

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 20, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub and Steinburg were present, and Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:33 AM Call for Executive Session Personnel.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Sutton, Straub, Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Human Resource Officer Dayna Prewitt, Judge Brian Huber, Court Administrator Jack Murphy, and Clerk of the Board.

At 8:33 AM Chairman Sutton called for an executive session pertaining to personnel for 30 minutes. Executive session ended at 9:02 AM with no action taken.

III. 09:04 AM The Board Met with Administrator Jim Barker.

1. **Staff Report** **Administrator**

Jim Barker, Administrator:

- A. Discussion ensued regarding no longer using shell oil purchase cards due to late fees assessments and turning in of receipts. Fuel purchases will be made on visa county credit cards.
- B. Update to the Board on Wenatchi Landing Overlay District and adoption by the City of East Wenatchee for allowance of commercial development compared to residential.
- C. CBDG grant the regional port is applying for via micro loans. Grant funding use can not be delegated to the City of Wenatchee or East Wenatchee, they must be awarded to surrounding rural areas.
- D. Martin Davies Easement to the Sand Pit, Mr. Davies did not comply with the conditions of the landscaping and new road access outlined as of April 1, 2020. The Board would like to move forward with rescinding the easement.
- E. Commissioner Steinburg with the County Engineer will be taking a road tour of Douglas Creek road, to assess roadway conditions and future opportunities for grant funding.
- F. Crack sealing vs. chip seal. TLS is working to tar crack filling compared to chip sealing for cost saving efforts for the department.

APRIL 20, 2020 CONTINUED

IV. 09:25 AM The Board Met with County Engineer and Human Resource Officer.

- A. Discussion held on staffing, county surveyor and assistant county surveyor employees in these positions have retired, filling the positions is not needed. A manager position for the department, an employee has indicated their desire to receive their accreditation. Topographic survey via drone is better use of resources and technology. Request for elevation in the pay on the capital projects engineer position, the first round of applicants did not meet the qualifications needed for the position. Area maintenance crew, sign shop and temporary hire employees, the Board is in agreement to move forward on advertisement of these positions.
- B. Pear Lane Development Road Improvements Board would like to see vacation of roadway.
- C. Joyce Furry is looking to access funds for Dezellum Hill Road, there appears to be funds available at the federal level for senior citizen access.

V. 10:00 AM Bid Opening 4th St Project CRP 983 &984.

Apparent low Bid Selland Construction at \$1,655,341.00

Recommendation to award and bid documents within May 4, 2020 minutes and file.

VI. 10:14 AM The Board Met with Land Services Director Mike Botello.

- A. Introductions of Plans Examiner Fausto Gomez.
- B. Review of request for Proposal for the Shoreline Master Plan Program.
- C. Update on work authorization letter for residential construction per resolution CE 20-26B & TLS 20-22B, 100 authorization letters have been issued.
- D. Update on Planning Hearings Plat approval for Spanish Castle estates. Approval of building permits are being issued, inspections are not being conducted on new items.

VII. 10:30 AM The Board Met with Sheriff Kevin Morris.

- A. Discussion on payment for CCRJ temporary holding and bailing non-felony offences.

1) Interlocal Agreement Temporary Holding of Arrestees

CCRJC

Motion:

Commissioner Straub moved to approve the interlocal agreement with the Chelan County Regional Jail Center, Commissioner Steinburg seconded the motion to approve, and Commissioner Sutton concurred.

B P Auditor's AFN: 3230006

VIII. 10:38 AM Executive Session Personnel.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Sutton, Straub, Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Human Resource Officer Dayna Prewitt, Sheriff Kevin Morris, and Clerk of the Board.

At 10:38 AM Chairman Sutton called for an executive session pertaining to personnel for 20 minutes. Executive session ended at 10:53 AM with no action taken.

IX. 10:59 AM The Board Met with Solid Waste Director Becci Piepel.

A. Update to the Board on grant funding for local solid waste, anticipated reimbursement grant will be reduced for 2021. Hazardous waste event proposed, purchase of additional trailer or truck, or homeless encampment clean-up there is \$45,000 of funds that are available.

Minute Notation:

The Board of Commissioners are in agreement to allow for funds to be spend toward homeless encampment clean-up. The Board further agrees expenses can be made for this project, the contract amendment with the Department of Ecology is forthcoming on a reimbursement bases. Approval granted for hiring of temporary workers for clean-up.

X. 11:20 AM Return to County Administrator Jim Barker.

G. Discussion ensued regarding hiring freeze and spending approval amounts for the county. Planning if there is a substantial financial impact due to the COVID-19 outbreak.

XI. 11:30AM The Board held a Conference Call with the Chelan County Board of Commissioners.

Executive Session RCW(42.30.110)(1)(i) Legal Counsel:

Attendees: Commissioners Sutton, Straub, Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Chelan County Prosecuting Attorney Doug Shae Chelan County Commissioner England, Overbay, Burgert, Chelan County Administrator Cathy Mulhall, and Clerk of the Board Tiana Rowland & Carlye Baity.

