

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 24, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present, and the Clerk of the Board was present.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Approved request for hire: Temporary Facilities Maintenance.

B. Update to the Board on bargaining meeting.

2. Staff Report Administrator

Jim Barker, Administrator:

A. Update to the Board on abandon RV that was destroyed do to a fire, solid waste staff is working on disposal and identifying owner.

B. Update to the Board on loan with the NCW fair for barn fronts and remodeling of the fair house for office space use. There is a grant for the barn front in the amount of \$62,000 a loan will need to be granted until reimbursement funds have been received from the state grant.

C. Discussion on potential project options for the sales and use tax funds.

D. Update to the Board on Veteran's Affairs Resource Officer, Veteran Corps position contract is ready for the Board approval.

1) Approved Agreement with BSNF Spanish Castle

Motion:

Commissioner Steinburg moved to approve the agreement with BSNF, Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B P Auditor's AFN: 323688

III. 09:00 AM The Board Met with Douglas County Sheriff Kevin Morris.

A. Review of budget and overtime in comparison to expenses. Budget is tracking even provided the 5% budget reduction request.

B. All non-required training has been cancelled for the department, next year the department will need to complete the training that was missed in 2020.

C. Update to the Board on the Civil Service process for lateral deputy position request.

AUGUST 24, 2020 CONTINUED

D. Discussion ensued regarding the Chelan County Regional Jail increase for bed rates in 2021. The sheriff will be meeting with the city chiefs to discuss regional jail facility development and operations. The model will be based off the same principal as Rivercom with a management executive Board with each partner as a voting member. The Board would like to have further conversations with the cities and county regarding the future of the development of a regional jail facility. The Board has the option to seek the law enforcement tax of up to 3 of one percent of the sales and use tax collected. The Board would like to meet with the Prosecuting Attorney, District and Superior Court Judges and Sheriff to discuss options for the housing of inmates.

B P

IV. 10:25 AM The Board Met with Chief Financial Officer Karen Goodwin.

A. Review of budget in comparison to expenses.

B P

B. In planning for 2021 budget session the Board would like departments to base budget on 2020 approved budget as the cap, and any COLA increases will need to be absorbed in the 2021 budget proposal.

V. 10:40 AM The Board Held a Work Session on the Following Items.

A. Update to the Board on Solar Farm Development: permit is being processed for proposed site at Fancher heights area in East Wenatchee. Environmental review permit is under review and conditional use permit will be processed by staff and set for review by the hearings examiner. The Board would like to have a better understanding on potential conditions for esthetics.

Approved Contracts: Bishop, and HVAC at the Community Hall.

VI. 11:00 The Board Held an Administrative Work Session

A. Social media campaign will focus on the elections and debunking the myths surrounding the elections.

B. The Board would like to incorporate strategic planning topics in to their weekly administrative sessions. The current outlined objectives include: Transportation, Regional Jail, Urban Growth Area and development of Industrial Lands, Inter departmental county projects, and Staffing needs.

C. Discussion ensued regarding the Health District and testing in the Bridgeport area.

1) Approved Contract: Bishop Contracting LLC.

NCW Fair

Motion:

Commissioner Steinburg moved to approve the construction contract with Bishop contracting for the site prep of the new modular restroom at the NCW Fair via the CARES Act funds, Commissioner Straub seconded the motion, and Commissioner Sutton concurred.

B P

AUGUST 24, 2020 CONTINUED

**1) Approved Contract: North Cascades Heating & Air Conditioning. NCW Fair
Motion:**

Commissioner Steinburg moved to approve the HVAC contract with North Cascades Heating & Air Conditioning for the installation of the NCW Fair Community Hall Air Conditioning System to hold Court during the COVID-19 pandemic project expenses covered via the CARES Act funds, Commissioner Straub seconded the motion, and Commissioner Sutton concurred.

B P

With no further business, the Board of County Commissioners will meet again on Tuesday, August 24, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

AUGUST 25, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub, and Steinburg were present, and the Clerk of the Board was present.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Approved COVID Expense Vouchers.

B. Review of Douglas County Sewer District RH2 proposal response for the Empire Avenue sewer expansion paving project. The County Engineer will be reviewing and following up shortly. **B P**

C. There is a 6 month warranty on the flags purchased for the pangborn roundabout, the company will be replacing the flag as it torn in 3 months.

D. Update to the Board on COVID 19 spending per WSAC request for proposed expenses in an effort to lobby legislation to release additional CARES Act funds to be released to local and county governments.

E. Discussion on the CARES Act administrative fee, the Board would like to remain with the 18.50% per purchase administrative fee assessment. The Board will then allocate these administrative fees accordingly as needs arise.

