

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

January 13, 2020

The Board of County Commissioners met in regular work session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present. Interim Clerk of the Board, Jenny Fasching was present.

- i. **08:30 AM NCW Life Interview with Steve Hair.**
- ii. **08:50 AM Pledge of Allegiance and Call to Order.**
- iii. **08:51 AM The Board Met with County Administrator Jim Barker.**

1. County Administrator Jim Barker Discussion.

- a. Martin Davy. Reported that no response has been received to the letter mailed to Mr. Davy on December 17, 2019.
- b. 4th Street. Reported the County is on track to go to bid in early February 2020.
- c. Mr. Vaughn. Discussion and update on property.
- d. McFarland. This is waiting review by Civil Prosecuting Attorney Jim Mitchell and County Engineer Aaron Simmons.
- e. Terri Marten. Reported on assessed fine and lack of response by the Martens.
- f. Crighton Property in the City of Bridgeport. He was contacted about the County receiving it as a gift. He contacted the Bridgeport City Mayor.
- g. Fancher Heights and Water Rights. Request was received about water rights and sharing in this area. The County prefers to not have water rights in this area. It was referred to the Douglas County Prosecuting Attorney office.
- h. McNeal Road Vacancy Request. Discussion of request received. It was referred County Engineer Aaron Simmons for research and follow up.
- i. Discussion of Catholic Charities of Central Washington as it relates to RES 19-42 Matter Appointing Designated Crisis Responder to Perform Duties per RCW 71.05.020(14). Discussion of current services and consideration that services need changed to another provided. Commissioner Marc Straub will report further.
- j. Sand Storage on Webb Street. There appears to be some expansion of it. County Administrator Jim Barker plans to check into it to ensure permits are correct.
- k. Discussion on Bray's Landing and crushing. County Administrator Jim Barker will be checking to see who is crushing on Bray's Landing.
- l. Legislative Update. Commissioner Dan Sutton.
 - i. The Department of Natural Resources set forth a white paper and program proposal to establish and fund for forest health projects and commercial removal of trees. They proposed it be funded by a \$5 surcharge on house and auto insurance policies rather than timber sales. The response consensus from WSAC requested a clause for a 5 year sunset and no sweep.

2. County Administrator Jim Barker Minute Notations / Directives / Actions.

- a. Personnel.
 - i. Open Civil Service Commissioner Position. Discussion of position and applicants. Acting Clerk of the Board of Commissioners' Jenny Fasching will research appointment of Paul Downs to the vacant position.
 - ii. Code Enforcement Position Discussion. Discussion of moving the position to the Sherriff's office, the number of current open, closed and

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annual violations. Jim B. will follow up on position duties discuss it with Sherriff Kevin Morris.

- iii. Property on Grant Road / Owner Russell Wright. Jim B. reported that he discussed the status with the Transportation and Land Services' departments. It was escalated to the Civil Prosecuting Attorney's office at the end of 2019. He is checking on the status of service on Mr. Wright.
- iv. Constituent Concern Doug Walker - Corner of 27th / NW Empire. Discussion of request for a stop sign at the corner discussed at December 17, 2019 Board of Commissioner's meeting. County Engineer Aaron Simmons will have chevrons installed in an attempt to slow traffic. County Commissioner Dan Sutton will also be driving by the location and verbally responding to Mr. Walker.
- v. Douglas County Government Entities / School District. Discussion about issues that affect all taxpayers, i.e., homeless, PUD rates, etc. Acting Clerk Jenny Fasching will draft a formal invitation for a meeting to the Douglas County government / schools requesting a more frequent meeting: commissioner, PUD, water district, sewer district, city, school district. It would include only one manager and / or one commissioner from each entity. Frequency of meetings will be discussed at first meeting.

iv. **09:00 AM Transportation and Land Services Work Session**
Transportation Services.

1. Town Hall Dezellem Hill Meeting. Discussion on meeting and presentation materials with County Engineer Aaron Simmons.

Land Services.

