

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 6, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub and Steinburg were present, and Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. **Staff Report**

Administrator

Jim Barker, Administrator:

- A. Request for approval on grading preceding on the tactical facility range. Board is in agreement to allow road crews to proceed.
- B. Review of recently installed acoustic paneling in Law and Justice Center courtroom.
- C. Request for removal of trees at second street complex, Board approved the removal.
- D. Jim Mitchell provided an update on the conference call with Halme regarding the roof damage at the Law and Justice Center, gave Halme until Friday to provide mitigation plan. Metal sheeting was installed subcontractors then installing utilities caused the damage prior to roofing installed. Board would like to see a warranty approved roof.
- E. Update to the Board on property that is in violation of code compliance. Staff is moving forward on identifying property owners and sending communication on violations.
- F. Waste Management Agreement discussion, Civil PA is in review with WM attorneys currently.
- G. Commissioner Sutton provided Board an update on stores lack of mitigation for enforcing social distancing outside of store fronts. The Mayor of Wenatchee stated most violations are within his district, he will be following up with the stores general managers and chief of police to address the issues.
- H. Discussion ensued regarding the water district Commissioner Brian Egan passed away Thursday last week, Jason Austin provided interest previously indicating wanting to run when and open seat becomes available. The water district commissioners will review applications and
- I. Discussion ensued regarding the Interlocal Agreement with the CCRJ, the 20th of April or sooner will be the anticipated completion deadline for Douglas County residence to bail out of CCRJ.

III. 09:17 AM The Board Met with Sheriff Kevin Morris.

- A. Board held discussion on enforcement of businesses that are not in compliance with the Stay home stay healthy for essential businesses. As well as enforcing social distancing and travel measures. Douglas County Sheriff's stance is to request compliance and limit issuance of citations.

APRIL 6, 2020 CONTINUED

IV. 09:56 AM The Board Met with Chief Financial Officer Karen Goodwin.

Finance Work Session:

- A. Board would like to review capacity for bonding for the Badger Mountain Road project. Interest rates are higher than anticipated at 3.5.
- B. Review of sales and use tax from 2019 with anticipate loss in revenue by 50%, 75%, and 90%. Report provided. **B P**
- C. REETt funding is available for road projects.
- D. Board is in agreement to postpone hiring the coroner and assistant coroner position.
- E. Karen and County Administrator will review current revenue sources and report back with options for internal loaning for the Badger Mtn. project.

V. 10:16 AM The Board Met with Planning and Economic Development Director Mark Botello.

- A. Introductions.
- B. Review of fancher heights water reservoir and pump station project expansion.

VI. 10:46 AM The Board Held a Work Session on the Following Items:

Hydro Battery Project:

- A. Nathan provided an update to the Board on Hydro energy pump project. The developer met with the planning department, FERC licensing processing will take an anticipated 3 years. Department of Ecology and DNR will need to be discussed with to determine if water rights will need to be established or if purchasing of water from the Irrigation district is the best route. Anticipated 8 month permit process, 3 month conditional use permit issuance is anticipated.

Dezellem Hill Road:

- A. Barriers have been moved by constituents, they have been moved back at this time.

Crane Orchard Road:

- A. Construction will being in mid to late July, Engineering services spoke with Dylan a manager from Crane orchard. Dylan stated they understand haulers will be impacted by constriction occurring on Crane Orchard Road, however later in the season will be ideal for initial work to begin in the middle of cherry and apple. The orchardist were in favor and appreciative of work despite construction impact during harvest.

Mansfield Sidewalk:

- A. Discussion ensued regarding the Mansfield sidewalk repair and the bids received, the Board is in agreement the commitment was to repair the sidewalk was damaged by county crews. However the bids received were \$54,000 the County Engineers estimate was \$28,000.

B P

Dryden Transfer Station:

- A. Update to the Board on transportation of MSW from Dryden to the WM facility, continued issues with property covering of MSW during transfer. Trash is flying out of the trailers during transport to the landfill. WSDA is lessening their enforcement of violations.

APRIL 6, 2020 CONTINUED

Solid Waste Funding:

A. Additional funding was cut, the homeless encampment mitigation will be unable to be funded for cleanup. Some camps will be cleaned up though litter grant. Odabashian Bridge has been accessible by homeless camps through breaking the lock on fencing, clean up measures will be occurring.

