

**BOARD OF COUNTY COMMISSIONERS PROCEEDINGS**  
**January 27, 2020**

The Board of County Commissioners met in regular work session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present. Interim Clerk of the Board, Jenny Fasching was present.

- I. **08:30 AM NCW Interview with Steve Hair – Rescheduled to February, 3020.**
- II. **08:32 AM Pledge of Allegiance and Call to Order.**
- III. **08:34 AM The Board Met with County Administrator Jim Barker.**
  1. **County Administrator Jim Barker Discussion.**
    - a. Double D Water District Request. Discussion of the request.
    - b. Tactical Training Facility. Discussion of correspondence received Sherriff Morris and Justin Roozen are working on setting it up and providing notice to the residents. It was reported that the fence height was been changed from 8 ft. to 6 ft. fence. **B137 P 964**
    - c. 730 Urban Industrial Way. Discussion of closure of purchase of the property.
    - d. Freedom Foundation. Discussion and Matthew Hayward only.
  2. **County Administrator Jim Barker Minute Notations / Directives / Actions.**
    - a. Building Official Certification. Jim B reports that Plans Examiner Lars Peterson is reviewing the requirements to add this certification to his position. This is still in review.
    - b. Code Enforcement Officer. Discussion and Jim B. will inquire of Sherriff Morris whether the duties / position could be combined with the Marine Officer position. Jim B. also reviewed the list of code complaints with the Board of County Commissioners from 2019.
    - c. Mr. Wright / Grant Road. Jim Barker will reach out to Civil Prosecuting Attorney Jim Mitchell to inquire if we can serve Mr. Wright on Grant Road via newspaper as other methods have not be able to be completed. The Board of Commissioners authorized if a constituent needs served and the Officer is unable to to it in person, to do it via newspaper.
    - d. Open Negotiations. Discussion with HR Officer Dayna Prewitt about holding a public hearing before adopting a resolution to have negotiations open to the public. She and Prosecuting Attorney James Mitchell will review and revise the Resolution and request review by Douglas County Labor Attorney Tony Menke.
- IV. **09:00 AM Sheriff's Workshop.**
  1. Monthly Report. Presentation and discussion of monthly report.
  2. Out of State Travel Requests. Sherriff Morris requested two employees attend the Laserfische conference in California and one employee attend training in Oregon.
  3. Fleet increase. Sherriff Kevin Morris and Undersheriff Tyler Caille discussion on the need to keep five vehicles as surplus in case of accidents for back up vehicles. Chief Financial Officer Karen Goodwin states the surplus from sales back to their budget is minimal.  
**Minute Notation:** The Board of County Commissioners agreed this what the Sherriff's office should do.
- V. **09:30 AM Auditor's Workshop.**
  1. Monthly report. Presentation and discussion of monthly report. Superior Court went over budget related to security and and Chief Financial Officer Karen Goodwin will watch it in

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2020. B137 P 965

**VI. 10:00 AM Work Session.**

1. Designated Crisis Responder. Discussion of changing the vetting duties from Catholic Charites to Aging and Adult Care.
2. Link Transit Committee. Continued discussion of the meeting. Civil Prosecuting Attorney Jim Mitchell will attend the next meeting.
3. Pump Track. Discussion of the track and a naming contest by the area schools. Records and Risk Manager Jordyn Giulio provided pros and cons of a naming contest. **Minute Notation:** Jordyn will work with Commissioner Steinburg on criteria of naming, i.e., someone that has significantly contributed, history / agricultural and then work with the schools.

**VII. 11:00 AM Transportation and Land Services Work Session**

**1. Transportation Services**

- a. Dezelle Hill. It is posted closed. Discussion of maintaining for emergency access only if possible and keeping other routes passable year round – potentially installing a living snow fence and reprioritization for plowing. Discussion of an alternative route permanent work around.
  - i. Ms. Tamara Dezelle in attendance (sign in sheet provided) and requested the alternative route be plowed more frequently. Board of County Commissioner Kyle Steinburg reiterated what was stated about prioritization. County Engineer Aaron Simmons states he is working with Road Superintendent Scott Reiman and the area supervisors.
- b. Lucky Badger Road. Discussion of vacating the Road. County Engineer Aaron Simmons will provide additional information to the Board.
- c. Badger Mountain Development. Discussion of a joint venture with other landowners, East Wenatchee Water District to get water to the area and develop the property. Commissioner Kyle Steinburg will bring more information to the next meeting.

**2. Land Services w/ Planner Nathan Pate**

- a. Eastmont School District. Nathan will be reaching out to the District about the current status of their progress and requesting an updated timeline.
- b. Smart.gov Program. Continued the discussion from the prior week. No action taken.

**VIII. 03:00 PM CHELAN DOUGLAS HEALTH BOARD MEETING – COMMISSIONERS SUTTON AND STRAUB ATTENDED**

With no further business, the Board of County Commissioners will meet again on Tuesday, January 28, 2020, at the Douglas County Courthouse, Waterville, Washington

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The Board of County Commissioners met in regular session at the Douglas County Courthouse in Waterville, Washington. Commissioners Sutton, Straub, and Steinburg were present as well as County Administrator Jim Barker and Interim Clerk of the Board, Jenny Fasching.

