthouse every 2 weeks and as needed due to exposure. Board approved the County Administrator to enter in to a contract with NuClean for this service.

III. 09:00 AM The Board Met with Land Services Director Mark Botello.

- A. Pipkin Construction mineral extraction CUP application is set to expire April of 2021, there has been a request for an extension. Current CUP process does not have a clear extension process requirements. Director plans to provide 24 month extension and credit for COVID closure dates as mandated by the state. The Board is in agreement to this process.
- B. The Regional Port Authority has made a meeting request with the Board regarding the Wenatchi Landing expansion project.
- C. Update on continued hearing examiner meetings due to required COVID-19 building closure for cleaning.
- D. Health District is still behind on review process for building permits due to COVID, staff is working to review and move forward plans as quickly as possible.

JULY 20, 2020 CONTINUED

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Civil Prosecuting Attorney Jim Mitchell, Board of Commissioners, County Administrator, and Clerk of the Board.

Vice Chairman Straub called for executive session at 09:19AM for 20 minutes. Executive session ended at 9:27 AM with the no action taken.

IV. 09:30 AM BOARD ADMINISTRATIVE SESSION

- A. Weekly Social Media Campaign: The Board would like to feature the improvements to the Auditor's election ballot room, construction has just completed.
- B. Update to the Board on committee appointment for the Housing Authority Board, and evaluation timeline for the North Central Regional Library.
- C. Selection of hearing date to review and determine County surplus items, notice of hearing will be presented tomorrow. Update provided on Law and Justice Center asset management.
- D. Update on Superior Court Clerk's office hour change to 8:00AM-4:30PM.
- E. Approved voucher payment in the amount of \$30,000 for the project close out of the Eastmont Metro Parks Pump track, payment will be used from the open space development deferment fund. **B P**

V. 09:55 AM The Board Met with the Chelan County Regional Jail Administration.

A. Billing model for the Jail for 2021, there have been revenue shortfalls for the facility. The base fee will be based off the booking fee. Daily population rate is decreasing, base fee and usage fee from April-March 2019. Billing is based on usage and monthly assessment current usage is 6% of the total population. The Commissioners would like a list of capital facility improvement projects. The capital facility improvements will be incorporated in to the monthly billing rate.

Sheriff Morris is in agreement to the increase as it is financially cost effective to partner and operationally necessary for the department.

B. The Board held discussion on potential options for inmate housing.

B P Letter B P 2021 Billing Plan

11:12 AM Return to Administrator's Report:

J. Discussion ensued regarding open public negotiations and options for union bargaining.

With no further business, the Board of County Commissioners will meet again on Tuesday, July 21, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington

JULY 21, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, and Steinburg were present, and the Clerk of the Board was present. Commissioner Sutton was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Constituent call on ADA compliance complaint for recent housing development with reduced setbacks, property owners parking in driveway has caused blocking of the sidewalks.

Commissioner Steinburg is in favor of posting no parking signs, letters to property owners, and door mailers of the parking requirements followed by towing of vehicles.

B. Discussion ensued regarding the NCW fairgrounds restroom and shower projects.

C. The heating/cooling unit in the foster creek conservation district leased office space has gone out of service. Board approved the purchase of a new heating/cooling unit in the amount of \$14,723.19 with M&J Heating and Cooling. Two bids received, the other from North Cascades Heating & Air Conditioning, their bid was \$15,995.00 facility maintenance will purchase the unit. **B P**

D. Board is in agreement to cancel the remaining events scheduled for 2020 with the NCW Fair due to COVID-19.

2. Personnel

Administrator

Jim Barker, Administrator:

A. Approved payroll change notices: Eric Biggar, Brian Huber, Gordon Edgar.

B. Approved request for hire: Temporary Facilities Maintenance department, hiring of Logan Blomberg.

C. Approved temporary assignment in duties for Carolyn Morley from NCW Fair Manger to COVID Coordinator.

III. 09:00 AM Public Hearing

TLS 20-36B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Don Boxford

Staff Report County Land Service Director Mark Botello:

Hearing today is to hear any public testimony for the extension of the interim gravel road standards, recommendation to continued hearing and adopt ordinance extension until April 2021.