At 11:30 AM Chairman Sutton called for an executive session pertaining to discussion with legal counsel for 30 minutes. Executive session ended at 12:05 PM with no action taken.

XII. 12:10 PM The Board held a Work Session

a. Response correspondence to Governor Inslee's Office

B P

With no further business, the Board of County Commissioners will meet again on Tuesday, April 21, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

APRIL 21, 2020

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, Straub and Steinburg were present, and Clerk of the Board was present.

I. 08:32 AM Pledge of Allegiance and Call to Order.

II. 08:33 AM Review of Resolutions and Correspondence.

III. 09:04 AM The Board Met with County Engineer Aaron Simmons.

1) Interlocal Agreement Public Utility District No. 1 4th St. Project

Motion:

Commissioner Straub moved to approve the interlocal agreement with the Douglas County Public Utility District No.1 for the 4th Street project CRP 983&984; Commissioner Steinburg seconded the motion, and Commissioner Sutton concurred.

B P

IV. 09:12 AM The Board Met with Land Services Director Mark Botello.

1) Request for Proposals: Shoreline Master Program Resolution TLS 20-25A

Motion:

Commissioners Straub moved to approve the request for proposals, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

V. 09:22 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. The NCW Fair rodeo light replacement is \$7,500 the claim deductible is \$5,000, recommendation from Risk manager is to pay for the replacement rather than filing a claim with the risk pool due to the parameters and constraints set by the risk pool for replacement. \$44,000 for building maintenance to replace the fair lights, and \$7,500 from the county deductible fund.
- B. Mansfield sidewalk claim, recommendation from the Administrator to use the county's deductible fund for the replacement, \$35,000 is the impact.
- C. Commissioner Steinburg suggestion to replace the siding of an additional building during the work for the Fair Barn front projects. Commissioner Sutton suggestion to paint but additional funds should not be expended for the project.
- D. Discussion ensued regarding the town of Mansfield airport road, use of .09 funds.
- E. Approval as to form and language on the animal care and control contract with the Wenatchee Humane Society.

APRIL 21, 2020 CONTINUED

F. Board would not like to move forward in establishing additional constraints to the short term rental resolution as request from the impacted Home Owners Association.

2. **Personnel**

Administrator

Jim Barker, Administrator:

A. Approved payroll change notice: Tara Whaley, Caleb Reynolds.

VI. 09:41 AM Executive Session Personnel

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Sutton, Straub, Steinburg, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Human Resource Officer Dayna Prewitt, and Clerk of the Board.

At 9:41 AM Chairman Sutton called for an executive session pertaining to personnel for 30 minutes. Executive session ended at 10:01 AM with no action taken.

Return to County Administrator's Report:

G. Discussion ensued on the Badger Mountain road realignment.

H. Update to Mark Botello on Riverview Group questions pertaining to permit approvals.

VII. 10:38 AM Resolution CE 20-29 & TLS 20-26 to Rescind Resolution CE 20-26B & TLS 20-22B

Motion:

Commissioner Steinburg moved to approve the rescinding of resolution CE 20-26B & TLS 20-22B the proclamation of pre-existing home sales agreement proceeding during the COVID-19 stay home stay health y governor proclamation. Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B P

VIII. 10:58 AM Land Services Director Mark Botello Rejoined the Meeting.

A. Update to the Board regarding permit request from Riverview Group.

IX. 11: 20 AM New Resolution CE 20-30 & TLS 20-27

Motion:

Commissioner Straub moved to approve resolution CE 20-30 & TLS 20-27, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

B P

APRIL 21, 2020 CONTINUED

X. 11:45 AM The Board Met with Land Services Director Mark Botello

A. County's Homelessness Definition for allowance of construction under resolution CE 20-30 & TLS 20-27. Board is in agreement to allow for electrical inspection until completion to be grant construction continuance. L&I inspection will need to occur prior to final occupancy approval. Jim Mitchell states the signature and submittal of affidavit provides the submitter will assume liability for construction continuance due to homelessness.

XI 11:55 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Resolution CE 20-88 Scrivener's Error Setting Prosecuting Attorney's Salary.

B P

2) Vouchers.

| | | Check Numbers | Total Amount |
|-----------|-----------------|--------------------------|---------------------|
| 1. | Vouchers | 00336680-00336784 | \$220,446.33 |
| 2. | ACH | 80005456-80005457 | \$4,651.31 |

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, April 27, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

APRIL 22, 2020

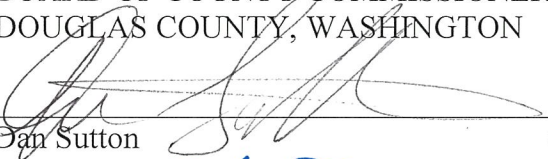
There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 22, 2020 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



ATTEST: 
Tiana Rowland, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON


Dan Sutton Chair


Marc S. Straub Vice-Chair


Kyle Steinburg Member