

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 13, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, and Steinburg were present, and the Clerk of the Board was present. Commissioner Sutton was excused.

**I. 08:31 AM Pledge of Allegiance and Call to Order.**

**II. 08:33 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Approved payroll change notice: Tanner Ackley

B. Discussion ensued regarding the sewer district project. The Sewer District project at 35<sup>th</sup> street is running in to additional expenses due to the additional trenching work need for the project. The Board would like to see paving and roadway improvement to meet anticipated development road standards. Discussion on options for project completion and incorporation of additional paving.

C. Discussion ensued regarding the Fair call for bids on the precast restroom.

D. Open negotiations continued hearing to take place next week.

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Attendees: Civil Prosecuting Attorney Jim Mitchell, Board of Commissioners, County Administrator, and Clerk of the Board.

Vice Chairman Straub called for executive session at 08:53AM for 15 minutes. Executive session ended at 9:00 AM with the no action taken.

**III. 9:03 AM The Board Held a Work Session on the Following Items.**

**Transportation:**

Update provided tomorrow.

**Land Services:**

A. Update to the Board on the Small Business CARES Act grant funds. There is a remaining 100,000 anticipated to disbursed this week.

## JULY 13, 2020 CONTINUED

- B. Update to the Board on 2,000 acres CUP application for solar farm installation on the fancher heights plateau. The Board shared concerns on esthetic, environmental, and impact to residents for this project. There are several steps and review processes with CUP, SEPA, and Environmental review with comment periods prior to the project beginning construction. The Board is in agreement to allow for the Aurora Solar farms LLC funds to be deposited in the #443 TLS account in the amount of \$15,000 for permit and application fees.

### IV. 09:27 AM The Board Held and Administrative Work Session.

#### Social Media Campaign:

- A. Discussion ensued regarding the advertising budget, reallocated within the administration's budget the amount to not exceed \$5,000. There is currently \$250 in the budget under the administration Risk Management/Public Information Officer. The Board is in favor of a budget amendment if needed.
- B. The Board would like to have an introduction of the social media campaign and coverage of the Mansfield fire.

With no further business, the Board of County Commissioners will meet again on Tuesday, July 14, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

## JULY 14, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, and Steinburg were present, and the Clerk of the Board was present. Commissioner Sutton was excused.

### I. 08:30 AM Pledge of Allegiance and Call to Order.

### II. 08:31 AM The Board Met with Administrator Jim Barker.

#### 1. Staff Report

Administrator

#### Jim Barker, Administrator:

- A. Discussion on the CCRJ letter requesting a meeting to discuss the jail billing the current model is not meeting the jail revenue shortfall.
- B. Discussion ensued regarding the hospitalization capacity for COVID-19 the current numbers for Chelan and Douglas County have been increasing. Confluence health is currently accepting patients from Yakima and Grant counties.

**III. 09:04 AM Public Hearing**

**TLS 20-35B**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board*

**Present**

Ryan Brownlee, David Dufenhoist, Marc Marquis, Jenny Fasching
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**Staff Report Civil Prosecuting Attorney Jim Mitchell:**

Double D Vineyards have provided an application, the necessary departments have reviewed County Auditor and Assessor have provided their recommendation. Staff's recommendation to approve.

**Public Comment:**

No Public Comment.

**Motion:**

Commissioner Steinburg moved to approve the formation of the Double D Water District, Commissioner Straub seconded the motion for approval and concurred.

**B P Auditor's AFN:**

**IV. 09:30 AM Call for Bids: NCW Fair Shower Base**

**CE 20-42A**

**Motion:**

Commissioner Steinburg moved to approve the call for bids for the base preparation of the NCW COVID-19 Restroom and Shower facility, Bids will be due Monday August 3<sup>rd</sup> at 10:00 AM Commissioner Straub seconded and concurred.

