

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS
January 6, 2020

The Board of County Commissioners met in regular work session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present. Interim Clerk of the Board, Jenny Fasching was present.

- I. **08:30 AM NCW Life Interview with Steve Hair.**
- II. **08:50 AM Pledge of Allegiance and Call to Order.**
- III. **08:51 AM The Board Met with County Administrator Jim Barker.**

1. County Administrator Jim Barker Discussion.

- a. Personnel. Discussion on filling open positions, the start date for the new Land Services Director, and communications to employees.
- b. 730 Urban Industrial Way Property Purchase. Douglas County staff will be doing a binding site plan to meet potential future needs.
- c. Wenatchee Landing Overlay. Discussion only.
- d. Law & Justice. There was a meeting prior to Christmas regarding claims and expenses. The architect is in the process of negotiating with Halme.
- a. Grants. Discussion on any response on grants. None have been received thus far.
- b. Department of Corrections. They are looking for a building to lease and inquired about 2nd Street. County Administrator Jim Barker will report more information to the board after his meeting this week.
- c. Open negotiations. Discussion of open negotiations.

2. County Administrator Jim Barker Minute Notations / Actions / Directives.

- a. Rock Island Grade. There has been vandalism of the gates. The Board of County Commissioners instructed County Administrator Jim Barker to discuss with the Transportation staff potentially installing cameras.
- b. Code Compliance Position. The Board of County Commissioners approved Acting Clerk of the Board Jenny Fasching mailing the letter to Waterville and Bridgeport requesting a hold on services until the position can be filled.
- c. Pump Track Funding. Discussion about using open space funds. The funds would only be provided after it is completed as a refund. The Board of County Commissioners instructed County Administrator Jim Barker to discuss with staff and Civil prosecuting Attorney Jim Mitchell if it is a proper use of the funds and provide the information to the Board of County Commissioners.
- d. Fair Office. Discussion of replacing the fair house, purchasing a modular home or potentially moving downtown. The Board instructed County Administrator Jim Barker to investigate options and for Civil Prosecuting Attorney Jim Mitchell to provide information regarding ADA requirements for a job trailer as an office.
- e. Wenatchee Reclamation District. Civil Prosecuting Attorney Jim Mitchell provided an update on the upcoming Summary Judgement hearing on January 24, 2000 to the Board of County Commissioners.

IV. 09:00 AM Transportation and Land Services Work Session
Transportation Services

- 1. Discussion

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- a. Stormwater Utility Professional Services Agreement – Debt Collection – Armada. Discussion of the collection process with Assistant County Engineer Jennifer Lange.
 - b. SWU Service Charge Roll Correction. Discussion of the correction with Assistant County Engineer Jennifer Lange.
2. **Minute Notations and Action / Directives:**
- a. Dezellem Hill. Discussion of new cracks on the road and hillside. The Board of County Commissioners directed County Engineer Aaron Simmons to structurally close the road with physical barriers and proper signage with the agreement of Civil Prosecuting Attorney Jim Mitchell for public safety.

With no further business, the Board of County Commissioners will meet again on Tuesday, January 7, 2020, at the Douglas County Courthouse, Waterville, Washington

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The Board of County Commissioners met for an advertised meeting at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Straub, and Steinburg were present. Interim Clerk of the Board, Jenny Fasching was present.

I. **08:30 AM Pledge of Allegiance and Call to Order.**

II. **08:51 AM The Board Met with County Administrator Jim Barker.**

1. County Administrator Jim Barker Discussion.

- a. Law & Justice. Discussion that the material around the top of the roof appears to be directing water onto the building. It also appears the building brick wasn't sealed completely. County Administrator Jim Barker reports that he is working with the architect to have the work redone.
- b. Rock Island Grade. Discussion of the amount of property taxes paid by landowners.
- c. Fair Report. Continued to next week.

2. County Administrator Jim Barker Minute Notations / Directives / Actions.

- a. Personnel. Payroll step increase, new hires signed. Request signed to replace Code Compliance officer. County Administrator Jim Barker's leave request for December signed. Doug Shirk, Callan Martinez, Ethan Morris, Dylan Donithan, Jenny Fasching, Mayra Cabrera, Bryson Cornehl, Kathleen Dirks, Kelly Soltwisch, Tiffany Augustson, Marcus Lemons, Felisha Rosales, Brycen Greenwood, Scott Reiman, Tiana Roland, Brad Eckert, Jordyn Giulio, Phil Young, Andy Stibal, Brad Long, Dell Mires, Jeff Marx, John Pease, Mandi Durham, Ed Johnston, Hugh Theiler, First Deputy Assessor – Real Property Records, Plans Examiner I, Building & Code Compliance Inspector.
- b. County Road Design Standards Interlocal: Mitch Reister Services. Mr. Reister indicates it will take to complete the work – approximately 20 hours. The Board of County Commissioners directed County Administrator James Barker to inform him they would like him to complete the work.
- c. Out of State Travel Request. Approved Shari Tichner and Jenny Fasching to attend the Laserfische conference in Long Beach, California.
- d. Law & Justice Building.

- i. Approved Substantial Completion for Halme for the Law & Justice Building.
B **137P** **920**
- ii. Approved Change Order #4 Halme Builders in the amount of \$110,105.46.
B **137P** **921**
- iii. Approved MJ Neal Invoice for Professional Services in the amount of \$19,395.00.
B **137P** **922**
- iv. Approved Project Expenditure for payment Paramount in the amount of \$26,713.32
B **137P** **923**
- v. Payment application for payment Dimensional in the amount of 62,147.03
MINUTE NOTE: The County Accounts Payable department reported this was paid in December 2019, so it was not paid.
B **137P** **924**

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vi. Approved Project Expenditure for payment Halme Builders in the amount of \$149,945.47.

