

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

NOVEMBER 4, 2019

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:33 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Update to the Board on Law and Justice Center telecommunication issues, concerns with radio communications with Rivercom. Rivercom is currently working with staff to adjust the issue.

B. Update to the Board on the pole heights for the veteran's memorial are slightly off, however the Veteran's of Foreign War are happy with the

C. Update to the Board regrading Rock Island Grade, closure of the road and savings for the plowing maintenance has been returned to the blading and regravelling of the Road, Mr. Sachs may reach out to the Board to request the grade remain open.

D. Chief Baker and Commissioner Sutton held a discussion on DCFD 2 firehouse development, Commissioner Sutton reiterated the Board wanting to move forward with the development with the request for engineering rendering of sidewalk and green space development.

E. Commissioner Steinburg was unable to attend the WDOT meeting to discuss county's position of opposition of the cascade interchange from Odebastian bridge. Aaron Simmons attended the open house and has an update.

**III. 09:00 AM The Board Held an Administrative Session with the Clerk of the Board.**

A. Review of Treasurer's request for additional cash tills for employees in the Treasurer's office. Additional internal controls and audits with management and Auditor's office. Board is in agreement to allow for additional cash tills.

B. Review of Law and Justice Center Building Dedication Ceremony.

**IV. 09:15 AM The Board Met with Countywide Solid Waste Director Becci Piepel.**

A. Rock Island Grade near highway along the hillside, there are 50-75 tires, car parts, and accumulated trash. The Sheriff's Office will examine if there is addresses associated with the municipal waste. Additional work crews have been hired to remove the waste. Board is in agreement to allow for the waste clean-up.

B. Update to the Board on inconsistent findings with the 3<sup>rd</sup> party Entomologist inconsistency. TAC will be meeting with Entomologist and Waste Management to discuss inconsistency and remedies.

## NOVEMBER 4, 2019 CONTINUED

C. Discussion ensued regarding waste management host fee, additional acceptance of waste stream has decreased the life span of the landfill. Waste Management is not interested in contracting with developing a transfer station within Douglas County as there is one currently located within the City of Wenatchee. Board is in agreement not to approve a temporary transfer station facility for Waste Management given the recent fire at the Wenatchee Transfer Station.

### **V. 09:45 AM The Board Met with Safety Committee Representatives Risk Manager Jordyn Giulio and Safety Committee Chair Hugh Theiler.**

A. Safety Committee Meeting has been reviewing employee safety concerns, employees have concerns regarding visitor access. Controls in place for Non-employees with access to employee spaces with color coded visitor badges. Board is in agreement to implement a visitor policy to require sign-in and visitor ID badges. Board would also like to have an evacuation plan set up for each department with accountability of employees and visitors. Designation of safety officer for each building for departments to report to employee visitor count, who will then coordinate with EMS on attendance.

### **VI. 10: 25 AM The Board Held a Budget Review Session for Current Expense.**

- A. Discussion ensued regarding County rejoining drug taskforce, the Board would like additional information on benefit and cost analysis. The Board will meet with the Sheriff next week.
- B. Board approved additional probation position half salary covered with current expense and the other half with probation department.
- C. Approved sheriff overtime budget increase to match 4% COLA salary increase.
- D. Board approved payroll tech position for the auditor's office.
- E. Land purchase \$609,840.00, suggested loan from election reserve 3 year loan and surplus revenue from 2019 for transfer station and potential decant facility anticipated development 6-10 years.
- F. REET funds for the tactical defense training range center \$150,000 cost.
- G. TLS Building will be covered out of building maintenance for sealing and painting.
- H. HVAC system replacement for the Waterville Courthouse.

**The Board recessed until 2:00 PM to reconvene the Douglas County Law and Justice Center for the grand opening event. No official county business will be discussed during this special meeting event.**

With no further business, the Board of County Commissioners will meet again on Tuesday, November 5, 2019 at the Douglas County Courthouse, Waterville, Washington.

**NOVEMBER 5, 2019**

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Sutton, and Straub were present, and Clerk of the Board was present. Commissioner Steinburg was excused.

**I. 08:48 AM The Board Met with Auditor Thad Duvall.**

A. Discussion ensued regarding the powder substance found in the election ballot, leading to the closure of the courthouse. Commissioner's provided their support in the actions of employees following directions provided by Rivercom emergency communication services.

