

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS
February 3, 2020

The Board of County Commissioners met in regular work session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present. Interim Clerk of the Board, Jenny Fasching was present.

- I. **08:30 AM NCW Interview with Steve Hair – all Commissioners.**
 - II. **08:30 AM Pledge of Allegiance and Call to Order.**
 - III. **08:46 AM The Board Met with County Administrator Jim Barker.**
 1. **County Administrator Jim Barker Discussion.**
 - a. Personnel.
 - i. Discussion re: Facilities Director Steve Phillips requested to retain his cell phone number and phone after retirement. It has been discussed with MIS Director Juan Sanchez and HR Officer Dayna Prewitt.
 - ii. Joel Bender, New Facilities Director Introduction.
 - b. Staff Reports. Discussion of roads report from the weekend.
 - c. Link Meeting. Discussion of meeting. No action taken.
 - d. Annexation. Discussion of a tiered approach for shared revenue.
 2. **County Administrator Jim Barker Minute Notations.**
 - a. Staff Report. Solid Waste Director Becci Piepel submitted a request to attend an out of state conference. The Board denied the request stating it is better to attend in a few years.
 - b. **Executive Session:** 08:55 AM Commissioner Chair Dan Sutton called a 25 minute Executive Session RCW 42.30.110 (1)(g) Attending were Commissioners Dan S., Marc Straub, Kyle Steinburg; County Administrator Jim Barker; Civil Prosecuting Attorney Jim Mitchell, Acting Clerk of the Board Jenny Fasching, Risk Manager Jordyn Giulio, HR Officer Dayna Prewitt. Commissioner Chair Sutton closed the session at 9:27 am. No action taken.
 - c. Law & Justice Building. The bathroom tile in the public restrooms is not the correct tile. The subcontractor offered a \$2,000 credit. Jim B. is authorized to accept it.
 - d. Legacy Pesticide Working Group. Jim B. states that it would be better for Planner Nate Pate to attend rather than Planner Curtis Lillquist. Commissioners state no Land Services staff needs to attend.
- IV. **09:00 AM Constituent meeting.** Paul Camden did not show.
- V. **10:00 AM Legislative Update Mr. Potts / Mr. Kennedy call in**
- VI. **10:15 AM TRANSPORTATION AND LAND SERVICES**
 1. **County Engineer Aaron Simmons Discussion.**
 - a. Solar Energy Project. Discussion of potential project.
B137 P 979
 - b. Badger Mountain Property Development. Continued discussion of property and development.
 - c. 2019 End of Year Service Request Report. Presented and discussed the number of requests and total expenditures.
B137 P 980

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- d. Crane Orchard Road Project – Crushed Surfacing Invitation to Bid (MRSC). Update on the status reported. Two responses received, County crews will haul rock from contracted pits.
- e. 4th St SE and Clovis Point Sidewalk Improvements Project. Update on the status and authorization to advertise for bids.

2. County Engineer Aaron Simmons Minute Notations.

- a. 730 Urban Industrial Way Purchase. Commissioner Steinburg directed County Engineer Aaron Simmons to have the property surveyed and lines marked after purchase as possible.
- b. Interlocal with City of Coulee Dam – Chip Seal. Discussion of the draft Interlocal. It will go to their City Council for signature and be returned for the Board of Commissioners' signature.
- c. Dezelle Road. Discussion of current status of road and update to other outlet roads. Photos are requested to be taken and posted of the continued road work.

VII. 10:40 AM LAND SERVICES

1. Planner Curtis Lillquist Discussion.

- a. Comp Plan. Update and discussion of the process.
- b. Hemp Production. Discussion of potential regulations.
- c. Vaughn Property. Discussion of land use codes and continued work on project.
- d. Countywide Development. Discussion of development in Wenatchii, Badger Mountain and other areas to attract business and residents.

With no further business, the Board of County Commissioners will meet again on Tuesday, February 4, 2020, at the Douglas County Courthouse, Waterville, Washington

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The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Straub, and Steinburg. Dayna Prewitt Acting Clerk of the Board was present.

I. 8:30 AM The Board met with County Administrator Jim Barker

1. Jim Barker Administrative Report:

- A. Gave personnel updated
- B. Reviewed letter from constituent regarding Conditional Use Permit for gun range for Sheriff's department. Letter will be filed as part of the application. Also relating to the gun range Jim will proceed with contacting RH2 for a 3D outline of the project.

2. RES CE 20-07 Call Bids for NCW District Fair

Commissioner Steinburg moved, Commissioner Straub second and Commissioner Sutton concurred the motion to approve RES CE 20-07 Call for bids – NCW Fairgrounds Building No. 1 – Horticulture/Canning Building No. 2- Flower/Fabric Building, due Tuesday, February 25, 2020 at 10:00 AM.