VII. 11:37 AM Chief Financial Officer Karen Goodwin Rejoined the Meeting.

A. Review of funding options within the county funds. Suggested use of Jail, REET, Election reserve, and local government assistance for internal bonding. Repayment plan from identified revenue source will be needed.

VIII. 11:48 AM Sheriff Morris Rejoined the Meeting.

A. Provided the Board an update on Chelan County protocol for issuance of citations and disbursement of violators of the stay home stay healthy proclamation both counties law enforcement are on the same communication and enforcement methods from EOC. Hotline call in option is available for Chelan County residence to address issues and ranking of severity.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Sutton, Straub Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Human Resource Officer Dayna Prewitt, Risk Manager Jordyn Giulio, and Clerk of the Board.

At 12:11 PM Chairman Sutton called for an executive session pertaining to personnel for 15 minutes. Executive session ended at 12:16 AM with no action taken.

With no further business, the Board of County Commissioners will meet again on Tuesday, April 7, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

APRIL 7, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub and Steinburg were present, and Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

APRIL 7, 2020 CONTINUED

Jim Barker, Administrator:

A. Approval of progress payment for Joe's Landscape services for the Law and Justice Center in the amount of \$1,300.

B P

B. The Board is agreement per Personnel Attorney Tony Menke's feedback not to respond to the Teamster Union letter regarding hazardous pay during the COVID-19 outbreak.

C. Approval granted for Joe's Landscaping to move forward with the installation of landscaping as long as social distancing measures are in place, plants have been purchased and concern is spoilage prior to planting.

D. Notice to proceed with work for Joe's Nursery and Landscaping during COVID.

B P B P Liability Insurance

1. **Personnel**

Administrator

Jim Barker, Administrator:

A. Approved payroll change notice: Sheri Tincher.

III. 08:54 AM Constituent Phone Call Patrick Knowles.

A. Question if Douglas County will be enacting a moratorium on vacation rentals within the county similar to the enacted moratorium Chelan County adopted.

Chairman Sutton provided the response that Douglas County will be gathering an inventory of how many residence will be impacted and assess if such action is needed.

IV. 09:00 AM The Board Met with County Engineer Aaron Simmons.

1) **Interlocal Agreement**

Douglas County Sewer District

Motion:

Commissioner Straub moved to approve the interlocal agreement with the Douglas County Sewer District for the 4th st. SE --S Lyle Ave. to S Mary Ave. Clovis Point School sidewalk improvements project. Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P Auditor's AFN: 3229457

2) **Temporary Right to Enter**

Douglas & Tina Poole

Motion:

Commissioner Straub moved to approve the temporary right to enter agreement with Douglas and Tina Poole for pit material; Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

B P

APRIL 7, 2020 CONTINUED

- A. Discussion on the 4th street project, the concern is TIB funding has been cut and county would potentially have to assume the funding in the estimated amount of 250,000. Project is currently out to bids, once received review of bids and funding options. The scope of the safety grant can be accomplished, however this would narrow the scope of the corridor project on 4th street the Board had originally hoped to accomplish with the reconstruction of the roadway and sidewalk installation.
- Discussion held on moving forward on Crane Orchard Road vs 4th street project. Funding for Crane Orchard Road is 90% funded through grants. Moving grant match from Crane Orchard to 4th street may not meet the funding needs for the project. County Administrator provided the Board an option on funds, to use the rural counties sales and use tax that was previously allocated to Empire and Enterprise Drive design.
- B. Discussion on Town of Mansfield sidewalk repair, with the addition of a 10% administrative fees the County is prepared to offer \$31,229.11 for the damage repayment. The Engineer's estimate was \$28,390.10 and \$54,000 was the ask from the town of Mansfield. Commissioner Straub will reach out to the town of Mansfield on the County's offer.
- C. Update to the Board on WSDOT request for materials for sunset highway improvements, construction anticipated in 2025. The recommendation was to test the material prior to agreement in place, the Board is in agreement to allow WSDOT to test the material.

V. 10:00 AM Bid Openings NCW Fair Barns.

Commissioner Steinburg Opened and Read the Bids aloud.

1) Bishop \$17,328 2) Stan's \$32,165.10

Recommendation to award will be presented next week.