**II. 08:55 AM Pledge of Allegiance and Call to Order.**

**III. 08:58 AM The Board Met with Administrator Jim Barker.**

**1. Personnel Administrator**  
**Jim Barker, Administrator:**

- A. Previously approved training for project management for Jenny Fasching, instate training has been cancelled, request for out of state travel to Arizona for alternate location training approved.
- B. Approved Payroll change notice for Permit techs Tina Lahd, and Annette Jester.

**2. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Approved progress payment for MJ Neal, in the amount of \$12,117.50 for July 25, 2019 and \$43,678.15 for September 25, 2019. **B 137 P 841 B 137 P 842**

B. Board approved addition of a multi suite mail drop box for the Law and Justice Center complex, mail will be separated by department and allow for USPS to pick up.

C. Update to the Board on the Motorhome parked at the second street park and ride, the was fluid leaking, owners have since moved the motorhome.

D. Commissioner Straub will be sending follow up communication to the Department of Ecology regarding agricultural land use and testing of soil for lead/arsenic contamination. During the Department of Ecology meeting on October 5<sup>th</sup> discussion was held in forming a committee for elected officials and ecology staff to discuss mitigation processes and responsibilities. Board is in agreement they would like to participate in this committee.

**IV. 09:07 AM The Board Met with Prosecuting Attorney Gordon Edgar.**

A. Update to the Board regarding the Ballot election powder substance scare. A suspect was arrested, he has no criminal background. It was determined to be a pill capsule of some kind. Corn starch and sugar were determined to be the content of the election envelop and ballot envelop. Current charges are gross misdemeanor per RCW 29A.84.510. The Prosecuting Attorney's Office is reviewing case and applicable RCW violations.

**NOVEMBER 5, 2019 CONTINUED**

**V. 09:28 AM The Board Met with County Engineer Aaron Simmons.**

A. Real estate vouchers for county right of way acquisition with Tierra Right of Way. For the fourth street project for sidewalks to Clovis Point school connectivity.

**Minute Notation:**

Board provided approval of County Engineer approving vouchers for county right of way acquisition for parcel number 22211820033 in the amount of \$124,900.00 with Tierra Right of Way. Board also approved signature authority for the County Engineer to approve ROW acquisition cost for parcel 22211820034 in the amount of \$6,700.00 as well as for parcel 22211820036 in the amount of \$1,500.00

**VI. 09:41 AM The Board Met with the Land Services Department.**

**Curtis Lillquist**

**1) Interim Control Wenatchi Landing Overlay District**

**ORD TLS 19-18-50A**

**Motion:**

Commissioner Straub moved to approve Ordinance TLS 19-19-50A interim control for the Wenatchi Landing Overlay District. Commissioner Sutton seconded and concurred the motion of approval.

**B 137 P 843**

**Mark Kulaas:**

A. Open Space recreational fund grant overview. Proposal presented to the Board on grant application and review process for the open space/recreational funds.

B. Discussion ensued regarding Mr. McFarland assertion regarding geologist vs geo technical requirement for county code. Plans submitted did not specifically meet the requirements of the slide mitigation needed. Engineering practices are confined to the limitations of their licensing specialization. Mr. McFarland is not a certified engineer he is a certified geologist. Geotechnical reports require engineering specialties.

**VII. 10:09AM The Board Held an Administrative Session.**

A. Discussion ensued regrading the City of Mansfield and the sidewalk repairs, Commissioner Sutton met with the Mayor and Clerk explaining the support of the county to fix the repairs and requested a cost estimate for relocating power conduit for repairs to be made to the sidewalk.

B. Board review of County leadership Conference with WSAC.

C. Review of upcoming calendar events, appointments, and leaves.

**NOVEMBER 5, 2019 CONTINUED**

**VIII. 10:25 PM Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Chelan Douglas Developmental Disabilities Service Provider Contracts**

a. New Beginnings

Contract No. 2020-08

**B 137 P 844**

**2) Approved Fair Contracts**

a. Teresa Ruud, Funky Junk

Fair Facilities

**B 137 P 845**

b. USDA Office, Michel Ruud

Fair Facilities

**B 137 P 846**

c. Waterville Shocker Booster Club

Fair Facilities

**B 137 P 847**

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, November 6, 2019 at the Douglas County Courthouse, Waterville, Washington.

NOVEMBER 6, 2019

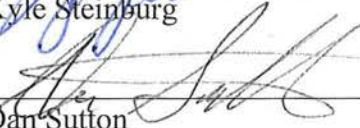
There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, November 11, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.


BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON



  
\_\_\_\_\_  
Kyle Steinburg Chair

  
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Dan Sutton Vice-Chair

  
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Marc S. Straub Member

ATTEST:   
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Tiana Rowland, Clerk of the Board