B137 P 981

3. Amendment Interlocal Agreement County Road Design Standard

Commissioner Straub moved, Commissioner Steinburg second and Commissioner Sutton concurred the motion to approve the Amendment to Interlocal Agreement Regarding County Road Design Standard

B137 P982

4. Motion Approved Transfer to Fire District 1

Board approved transferring an old projection screen to Fire District 1 from 2nd St building that was in the Sheriff's office.

5. Motion Approved Surplus Equipment

Board agreed to follow the MRSC policy on not surplus County equipment to employees. All surplus equipment will be sold by auction or other avenues as allowed by RCW. However, if there are special circumstances the issue will come before the Board of decision (example: K9 Dog sold to Deputy who was handler).

I. 9:00 AM VETERAN'S SERVICE OFFICER REPORT – SARAH SIMONSON

1. Staff report by Sarah Simonson

- A. Provided the Board with information with Vet Center, no action was taken at this time.
- B. Provided update on claims that have been filed and metrics
B 137 P 983 (report)

II. 9:30 AM TRANSPORTATION AND LAND SERVICES

- 1. Transportation: County Engineer provided staff report. No action items.

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2. Land Service: No report or action items.

III. 10:30 AM CONSENT AGENDA

Commissioner Steinburg moved, Commissioner Straub second and Commissioner Sutton concurred the motion to approve the following consent agenda:

1. RES CE 20-10 Dissolve Douglas County Drug and Tip Funds
B137 P 984
2. Lease Agreement with Salmon Enterprises and Chelan-Douglas Development Disabilities
B137 P985
3. US Department of Agriculture recommendation of percent of Cropland to be Enrolled in CRP/ACEP – WRE
B137 P 986
4. Interlocal Agreement for Cellular Phone Forensic Examination – Cities of Wenatchee, East Wenatchee Chelan County, Columbia River Drug Task Force and WA State Fish and Wildlife
B137 P 987
5. Contract with Manson Park and Recreation District 2020-2007 for CD Developmental Disability
B137 P 988
6. Payroll:
NET PAYROLL
FOR: JANUARY 1 - JANUARY 31 2020

PAY DATE OF:

FEBRUARY 5 2020	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62274-62278	\$9,088.53
Direct Deposit	ACH	\$665,404.81
		\$674,493.34

ACH Check Numbers: 80005231-80005250 in the amount of \$392,700.08

AP Check Numbers: 00334359-00334426 in the amount of \$672,398.65

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

7. Letter authorizing Joel Bender to purchase equipment on Douglas County accounts, and remove Steven Phillips.
B137 P 989
8. Approved Payroll change notices for: Allison Dawson, Joel Bender, Steve Clem, and Phil Safar
9. Voucher Approval

		Check Numbers	Total Amount
1.	Vouchers	00334427-00334534	\$106,683.71
2.	ACH	80005279	\$290.51

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There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, February 5, 2020 at the Douglas County Courthouse, Waterville, Washington.

**WEDNESDAY, FEBRUARY 5, 2020
DOUGLAS COUNTY COURTHOUSE
COMMISSIONERS CHAMBERS, 203 RAINIER, WATERVILLE, WA**

- I. THERE ARE NO SCHEDULED APPOINTMENTS. NO SESSION WILL BE HELD.
- II. 10:00 AM NORTH CENTRAL WASHINGTON FOREST HEALTH COLLABORATIVE QUARTERLY MEETING - COMMISSIONER STRAUB ATTENDED
- III. 12:00 M CHELAN DOUGLAS COMMUNITY ACTION COUNCIL FISCAL COMMITTEE MEETING - COMMISSIONER SUTTON ATTENDED
- IV. 6:00 PM LEGISLATIVE STEERING COMMITTEE RECEPTION - COMMISSIONER SUTTON ATTENDED

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, February 10, 2020 for a regularly scheduled meeting at the Douglas County Public Services Building East Wenatchee, Washington.

Thursday, February 6, 2020:

- I. 10:00 AM SPECIAL MEETING: LEGACY PESTICIDE WORKING GROUP MEETING 1 – COMMISSIONERS STRAUB & STEINBURG ATTENDED

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, February 10, 2020 for a regularly scheduled meeting at the Douglas County Public Services Building East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON


Dan Sutton Chair

Marc S. Straub Vice-Chair

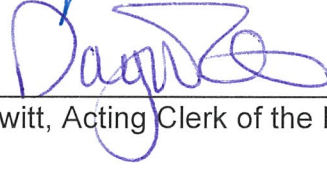
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Kyle Steinburg

Member

ATTEST: 

Jenny A. Fasching, Acting Clerk of the Board

ATTEST: 

Dayna Prewitt, Acting Clerk of the Board