B **137P** **925**

vii. Approved Change Order 03 for Keyhole in the amount of \$2,168.23.

B **137P** **926**

viii. Approved Change Order 01 for Dimensional in the amount of \$12,265.00.

B **137P** **927**

ix. Approved Change Order 01 for Paramount Communications in the amount of \$3,268.94.

B **137P** **928**

III. Solid Waste Director Becci Piepel Discussion

1. HDR Amendment for Professional Services. Discussion regarding that the scope isn't well enough defined and there are items which may not need done for another ten years. The Board of County Commissioners directed Becci to negotiate the scope and price to present to them.
2. Draft Waste Management Host Agreement Contract. Becci confirmed a draft was provided to Civil Prosecuting Attorney Jim Mitchell on December 15th for approval and has not been returned complete. Waste Management has inquired about it. The Board of County Commissioners directed County Administrator Jim Barker to review Resolutions CE 19-65 and CE19-69 and if they need rescinded present them at the next regularly scheduled Board of Commissioners meeting. Becci will reach out to Waste Management with an update. They also directed her and County Administrator James Barker to work with Civil Prosecuting Attorney Jim Mitchell to finalize the draft Contract.
3. SWAC Meeting. Commissioner Kyle Steinburg and Solid Waste Director Becci Piepel are unavailable for the scheduled meeting. Becci was directed to move any agenda items to the next regularly scheduled meeting on February 13, 2020.

IV. 9:55 AM Consent Agenda.

Commissioner Straub moved to approve, Commissioner Steinburg seconded, and Commissioner Sutton concurred the motion to approve the consent agenda.

1. Payroll Approval \$660,983.97.

NET PAYROLL

FOR: DEC 1 - DEC 31 2019

PAY DATE OF:

| JANUARY 3 2020 | Voucher/Warrant Numbers | Total Amount |
|-------------------------|----------------------------|---------------------|
| Check Reconciliation | 62168-62173 | \$15,079.72 |
| Direct Deposit | ACH | \$645,904.25 |
| | | \$660,983.97 |

ACH check numbers: 80005184-80005203

AP check numbers: 00333496-00333560*

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

2. 2020 QCL, Inc. Clearinghouse Change Order Form.
B137 **P 929**

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- 3. Superior Court Indigent Defense Representation Agreement and Letter
B137 P 930
- 4. Douglas County District Court – Electronic Records Access Subscription Agreement
B137 P 931
- 5. Letter City of East Wenatchee Mayor RE Beetle issue
B137 P 932
- 6. NCW Funds Transfer M&O Resolution CE 20-01
B137 P 933
- 7. Dissolving Advance Travel Fund Resolution CE 20-02
B137 P 934
- 8. Stormwater Utility Professional Services Agreement – Debt Collection – Armada
B137 P 935
- 9. SWU Service Charge Roll Correction
B137 P 936
- 10. Letter(s) Town of Bridgeport and Waterville RE Code Enforcement Interlocal suspension until position filled
B137 P 937
- 11. Fair Contract: Highline Grain Growers
B137 P 938

12. Voucher Approval (week of 12/30/19).

| | | Check Numbers | Total Amount |
|----|----------|--------------------|--------------|
| 1. | Vouchers | 00333290 - 0033416 | \$281,676.91 |
| 2. | ACH | 80005175, 80005181 | \$1,840.31 |
| | | | |

1. Voucher Approval (week of 12/17/19).

| | | Check Numbers | Total Amount |
|----|----------|---------------------|--------------|
| 1. | Vouchers | 00333001 - 00333159 | \$594,861.67 |
| 2. | ACH | 80005142, 80005153 | \$1,840.31 |

2. Voucher Approval (week of 1/8/20).

| | | Check Numbers | Total Amount |
|----|----------|---------------------|--------------|
| 1. | Vouchers | 00333561 - 00333623 | \$97,321.76 |
| 2. | ACH | 80005204 | \$534.46 |

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, January 8, 2020 at the Douglas County Courthouse, Waterville, Washington.

**WEDNESDAY, JANUARY 8, 2020
DOUGLAS COUNTY COURTHOUSE
COMMISSIONERS CHAMBERS, 203 RAINIER, WATERVILLE, WA**

I. THERE ARE NO SCHEDULED APPOINTMENTS. NO SESSION WILL BE HELD.

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS
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- II. 9:00 AM RIVERCOM BOARD MEETING - COMMISSIONER SUTTON ATTENDED
- III. 12:00 M CHELAN DOUGLAS COMMUNITY ACTION COUNCIL BOARD MEETING - COMMISSIONER SUTTON ATTENDED
- IV. 1:00 PM SPECIAL MEETING: NORTH CENTRAL ACCOUNTABLE COMMUNITY OF HEALTH LINDA PARLETTE - COMMISSIONERS SUTTON AND STRAUB ATTENDED

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 13, 2020 for a Workshop at the Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



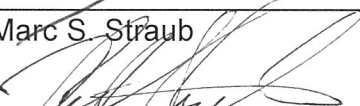
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



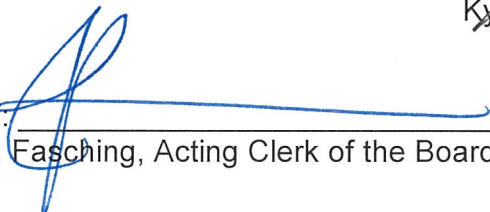
Dan Sutton Chair



Marc S. Straub Vice-Chair



Kyle Steinburg Member

ATTEST: 

Jenny A. Fasching, Acting Clerk of the Board