AUGUST 25, 2020 CONTINUED

III. 09:00 AM Public Hearing

CDBG Grant COVID-19

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No public present

Staff Report Clerk of the Board Tiana Rowland:

Overview of the grant application, review of grievance procedures, letters of support from the city and town Mayors for the consortium application, public participation process notices posted in English and Spanish at the Chelan-Douglas Health District, Courthouse, Public Services Building, and Law and Justice Center. As the funds will assist the Health District this will provide a proxy benefit to all constituents with in the County. Recommendation to approve the grant as presented.

Public Comment:

No Public Comment.

Motion:

Commissioner Steinburg moved to approve the Community Development Block Grant for Coronavirus Funds to be allocated to the Chelan-Douglas Health District, Commissioner Straub seconded the motion for approval and Commissioner Sutton concurred.

- B P** grievance procedures
- B P** application

IV. 09:20 AM The Board Met with Land Services Director Mark Botello.

1) Signature Authorization

JARPA Application

Motion:

Commissioner Steinburg moved to authorize the chairman's signature authority for the Mc Neil Canyon JARPA permit for Ziplly Fiber, Commissioner Straub seconded the motion for approval and Commissioner Sutton concurred.

- B P**

- A. Update to the Board on SAGE Brooks subdivision development request for plat approval extension.
- B. Updates on projects and staffing needs.

AUGUST 25, 2020 CONTINUED

V. 09:33 AM The Board Met with County Engineer Aaron Simmons.

1) Notice of Hearing

TLS 20-41A

Motion:

Commissioner Steinburg moved to approve the notice of hearing for Resolution TLS 20-41A, the application of franchise for Vista Del Rio Estates Homeowners' Association set for Tuesday, September 8th at 9:00 AM. Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B P

2) Notice of Hearing

TLS 20-42A

Motion:

Commissioner Straub moved to approve the notice of hearing for Resolution TLS 20-42A, the application of franchise for Rob Oyler, WANRack LLC. set for Tuesday, September 8th at 9:15 AM. Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

A. Project update to the Board and discussion on Sewer District project. The Board anticipated the changes, and have established an agreed upon price for the additional work to not exceed. Engineering staff will be responsive to the report by RH2.

V. 10:00 AM Continued Public Hearing

TLS 20-08B: Open Negotiations

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Tara Whaley, Paul Parmley, Shari Tincher, Tanner Ackley, Zach Horton, Dayna Prewitt, Tom Cash, Jenny Fasching,
--

A. Opening of public meeting, however under the Governor's proclamation this is not an essential public meeting per Chairman has determined he would like to continue the hearing.

Motion:

Commissioner Steinburg moved to continue the hearing until October 27th, 2020 at 10:00 AM as long as the meeting is determined to be essential under the current proclamation, Commissioner Straub seconded the motion and Commissioner Sutton concurred.

AUGUST 25, 2020 CONTINUED

Return to Administrative Report:

A. Review of projects and fund commitments for the NCW Fair Barns. The Board is in agreement to hold off on the capital projects for the fair next year.

Minute Note:

The Board approved used of REET funds for the \$13,396.52 of cost over run for the fair barns.

VI. 10:26 AM The Board Met with Human Resource Officer.

- A. Discussion ensued regarding status update on Kittitas County's hearing for open public negotiations ruling with superior court.
- B. The Board's desire is to have transparency for labor negotiations and allocation of public funds.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Civil Prosecuting Attorney Jim Mitchell, Board of Commissioners, County Administrator, Human Resource Officer Dayna Prewitt, and Clerk of the Board.

At 10:42 AM Chairman Sutton called for an executive session for personnel, at 10: 50 AM executive session ended with no action taken.

VII. 11:08 AM The Board Met with Karen Goodwin.

- A. Review of COLA increase being absorbed by current proposed budget, several departments are unable to cover this without laying off employees.

VIII. 11:25 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Reappointment of Lou Ann Bromiley to Waterville Mosquito Control District Resolution
CE 20-57**

**2) Temporary Loan CE 20-58
Motion:**

Commissioner Straub moved to approve the temporary loan from REET to the NCW Fair in the amount of \$61,875.00 to be paid back via WA Agriculture grant K2935, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

**3) Approved Contract Vet Corps Site Representative Agreement
B P**

AUGUST 25, 2020 CONTINUED

4) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00339841-00339935	\$510,404.00
2.	ACH	80005772	\$370.08

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, August 26, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

AUGUST 26, 2020

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 31, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



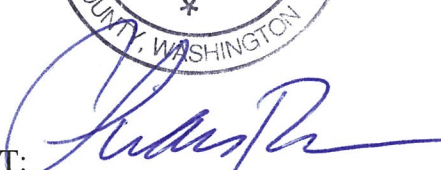
Dan Sutton Chair



Marc S. Straub Vice-Chair



Kyle Steinburg Member

ATTEST: 

Tiana Rowland, Clerk of the Board