1. Health District and Smartgov. Principal Planner Curtis Lillquist reported the Health District is requesting to join the Smartgov software to administer their permits. It is a benefit to the County to have quicker access to septic and other permits. An interlocal will be created re: funds to assist with the maintenance of the system.
2. Eastmont School District Grant Road Property. Discussion of the status of the project.
3. Wenatchii Landing Overlay. Discussion with Principal Planner Curtis Lillquist of the where we are in the process and using the area for its highest and best use.

v. **11:00 AM Discussion with Solid Waste Director Becci Piepel**

- a. Department of Ecology & Douglas County Countywide Program – Amendment to the Grant. Discussion of the Amendment.
- b. Second Amendment to Solid Waste Disposal Host Agreement. Solid Waste Director Becci Piepel has not heard from Waste Management. Commissioner Kyle Steinburg received a call from Dave stating he would review it. Discussion will be held over to Tuesday, February 21, 2020.
- c. HDR Study. Continued discussion from previous week's meeting. No action item.

- vi. **11:30 AM Executive Session**. Commissioner Sutton called for an Executive Session at 11:30 am for 30 minutes in accordance with RCW 42.30.110. At 12:00 PM the Chair Dan Sutton called to end Executive Session. No action was taken.

With no further business, the Board of County Commissioners will meet again on Tuesday, January 14, 2020, at the Douglas County Courthouse, Waterville, Washington.

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The Board of County Commissioners met for an advertised meeting at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Straub, and Steinburg were present. Interim Clerk of the Board, Jenny Fasching was present.

I. **08:30 AM Pledge of Allegiance and Call to Order.**

II. **08:31 AM The Board Met with County Administrator Jim Barker.**

1. County Administrator Jim Barker Discussion.

- a. Law & Justice. Project Expenditure #03 Dimensional for \$62,147.03 that was approved last week was paid on 12.18.19. Therefore, it was not paid.
- b. PUD Rate Discussion. The Commissioners discussed the rate increase and possible effects on taxpayers.
- c. Water rights and Baker flats. Discussion of property use.
- d. Badger Mountain Property. Discussion of property and uses.
- e. 19th Street Public Services Building HVAC. Discussion of fixing the motor and other issues.
- f. Open Negotiations. Discussion only.
- g. Our Valley Our Future. The \$5,000 donation wasn't put in the 2020 budget. Jim B. is working with Chief Financial Officer Karen Goodwin.

2. County Administrator Jim Barker Minute Notations / Directives / Actions.

- a. Law & Justice.
 - i. Approved Project Expenditure for Halme in the amount of \$113,628.84.
B137 P 939
 - ii. Approved Project Expenditure #03 for Dimensional in the amount of \$62,147.03.
B137 P 940
 - iii. Approved Project Expenditure #02 for Dimensional in the amount of \$13,209.60.
B137 P 941
 - vii. Approved Substantial Completion for Keyhole Security, Inc..
B137 P 942
 - viii. Approved Substantial Completion for Dimensional Communications, Inc.
B137 P 943
 - ix. Approved Substantial Completion for Paramount Communications, Inc..
B137 P 944
- b. Martin Davy. Jim B. reported no response to the December 17, 2019. Jim B. will direct County Engineer Aaron Simmons to cable the property access closed. Mr. Davy has until April 2020 to get the property fixed and be off it. The Board of County Commissioners signed a letter to be sent to Martin Davy re: termination of easement with a copy of the December letter return receipt requested.
B137 P 945
- a. Media Communications. Board of County Commissioners approved a memo to department heads.

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- a. School District Bus. Commissioner Straub will reach out to their transportation department to request buses not turn around in the Law & Justice parking lot.
- a. Pump Track.
 - i. Discussion of track and potential funding. Acting Clerk Jenny Fasching was instructed to invite Travis Hornsby to the Board session to present and provide information Tuesday, January 22, 2020.
 - ii. Naming. Discussion of allowing a naming contest from the schools. Kyle will bring more information to the meeting next week.
- b. Road Complaint – Mold, Washington. William and Beverly McClean's concerns will be provided to County Engineer Aaron Simmons to follow up.

