The Board of County Commissioners met in a special meeting at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 03:00 PM Special Meeting Called to Order.

II. 03:01 PM The Chair of the Board Called for an Executive Session Pursuant RCW 42.30.110(1)(i). At 4:00 PM Chair called to end executive session with no action taken.
Present: Commissioner Steinburg, Sutton, Straub, County Administrator, Civil Prosecutor, and Clerk of the Board.

SEPTEMBER 9, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:38 AM Pledge of Allegiance and Call to Order.

II. 08:39 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. Update to the Board on shooting/hunting in the canyon 2 area, county will be posting sign on ‘county owned property’.

B. Update to the Board on Ribbon cutting ceremony for the Hotel adjacent to the second street law and justice center. Board is in agreement to allow for over flow parking in the lot.

C. Discussion ensued regarding the Boundary Line Adjustment for the 19th Street complex. County would like to move forward on adjusting the complex in to 3 parcel lot lines. Transportation Land Services Public Services Building, Evidence Storage Facility, and the new Law and Justice Center.

D. Discussion ensued regarding Our Valley Our Future budget request and project outcomes. Board would like to have a detailed budget allocation prior to reviewing and allocating funds in contribution to the organization.
E. Update to the Board on the Law and Justice Center acoustic needs for the Sheriff’s Office and District Court. The acoustic products provided did not represent the description provided, company requires 20% restocking and shipping fees. This may be at the County’s expense.

2. **Personnel**

**Jim Barker, Administrator:**

A. Discussion ensued regarding moving the Maintenance Facility Position with the NCW Fair to AFSME Union. The Board is in agreement with moving forward with moving the position in to the AFSME Union.

B. Mediation scheduled for Friday September 13, 2019.

**III. 08:59AM** The board met with Mike Miller with the Greater Wenatchee Irrigation District.

A. Request for updates on filed Boundary Line adjustments to properly assess property owners and ensue accuracy of easements. Board is in agreement to send a courtesy notification to GWID via SmartGov when Boundary Line Adjustments are filed to allow for comments, however, there will be no delay in the permit application process.

B. Discussion ensued regarding allocation of downstream water rights.

C. Request for notification on areas of planned road maintenance in order for GWID to conduct waterline maintenance as needed assisting in reducing their overhead costs.

**IV. 9:37 AM** The Board Met with State Auditor Representatives

A. Exit Audit Meeting review of the Financial Statement Report. There were no Audit findings for the County during the review of county finances from January 1, 2018 through December 31, 2018.

B 137 P 756

**V. 09:50 AM** The Board Held a Work Session on the Following Items:

1) **Primitive Road Exemptions:**

A. Discussion ensued regarding road standards and exemptions of single family homes on primitive roads. Fire Marshall’s concern is being able to turn around and exit a fire affected area as well as grade concerts for attempting to access parcels by the fire district. Discussion ensued regarding incorporation of the International Fire code within the County code. Fire Marshall’s response is the International Fire Code is the state law requirements. Board would like to move forward with review of county code and road standards for development with additional opportunities for fire apparatus turn around on rural primitive roads.
2) Service Request Status Report Transportation Department:
A. Review of request and reports.

At 10:47 AM The Board to a Intermission to Tour the Law and Justice Center.

11:41 AM The Board Met with Solid Waste Director Becci Piepel.

A. Review of Waste Management Host Fee/Disposal Fee Proposal. Waste management’s proposal is to increase the per ton host agreement fee to $0.50, approximately $155,000.00 per year for County discursion community funds. Elimination of 2,000 of free garbage disposal, litter crew dump fee waiver. Tipping fee would be assessed at $35 per ton to $45 per ton with contingency on Waste Management of Washington receiving development approval for the 15 acre property formally known as the Banning Property.

With no further business, the Board of County Commissioners will meet again on Tuesday, September 10, 2019 at the Douglas County Courthouse, Waterville, Washington

SEPTEMBER 10, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

I. 08:32 AM Pledge of Allegiance and Call to Order.

II. 08:36 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. Discussion ensued regarding the Chelan County Dryden Transfer Station Board would like to have Solid Waste Director draft a letter to WSDA regarding the transfer station permit requirements.

B. Board held discussion on holding town hall meetings in the northern area of the county, following budget meetings in October. Staff will coordinate meetings for the month of November.

C. Filling and grading ordinance 15.36 amendments discussion. Currently the County Engineer is responsible for approval of grading and filling, however land services personnel may be a more appropriate department for approval.
2. Personnel Administrator

Jim Barker, Administrator:
A. Approved Payroll Change Notices: Alfonso Bravo, Ralph Deboer, Shannon Edinger.

III. 09:00 AM Bid Opening for Surplus Parcel #29-24-15-2-0002 TLS 19-36C

A. John Hudson on behalf of the Packwood Cemetery Association: Bid $2,055.00
B. John Sproul: Bid $1,776.01

Motion:
Commissioner Sutton moved to approve the apparent high bid to Mr. John Hudson in the amount of $2,055.00 Commissioner Straub seconded and Commissioner Steinburg concurred.

IV. 09:15 AM The Board Met With Transportation Land Services.

County Engineer Aaron Simmons:
1) Awarded Bid Central Washington Asphalt

Motion:
Commissioner Sutton moved to approve the apparent low bid to Central Washington Asphalt in the amount of $783,783.00; Commissioner Straub seconded and Commissioner Steinburg concurred. B 137 P 759

2) Motion for Continuation Rural Gravel Road Standards

A. Additional time for legal and engineering review along with fire marshal.

V. 10:00 AM The Board Met Amongst Themselves.

A. Discussion ensued regarding the Fire Marshal requirements. The Board would like to explore the requirements for incorporating Building Inspector and Fire Marshal duties in to one position. Board would like to review the certification requirements.

B. Personnel discussion ensued regarding positions and reporting structure within the Land Services Department and conjunction with Engineering Services.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Steinburg called for Executive Session at 10:30 AM for 30 minutes. In accordance to RCW (42.30.110)(g) for Personnel. The Chair called to end Executive Session ended at 10:58 AM with the directive given to the County Administrator the option to negotiate up to a 6 month severance package.
Commissioner Steinburg, Sutton, Straub, County Administrator, Civil PA Jim Mitchel, and Clerk of the Board were present.

VI. 11:02 AM Consent Agenda:

1) Transfer of Funds NCW Fair

Motion:
Commissioner Sutton moved to approve the transfer of funds in the amount of $61,000 from Non-Departmental Fund #021 to NCW Fair M&O Fund #105.001.001, Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred.

2) Repayment of Temporary Loan

Motion:
Commissioner Straub moved to approve the repayment of the NCW Fair temporary loan in the amount of $37,067.23 from NCW Fair fund #105.001.031 to General Fund #001.001.001; Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

3) Approved Fair Contract

a) Jose Ponce

Fair Facilities

4) Payroll Approval:

NET PAYROLL
FOR: August 1 - August 31 2019

PAY DATE OF: September 5 2019

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5) Voucher Approval

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There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, September 11, 2019 at the Douglas County Courthouse, Waterville, Washington.

SEPTEMBER 11, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, September 16, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.