The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

I. 08:31 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM The Board Met with Administrator Jim Barker.

1. Personnel
   
   Jim Barker, Administrator:
   
   A. Payroll Change notices will be presented tomorrow.
   B. The Board has received a request to

2. Staff Report
   
   Jim Barker, Administrator:
   
   A. Review of placement of the mail box receptacle, Board is in agreement to place the mail box in front of the Evidence Storage Facility.
   B. Mansfield town council meeting, the town will pull their plans for the lighting, the Board stated they will replace the conduit as well as the sidewalk repairs. If the conduit was placed to code the county will cover the cost to the conduit and sidewalk.
   C. City of Mansfield provided a map at the meeting stating that the County owns the airport road, however the Counties documents show the town of Mansfield owns the airport road. Commissioners Straub would like to have a meeting, regarding partnership with the town to preserve the roadway without accepting ownership of the Road.
   D. Discussion ensued regarding the County will plow along while in route to roadway plowing designation.
   E. Masons of Wenatchee would like to do a corner stone ceremony. Board is in agreement to allow for the ceremony.
   F. Follow up on Vaughn Short Subdivision application, Board would like to see opportunity for property owners to segregate a portion of the parcel with existing home and or shop/barn, to allow for the remaining parcel to then be sold. Current code reads that the parcel must be transferred to a blood relative, and remain in current agriculture use.
   G. Discussion ensued regarding the City of East Wenatchee billing through the Treasurer’s Office for Stormwater Management services.
III. 09:01 AM The Board Met with Sheriff Kevin Morris and Under Sheriff Tyler Callie.
   A. Review of overtime and budget expenses.
   B. Three deputies are currently in the academy and two are set to graduate in December 13. One
      is set to graduate in March. Additional hire from the Chelan County Jail has received a
      conditional offer pending background check.
   C. Deputy Morley provided his resignation two weeks prior, request to hire a replacement
      deputy.
   D. Update to the Board on the tactical defense range. Sheriff’s office plans to utilize small works
      vendors for the construction.
   E. Discussion ensued regarding reentry in to the Drug Taskforce, Commissioner Steinburg would
      like to have a one year agreement with contingency of exit if issues come. Sheriff Morris
      reviewed exit strategies, through attrition. Review of 2019 drug taskforce seizures.

IV. 09:45 AM The Board met with Auditor Thad Duvall, and Chief Financial Officer Karen Goodwin.
   A. Review of expenditures compared to revenue.
   B. Board approved 2 to 2.5 Million transfer of funds resolution will be provided during the
      budget amendment and adoption.
   C. Board held discussion on budget proposals and review of departmental request.
   D. Board held discussion on consolidation of South Douglas and Foster Creek Conservation
      District, the Board would like to see a consolidation of the Boards.
   E. Board held discussion on rejoining the NCW Economic District, Board is in agreement to
      rejoin.
   F. Board is in agreement to allow for $1,500.00 of funds for Douglas County and Mansfield
      Historic Society.

V. 10:25 AM The Board Met with Constituent Martin Davy.
   A. Request for Mr. Davy to comply with Easement conditions, grading issues needed to be
      mitigated and access to relocated roadway to remove it from the County parcel to Mr.
      Davy’s parcel.
   B. Mr. Davy, contractor unfortunately dozed on to a portion of the County’s property, plan this
      spring to mediate this disturbed ground and reseed by the end of the year 2019. Roadway
      and access has moved at this point, reseeding will be done before the first major snow.
   C. Board is in agreement work will likely not meet the year end deadline, the remediation will
      need to be done and may be able to be completed by year end.

VI. 10:37 AM The Board Held a Work Session on the Following Items:

Rock Island Grade:
   A. Constituents have requested to have Rock Island Grade remain open throughout the winter
      months and the county provide plowing services. Dane Keane and Mike and Sally Sacs
      have contacted the Road Superintendent Scott Reiman.
B. The Board is concerned regarding safety of road crews plowing the roadway due to ice and steepness of the grade. The Board is in agreement to keep the road closed during the winter months.

**Dezellem Hill Road:**
A. Currently no change to the road closure except for local access, due to potentially unstable slide. The Board is closed with barricades, however local residents are driving past the barriers for access. Board would like to have road maintenance fees from 3 years and 10 years for the roadway. Road will be plowed by crews this winter, jersey barriers were hauled to the Roadway in the event the slide gives, they are along the road not blocking access. Accessed tax revenue has been $706.00 per parcel.