Public Comment:

No Public Comment.

Motion:

Commissioner Steinburg moved to approve the continuation from October 27 until April 2020, Commissioner Straub seconded and concurred. *Ordinance will be presented to the Board next week.*

IV. 09:07 AM The Board Met with Transportation and Land Services.

Aaron Simmons:

A. Discussion ensued regarding the Badger Mtn. Road realignment, remaining parcel in development plan for the roadway. Developer has requested the acreage amount for the remaining parcel. County engineer will follow up with review of the plans and inform the developer on the anticipated acreage use once 60% of the design phase has been completed.

B. Update on field meeting with the Douglas County Sewer District.

C. Update to the Board on SCJ Alliance scope of work and cost estimate for Badger Mountain Road Realignment project. County will be responsible for survey, call for bids and advertising for the project.

V. 10:00 AM Public Hearing

CE 20-08B & TLS 20-07B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Don Boxford, Paul Parmley, Dayna Prewitt, Tom Cash, Tara Whaley, Shari Tincher, James Mitchell.

JULY 21, 2020 CONTINUED

Staff Report County Administrator Jim Barker: provided the report and option to allow for private negotiation of contracts then move to open public negotiations if an agreed upon contract has not been reached.

Public Comment:

Paul Parmley, clarification on if one party does not agree with entering in to an interlocal agreement.

Commissioner Steinburg, if an agreed upon term can not be met, the County feels as stewards of tax payer funds open negotiations should occur.

Tom Cash, written response entered in to the record. Comment opposed to open negotiations.

Shari Tincher, provided comment opposed to open negotiations and request for Board representative to communicate with the unions.

Tara Whaley, provided comment opposed to open negotiations.

Don Boxford, provided comment opposed to open negotiations.

Paul provided comment on improving the process for the bargaining negotiations.

Motion:

Commissioner Steinburg moved to approve the continuation of the public hearing until Tuesday, August 25th at 10:00 AM for action only. Commissioner Straub seconded and concurred.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Civil Prosecuting Attorney Jim Mitchell, Board of Commissioners, County Administrator, Human Resource Officer Dayna Prewitt, Risk Manager Jordyn Giulio, and Clerk of the Board.

Vice Chairman Straub called for executive session at 10:47AM for 30 minutes. Executive session ended at 11:00 AM with the following action: Douglas County Board of Commissioners gave the directive to close the Douglas County Law and Justice Building and grant county employees working within the building administrative leave for the close of the building on July 21st, 2020 until close of business July 22nd, 2020. Administrative leave will only be granted to those employees at the facility, any employees scheduled for leave will not receive the administrative leave.

JULY 21, 2020 CONTINUED

V. 11:10 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Appointment of Al Schuster to Housing Authority Board

CE 20-44

Motion:

Commissioner Steinburg moved to approve the reappointment of Al Schuster to the housing authority board of Wenatchee his term expiring July 31, 2023, Commissioner Straub seconded the motion and concurred. **B P**

2) Notice of Hearing

CE 20-45A & TLS 20-39A

Motion:

Commissioner Steinburg moved to approve the notice of hearing to consider the surplus of county inventory, set for Tuesday August 4th at 10:00 AM. Commissioner Straub seconded and concurred.

3) Limited Voucher Run Approval Provided by Email.

| | | Check Numbers | Total Amount |
|-----------|-----------------|--------------------------|---------------------|
| 1. | Vouchers | 00338843-00338848 | \$56,587.60 |
| 2. | ACH | 80005692 | \$37,723.83 |

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, July 22, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

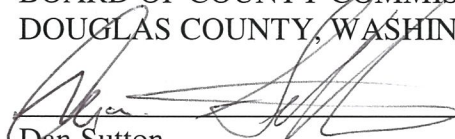
JULY 22, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 27, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON**




Dan Sutton Chair



Marc S. Straub Vice-Chair



Kyle Steinburg Member

ATTEST: 

Tiana Rowland, Clerk of the Board