- I. **08:30 AM Pledge of Allegiance and Call to Order.**
- II. **08:32 AM Tamara Burns**
  1. Advisory Board Bylaws. Discussion of changes presented.  
**B137 P 966**
  2. Manson Parks Mileage Request. Review of requested change in equipment. Tamara will write a new contract.  
**B137 P 967**
- II. **08:45 AM The Board Met with County Administrator Jim Barker**
  1. **County Administrator Jim Barker Discussion**
    - a. Law & Justice Center.
      - i. Snow Melt System. Jim Barker states efforts are continuing by the contractors and architects to get it to work.
      - ii. Acoustic Panels in Courtroom. Jim Barker states these are in the process of being purchased and installed by a contractor.
    - b. Homeless Steering Interlocal. Discussion of the need to finalize the interlocal.
    - c. VA Center. Discussion of meeting with Veterans' Service officer.
    - d. New Fair Sign. Discussion of a new sign.
    - e. Wenatchee Reclamation Summary Judgement Hearing. Civil Prosecuting Attorney Jim Mitchell reported on the proceeding. He will be filing a Motion to Reconsider.
  2. **County Administrator Jim Barker Minute Notations / Directives / Actions.**
    - a. Personnel:
      - i. Payroll changes: Rory Williams Deputy – 1A; Tyler Melton – Detective; Richard Decker, Dianne Wall, Renee Landon, Toby Flaget, Debra Ward, – Temp Custodian – Facilities Maintenance; Mandie Durham – Probation Officer; Adrial Lopez-Aguilar – Deputy Trainee, Andy Stibal – Area 2 Supervisor. New Hires: Rubi Ramirez – Deputy Trainee, Mayra Cabrera – Deputy; New Hire Request: Deputy Clerk, District Court.
    - b. Mr. Wright's Property – Grant Road and Mary. The neighbors are complaining about rats coming from his property. **Minute Notation**: Civil Prosecuting Attorney Jim Mitchell will follow up and work with Health Department. The Board of County Commissioners authorized him to to serve Mr. Wright via newspaper.
    - c. Link Transit Committee. Continued discussion from previous days. Civil Prosecuting Attorney Jim Mitchell will be requested to attend the next meeting.
    - d. Solid Waste and HDR Contract. Discussion of the potential uses of the property being purchased on Urban Industrial Way and the study options listed in the Contract. The Board of County Commissioners requests Program Director Becci Piepel set up a meeting with the County Transportation and Land Services department to look at what is needed now versus what may be needed in a few years and request changes to the Contract.
    - e. RES CE 20-07 Call for Bids – NCW Fairgrounds Building No. 1, No. 2. Held over to the week of February 3, 2020.

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f. Note: Commissioner Steinburg will be out the week of March 10, 2020.

III.      **09:30 AM      RES CE 20-08A & TLS 20-07A Notice of Hearing to Consider Resolution Improving Transparency by Negotiating Collective Bargaining Agreements in a Manner Open to the Public set for February 18, 2020.** Motion by Commissioner Marc Straub and seconded by Commissioner Kyle Steinburg, approved.

**B137 P 968**

IV.      **10:00 AM           The Board met with County Engineer Aaron Simmons**

1. **County Engineer Aaron Simmons Discussion.**

- a. Chelan County PUD. Discussion that they are going through re-licensing including parks along the river.
- b. Badger Mountain Development and Road. Discussion re: road options, development, costs, and alternatives.
- c. Badger Mountain Roads. Discussion of road condition and plowing.

2. **County Engineer Aaron Simmons Minute Notations / Directives / Actions.**

- a. Martin Davy letter. Discussion with the County Engineer Aaron Simmons of the certified letter that was received by Mr. Davy and their subsequent conversation. He will continue working with Mr. Davy and the Board's directive.
- b. Dezellem Hill. It will be permanently closed per Aaron as the road is continuing to slough. **Motion** by Commissioner Marc Straub and seconded by Commissioner Kyle Steinburg, to permanently and fully close the road, approved.
- c. Newly Elected Official Training. Aaron would like to attend the February 24, 2020 training. Motion by Commissioner Marc Straub and seconded by Commissioner Kyle Steinburg, for County Engineer Aaron Simmons to attend the Newly Elective Official Training, approved.
- d. Bauer's Landing. Linda Bailing (sp) called re: roadway design. We are working on encroachment on County ROW and setback requirements. Aaron is not moving forward with design and the Board doesn't expect it at this time.
- e. Lot Segregation. Dan Beardslee (sign in sheet provided) raised a question and the Vaughn property was discussed. Chelan County has a code provision that if you have a house that's been there for a while it can be segregated out. Commissioner Marc Straub will print it and have Civil Prosecuting Attorney Jim Mitchell review it for Douglas County's use and reach out to Principal Planner Curtis Lillquist for comment.