- A. Discussion ensued on Bishop's bid, if this was for one building or two. The bid provided indicated building number 1. Fair maintenance manager will be following up.
- B. Voluntary labor group has expressed an interest in assisting with the Fair house. Board is in agreement to allow them to assist with the labor of the remodel.

VI. 10:13 AM The Board Met with Douglas County Emergency Management Team.

- A. Update to the Board on EOC, RiverCom is tagging addresses that have known cases of COVID-19. Resources of PPE order is still in the que, previous order was cancelled. 31 cases in Chelan county 9 in Douglas County. Confluence health is reporting they are ok with the amount of PPE on site and for the foreseeable future. This is a different message then what is being provided to the Board of Commissioners from the Confluence Director Dr. Rutherford.

1) COVID Additional Leave Policy

CE 20-25

Motion:

Commissioner Straub moved to approve resolution CE 20-25; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

VII. 10:40 AM The Board Met with Solid Waste Director Becci Piepel.

A. Review of draft agreement with waste management, update on proposed edits. Agreement is with Waste Management for final edits and approval to then be provided to the Board.

VIII. 10:50 AM Consent Agenda

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Resolution CE 20-23 Appointment to the Palisades Water District
B P

2) Resolution CE 20-24 Issuance of Cash Till Douglas County District Court
B P

3) Resolution CE 20-26 & TLS 20-22 Pre-existing Home Sales Agreement
B P

4) COVID-19 Essential Services Authorization Letter 425 McNeil Canyon Rd.
B P

5) Correspondence:

a. Washington State Legislature Essential Critical Infrastructure Workforce
B P

b. Republican Caucus request for residential construction to continue during ‘Stay Home, Stay Health’ order.
B P

6) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00336243-00336337	\$146,727.75
2.	ACH	None	\$0.00

7) Payroll.

NET PAYROLL FOR: MARCH 1 - MARCH 31 2020

PAY DATE OF:

APRIL 3 2020	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	62352 - 62361	\$,149.74
Direct Deposit	ACH	\$650,117.87
		\$667,267.61

There being no further business, the Board of County Commissioners adjourned to meet again on Wednesday, April 8, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

APRIL 8, 2020

I. 1:01 AM THE BOARD HELD A SPECIAL MEETING REGARDING THE PROCLAMATION OF PRE-EXISTING HOME SALES AGREEMENTS DURING COVID-19

***Attendees:* Commissioners Sutton, Straub, Steinburg; County Administrator Jim Barker; Civil Prosecuting Attorney Jim Mitchell; Risk Manager Jordyn Giulio; Chelan Douglas Health Administrator Barry Kling; Clerk of the Board Tiana Rowland.**

A. The Board would like to discuss the concerns surrounding allowing construction to move forward on projects that have a purchase and sales agreement in place with a previously issued permit.

B. Commissioner Straub's concern is the language continuity with in the Governor's proclamations are unclear.

C. Discussion held on liability concerns.

D. Discussion ensued regarding enforcement by various agencies.

F. Review of proclamation language, sales and use agreement with issued permit.

G. Barry Kling, construction occurring does not see as a significant risk of the transmission of communicable illness.

H. Board would like to see proof for purchase and sale agreement date prior to Governor's Order and building permit concurrently with authorization letter from the County.

1) Proclamation of Per-existing Home Sale Agreements

CE 20-16B & TLS 20-22B

Motion:

Commissioner Steinburg moved to approve proclamation CE 20-16B & TLS 20-22B; Commissioner Straub seconded the motion, and Commissioner Sutton concurred.

B P

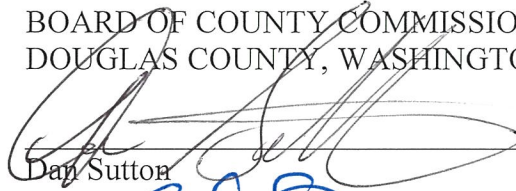
There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 13, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.


The minutes are hereby read and approved.

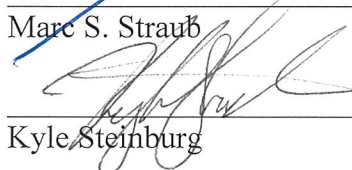


ATTEST: 
Tiana Rowland, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON


Dan Sutton Chair


Marc S. Straub Vice-Chair


Kyle Steinburg Member