**B P**

**V. 09:35 AM The Board Met with County Engineer Aaron Simmons.**

A. Discussion ensued regarding the East Wenatchee Sewer district's letter regarding the cost for the sewer expansion and inability to fund the requested roadway improvements. Staff's review of the roadway concludes additional right of way and design is necessary to meet the criteria needed for paving. The County would be unable to prevent a utility district from completing work within the ROW. The sewer district has a timeline to meet in order to utilize the grant funding available. Staff did not have the time to review and design provided the completion of the sewer districts design plan. Commissioner Steinburg's concern is the county missed an opportunity to coordinate effectively to develop the roadway continuity. Commissioner Steinburg proposed establishing temporary construction easements from the 10 property owners in order to establish driveways and access to the county roadway.

**JULY 14, 2020 CONTINUED**

**1) Administrative Settlement Policy for Right of Way**

**Resolution TLS 20-38**

**Motion:**

Commissioner Steinburg moved to approve the administrative settlement policy for right of way as written and presented to the Board, Commissioner Straub seconded and concurred.

**B P**

**2) Local Agency Consultant Agreement**

**Cultural Resources Consultants LLC.**

**Motion:**

Commissioner Steinburg moved to approve the local agency agreement with Cultural Resources Consultants LLC for the Badger Mountain Road realignment. Commissioner Straub seconded and concurred the motion.

**B P**

**Minute Notation:**

Approved request for approval to bill Scott Campbell for Engineering design services.

B. Update to the Board on grant application for prospective projects.

C. Documents needed for construction of Spanish Castle have been received by staff as of yesterday.

**VI. 10:53 AM The Board Met with Land Services Director Mark Botello.**

A. Update to the Board on Planning Commission meeting, issue was brought up on road standards and improvements. Planning Commissioner proposed code amendment to not require roadway frontage improvements on specified lots. The Board would like to review language but is not in agreement to make this change at this time and would like to defer to the County Engineer.

B. Code Enforcement work session with the Sheriff's Office will be occurring Monday next week.

C. The County will be rejoining the North West Economic District, Mark will be attending the meetings once they resume due to COVID.

**VII. 11:06 AM The Board Met with NCW Fair Maintenance Manager Ed Daling.**

A. Discussion on the plan specifications for the restroom/shower and the electrical wiring. Addendum to the call for bids to include power, water and sewer to the proposed site location. The existing site has a 4 inch pipe connection.

**11:35 AM Return to Administrator Report:**

C. Board approved full reimbursement for the community hall rental for wedding scheduled for October, due to COVID-19.

**VIII. 11:40 AM Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Allocation of Public Utility District Funds for 2020** **Resolution CE 20-41**

**2) Approved Contract Amendment with DSHS for Chelan-Douglas Developmental Disabilities**

**3) Authorizing Transfer of \$115,462.00** **Resolution CE 20-43**  
**Allocated from Non-Departmental to NCW Fair M&O**

**4) Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00338678-00338745</b>	<b>\$416,274.64</b>
<b>2.</b>	<b>ACH</b>	<b>80005675</b>	<b>\$2.93</b>

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, July 15, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

**JULY 15, 2020**

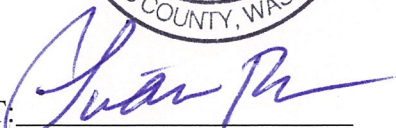
There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 20, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

**July 15, 2020 Minute Notation:**

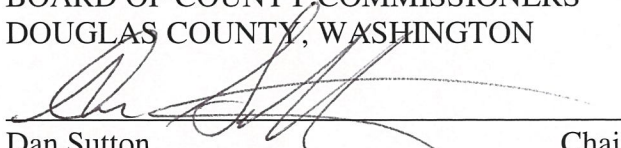
Douglas County Board of Commissioners Chair gave the directive to close the Douglas County Public Services Building and grant county employees working within the building administrative leave for the close of the building on July 15<sup>th</sup>, 2020 until close of business July 16<sup>th</sup>, 2020. Administrative leave will only be granted to those employees at the facility, any employees scheduled for leave will not receive the administrative leave.


The minutes are hereby read and approved.



ATTEST:   
Tiana Rowland, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
Dan Sutton Chair

  
Marc S. Straub Vice-Chair

  
Kyle Steinburg Member