V.      **11:30 AM           The Board met with Solid Waste Director Becci Piepel**

1. **Solid Waste Director Becci Piepel Discussion**

2. **Solid Waste Director Becci Piepel Minute Notations / Directives / Actions**

- a. Host Agreement with Waste Management. It has not been returned. Commissioner Steinburg reached out to Dave at Waste Management requesting the Agreement with changes be corrected and returned. Prosecuting Attorney Jim Mitchell was requested to review / revise the agreement.
- b. Homeless Encampment. Discussion on cleanup of encampments. All Commissioners would like to see the City of East Wenatchee, Douglas County PUD and the DOT involved in the cleanup. If the Health District and Chelan County would join it would help which would effectively double the amount available.

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Minute Notation: \$20,000 would come out of Solid Waste and Becci will be moving forward with the grant. Becci states it is in her budget.

**VI. Meeting Minute Notations / Directives / Actions**

1. Farm bill and CRP / SAFE Program. Letter reviewed and approved. Commissioners provided Acting Clerk to stamp their signatures after the meeting as it was not signed by all during session.  
**B137 P 969**
2. Tamara Burns leave slip. Commissioners provided Acting Clerk to stamp their signature after the meeting as it was not signed during session.

**VII. 11:55 AM Consent Agenda.**

Commissioner Straub moved to approve, Commissioner Steinburg seconded, and Commissioner Sutton concurred the motion to approve the consent agenda.

1. Approved out of State travel requests. Jim Zitting, Manny Ramirez – Laserfische Long Beach CA
2. Approved out of State Travel Request for Jim Ruud for Pictometry Training. –approved – Jim Ruud’s budget will absorb all the costs except meals.
3. RES TLS No. 20-06 Transfer of Leave from Transportation and Land Services (TLS) to Current Expense (CE)  
 B137 P 970
4. RES CE No. 20-09 IN the Matter of Appointing Designated Crisis Responder to Perform Duties per RCW 71.05.020(14); superseding RES CE 19-42  
 B137 P 971
5. RES CE 20-06 Appoint Paul Downs to the Douglas County Civil Service Commission and letter  
 B137 P 972
6. Net payroll for annual buyouts \$113,366.57

**NET PAYROLL**

**FOR: 2019 ANNUAL BUYOUT PAYROLL**

PAY DATE OF:

JANUARY 24 2020	Voucher/Warrant Numbers	Total Amount
<b>Check Reconciliation</b>	<b>62175-62215</b>	<b>\$113,366.57</b>
<b>Direct Deposit</b>	<b>ACH</b>	
		<b>\$113,366.57</b>

7. Misc. Payroll Approval: ACH Prepayment Review Sterling Savings Bank: 32,861.54 check number 80005230 and Prepayment Report – Sterling Savings Bank: \$18,886.71 check numbers 00334207-00334210.
8. 2020 Initial Boundary Validation Program (BVP)  
 B137 P 973
9. E911 Rivercom Authorization Forms New Chair Signature Contract #E20-026

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- B137                                  P 974
10. Approved out of state travel: Sandy Townsend Records Tech – Long Beach Laserfische conference
11. Approved out of state travel: Lori Eikum Records Technician – IAPE Property and Evidence Training – Portland OR
12. Congressman Newhouse Letter in support of Foster Creek letter CRP / SAFE  
B137                                  P 975
13. Fair Contracts  
a. Sandra Garcia.  
**B137                                  P 976**
14. Correspondence: Invitation to Special Purpose Districts for Meeting **B137 P 977**
15. Douglas County Land Use Hearing Examiner Report for 2019 **B137 P 978**
16. Voucher Approval

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00334211-00334345</b>	<b>\$182,480.40</b>

With no further business, the Board of County Commissioners will meet again on Wednesday, January 29, 2020, at the Douglas County Courthouse, Waterville, Washington

**WEDNESDAY, JANUARY 29, 2020  
DOUGLAS COUNTY COURTHOUSE  
COMMISSIONERS CHAMBERS, 203 RAINIER, WATERVILLE, WA**

**I. THERE ARE NO SCHEDULED APPOINTMENTS. NO SESSION WILL BE HELD.**

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, February 3, 2020 for a regularly scheduled meeting at the Douglas County Courthouse, Commissioner's Chambers, 213 S. Rainier Street, Waterville, Washington.

**Thursday, January 30, 2020:**

**I. 11:00 AM SPECIAL MEETING: LEGACY PESTICIDE MEETING - COMMISSIONERS STRAUB and STEINBURG ATTENDED**


There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, February 3, 2020 for a regularly scheduled meeting at the Douglas County Courthouse, Commissioner's Chambers, 213 S. Rainier Street, Waterville, Washington.


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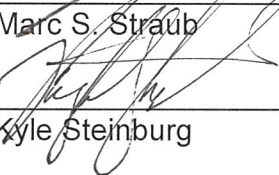
The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON



  
\_\_\_\_\_  
Dan Sutton Chair

  
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Marc S. Straub Vice-Chair

  
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Kyle Steinburg Member

ATTEST:   
\_\_\_\_\_  
Jenny A. Fasching, Acting Clerk of the Board