B. Board would like to hold a community forum for the County and constituents to address concerns.

**Shoreline Master Plan Comments:**

**Executive Session RCW(42.30.110)(1)(i) Litigation:**

A. At 11:28AM Commissioner Steinburg called for executive session for potential litigation for 20 minutes. At 11:47 AM executive session ended with the directive of waiting one month for additional information with DFW, Ecology, and Contracted consultants with Anchor QEA was given.

Present: Commissioners Sutton, Straub, Steinburg, Mark Kulaas, Curtis Lilliquist, Civil PA James Mitchell, Jim Barker, Clerk of the Board, Jenny Fashing.

**Code Amendments:**
A. Board held discussion on the Vaughn Short Subdivision application, the historic background the issue was litigated, for limited land segregation causing the change in language for blood relative transfer of parcel with the same intended use.

**VI. 12:03 PM The Board Met with Human Resource Officer Dayna Prewitt.**

A. Discussion on Open Public Labor Negotiations

With no further business, the Board of County Commissioners will meet again on Tuesday, November 26, 2019 at the Douglas County Courthouse, Waterville, Washington.
The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

I. 08:33 AM  Pledge of Allegiance and Call to Order.

II. 08:35 AM  The Board Met with Administrator Jim Barker.

1. Personnel

   Administrator

   Jim Barker, Administrator:

   A. The Board has received a request to Hire: Sheriff Deputy, Chief Deputy Assessor, Appraiser.

III. 08:45 AM  The Board Met with the NCW Fair Manager Carolyn Morley.

   A. Review of additional maintenance position with the NCW Fair in order to cross train for April 2020 as current maintenance manager will be retiring after the Fair. Starting salary will be in range 7.

   B. Review of additional budgeted salary for the Fair Manager, absorbing the salary through fair expenses. Proposed 7 year pay down of salary for the Fair Manager. Board is in agreement to move forward with the 7 year buy down for the salary.

   C. Update to the Board on the NCW Fair house, there is a need for roof replacement, upon additional inspection mold remediation is needed throughout the house. Roof cost if 25,000; heating and air conditioning is 13,000-16,000; and window replacement of $5,000; and mold remediation of 20,000. $125,000 for delivery of used portable office or $200,000 for new unit. Board

   D. Board would like to move forward with drafting a request for proposals for a modular office.

   E. Proposed demolition derby and bull riding during the fourth of July, marketing and band cost from the fair. The ticket sales will then be split between the fair demo derby and bull riding. Each agency will have their independent insurance coverage.

   F. Fair has put in a offer for Granger Smith for the main act at $45,000.

IV. 09:36 AM  Return to Administrator Report

2. Staff Report

   Administrator

   Jim Barker, Administrator:

   A. Additional desks purchased for District Court, and side chairs, and missing file cabinets $21,000 cost for tax and shipping. Board approved to move with the final furniture payment.

   B. Discussion ensued regarding the open change orders and project closing of the Law and Justice Center.
C. Discussion ensued regarding the Town of Mansfield sidewalk repair. Board will be providing and email regarding options for the repair to occur, the Town will be responsible for the conduit and power pole repairs.

D. Board would like to have a Town Hall meeting in conjunction with the City of Bridgeport Council meeting, to discuss Dezellem Hill Road with the constituents.

E. Board approved providing $5,000 to Our Valley Our Future for 2020, initial request of $10,000 or $20,000.

V. 10:00 AM Consent Agenda:

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

1) Adoption of Chelan-Douglas Homeless Housing Plan Resolution CE 19-55

Motion:

Commissioner Sutton moved, Commissioner Straub second and Commissioner Steinburg concurred the motion to approve the Chelan-Douglas Homeless Housing Plan for 2019-2024.

B 137 P 866

2) Adoption of NCW Fair Facilities Rental Rates Resolution CE 19-32C

Motion:

Commissioner Sutton moved, Commissioner Straub second and Commissioner Steinburg concurred the motion to approve the amendments to the NCW Fair Facilities Rental Rates.

B 137 P 867

3) Approved Contract: For the Record Board of Equalization

B 137 P 868

4) Correspondence Town of Mansfield: Sidewalk Repair

Board reviewed and approved the correspondence with Mayor Snell, Board granted signature stamp authority to the Clerk of the Board.

B 137 P 869
### 5) 2020 External Agency Funding Request

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### 6) Vouchers

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There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, November 27, 2019 at the Douglas County Courthouse, Waterville, Washington.
NOVEMBER 27, 2019

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, December 2, 2019 at the Douglas County Courthouse, Waterville, Washington. The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Kyle Steinburg Chair

Dan Sutton Vice-Chair

Marc S. Straub Member

ATTEST: 
Tiana Rowland, Clerk of the Board