III. NCW Fair.

1. Fair Manager Carolyn Morley Discussion.

- a. Fair Office. Discussion of moving fair office.
- b. Fair Events. Carolyn provided an update on upcoming events including 4th of July fireworks, demo derby, and rodeo.

2. Fair Manager Carolyn Morley Minute Notations / Directives / Actions / Motion.

- a. Bank Account. They need to increase funds in the account to minimize service fees. She will request assistance from the Chief Financial Officer Karen Goodwin for a resolution. Commission Steinburg motioned to increase the account by \$4,000 and Commissioner Straub seconded, approved.
- b. Name of Fair. Discussion of reasons to rebrand the fair name before the new sign is created. The Fair Board is in agreement. Commission Steinburg motioned to change the name to Douglas County Fair home of the NCW Fair and Commissioner Straub seconded, approved.
- c. New Fair Sign. The Board of Commissioners would like to approve the sign before purchase. Carolyn has allocated \$4,500 to pay for it. Commissioner Steinburg will assist her.

IV. Transportation. County Engineer Aaron Simmons

1. Dezelle Town Hall meeting. Review of potential exhibits and discussion.

V. 10:35 AM Consent Agenda.

Commissioner Straub moved to approve, Commissioner Steinburg seconded, and Commissioner Sutton concurred the motion to approve the consent agenda.

1. Amendment No. 2 to Agreement No. SWMLSWFA-2019-DoCCWP-00018 Between The State of Washington Department of Ecology and Douglas County Countywide Program.
B137 **P 946**
2. Out of state travel Carolyn Morley – Reno UT State Western Fairs Association.
3. Payroll: Approved 2019 Annual and Sick Leave Buyouts in the amount of \$43,069.70.
B137 **P 947**
4. Approved Memo to Heads of department
B137 **P 948**

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- 5. RES CE 20-03 Rescinding CE 19-69 Establishing the Allocation of Funds per Waste Management – Host Fee and Consumer Price Index Increase
B137 P 949
- 6. RES TLS 20-02 Host Fees Transfer Resolution From Fund #171 into Fund #119 in the Amount of \$215,650.00
B137 P 950
- 7. RES TLS 20-03 Host Fees Transfer Resolution From Fund #171 into Fund #403 In the Amount of \$29,000.00
B137 P 951
- 8. RES CE 20-04 & TLS 20-04 Setting Temporary Employee Pay Standards
B137 P 952
- 9. Voucher Approval

		Check Numbers	Total Amount
1.	Vouchers	00333741-00333889	\$3,152,020.89
2.	ACH	80005205-80005207	\$55,458.69

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, January 15, 2020 at the Douglas County Courthouse, Waterville, Washington.

**WEDNESDAY, JANUARY 15, 2020
DOUGLAS COUNTY COURTHOUSE
COMMISSIONERS CHAMBERS, 203 RAINIER, WATERVILLE, WA**

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- I. 7:00 PM **SPECIAL MEETING: BRIDGEPORT CITY COUNCIL MEETING:
TOWN HALL MEETING – DEZELLEM HILL ROAD -
COMMISSIONERS SUTTON, STRAUB, STEINBURG ATTENDED**
 - 1. The Board held an open town hall meeting to provide information to residents on the status of Dezellem Hill Road and hear from residents.

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 20, 2020 for a regularly scheduled meeting at the Douglas County Public Services Building, East Wenatchee, Washington.

Thursday, January 16, 2020:

- I. 8:30 AM **SPECIAL MEETING: ECONOMIC LEADERSHIP ROUNDTABLE -
COMMISSIONERS SUTTON AND STRAUB ATTENDED**

Friday, January 17, 2020:

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II. 1:30 PM SPECIAL MEETING: WSAC LEGISLATIVE STEERING
COMMITTEE WEBINAR - COMMISSIONERS SUTTON AND
STRAUB ATTENDED

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 20, 2020 for a regularly scheduled meeting at the Douglas County Public Services Building, East Wenatchee, Washington.


The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON






Dan Sutton Chair



Marc S. Straub Vice-Chair



Kyle Steinburg Member

ATTEST: _____
Jenny A. Fasching, Acting Clerk of the Board