

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

**MAY 6, 2019**

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

**I. 08:31 AM Pledge of Allegiance and Call to Order.**

**II. 08:33 AM The Board Met with County Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Update to the Board on Chelan County Moderate Hazardous Waste Facility, one time capital facilities fee of \$376,180. Yearly operating cost would be \$162,430, with a \$234,000 M&O dumping cost that may be waive dependent on the Board of Chelan County Commissioner's decision. Estimated opening is June 2019.

B. Board is in agreement to not pursue a partnership at this time.

8:38 AM Sheriff Morris joined the session.

C. Discussion held on furniture for Law and Justice Building, options are to go out for bid or use the State bid contract for furniture supply services. Department heads will be selecting furniture with the County Administrator's guidelines.

D. Board is in agreement to move forward with use of the State Bid process for furniture. 23<sup>rd</sup> of September, 2019 anticipated move in date of the Law and Justice Center.

E. Chelan County request for Law and Justice Council per state requirement; meeting regarding jail management. Discussion held on cost of booking fees for Chelan County Regional Jail.

**III. 9:14 AM The Board Held a Work Session on the Following Items:**

**Mitch Reister:**

A. Meeting held with SCJ Alliance 12<sup>th</sup> of June draft for review to staff regarding Baker Flats Re-Zoning amendments. Working through the SEPA requirements.

B. Dezellum Hill, consultant is being hired for Historically Preservation concerns regarding excavation. Roadway is closed with local access only.

**Jennifer Lange:**

A. Update to the Board on Service Reporting Issues and tracking per WAC 136-50-053.

**Mike Near:**

A. Stormwater concerns brought to the Board per staff request for, Mr. Handley and Mr. Cooper property development. Discussion held on Stormwater permit auditing process, review will be occurring for Douglas, Chelan and the Cities.

**IV. 09:57 AM The Board Met with Constituent Mr. Zach Keller**

A. Badger Mountain Road pull outs request for signage stating 'no parking at anytime' concern due to increased trash being dumped on the roadway and right of way. Property owners have concerns as there is a spring water is being pulled from below the dumping area.

B. Administrator will follow up with staff regarding additional signage as well as with the Sheriff for additional patrols.

**Return to County Administrator's Report:**

F. Discussion ensued regarding Deck Permit requirements.

**V. 10:15 AM The Board Met with the Clerk of the Board**

A. Request for incorporation of Administrative Meeting time after County Administrator's Report. Allowing the Board to review with the Clerk and Administrator scheduling, Board initiated directives, future projects, and agenda items. Board approved incorporation

B. Department of Commerce Public Works Board position open for #4 and #5 additional information will be presented to the Board next week regarding commitments and expectations. Recommendation needed by WSAC to the Public Works Board.

**Executive Session RCW(42.30.110)(1)(g) Personnel:**

Commissioner Steinburg called for Executive Session at 10:23 AM for 20 minutes. In accordance to RCW (42.30.110)(g) for Personnel. At 10:34 AM the Chair called to end Executive Session with no action taken. Attendees: Board of Commissioner, County Administrator, Civil Prosecuting Attorney, Clerk of the Board, and Executive Assistant.

With no further business, the Board of County Commissioners will meet again on Tuesday, May 7, 2019 at the Douglas County Courthouse, Waterville, Washington.

**MAY 7, 2019**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton and Straub were present, Clerk of the Board was present.

**I. 08:32 AM Pledge of Allegiance and Call to Order.**

**II. 08:33 AM The Board Met Amongst Themselves.**

A. Discussion held on the Homeless Steering Committee regarding funding allocation with the Cities and Counties.

**III. 08:58 AM The Board Met with County Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Approved Construction Change Order #14 reduction in conduit boxes in Court Room and Main Lobby.

**B 137 P 463**

B. The Administrator's Decisions and Directives for Administration and Staff follow up were reviewed and approved 4.15 & 4.22.

**Minute Notation:**

C. Board approved the Sheriff's request to hire of a Sergeant position with the recent announcement of retirement from Sergeant Paul Downs.

D. Board approved use of Washington State Correctional Industries through the state bid selected provider for furniture services in the Law and Justice Center.

E. Board approved the use of a State mediator for TEAMSTERS Maintenance Union Contract. All communication will be through representing attorneys and the mediator. The Board would like to host negotiations in an open public forum, Administrator will follow up next week with additional information.

**IV. 09:02 AM Public Hearing**

**TLS 19-25B**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board*

**Present**

None
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**Staff Report Mike Near:**

Application for franchise agreement with the Bridgeport Irrigation District, agreement period of 25 years, recommendation to award.

**Public Comment:**

No comments made.

**Motion:**

Commissioner Sutton moved to approve the Franchise agreement with Bridgeport Irrigation District, Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred.

**B 137 P 464 Reference Auditor's AFN 3220840**

**V. 09:15 AM Public Hearing**

**TLS 19-26B**

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board*

**Present**

**None**

**Staff Report Jim Mitchell:**

Recommendation to amend Douglas County Code 2.13.040 Hearing Examiner Qualifications.

**Public Comment:**

No comments made.

**Motion:**

Commissioner Straub moved to approve Ordinance TLS 19-10-26B amendments to Douglas County Code 2.13.040 as written and presented to the Board, Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

**B 137 P 465**

**VI. 9:20 AM Call for Bids Law and Justice Center**

**Resolutions**

**CE 19-28, CE 19-29, CE 19-30**

- 1) Call for Bids Telecommunications due Tuesday, May 21, 2019 11:00 AM CE 19-28
- 2) Call for Bids Access Controls and Security due Tuesday, May 28 11:00 AM CE 19-29
- 3) Call for Bids Audio/Visual due Tuesday, June 4 11:00 AM CE 19-30

**Motion:**

Commissioner Straub made a blanket motion to approve resolutions CE 19-28, CE 19-29, CE 19-30 call for bids for the Law and Justice Center, Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 466

B 137 P 467

B 137 P 468

**VII. 09:22 AM The Board Met with Transportation Land Services.**

**Jennifer Lange:**

A. Update to the Board on down fencing along Grant Road.

**Mark Kulaas:**

A. Update to the Board on Department of Ecology community assessment for floodplain zones

**VIII. 10:14 AM The Board Met with Department of Fish and Wildlife Agent Jim Brown.**

A. Presentation to the Board on Wolf policy and management.

B. Update and discussion held on the Dezellum Hill property and County access for hillside sloughing mitigation.

C. Discussion ensued regarding the City of Bridgeport land purchase for water tower development.

**IX. 10:55 AM Consent Agenda:**

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

**1) Payroll Change Notices: Renee Landon, Gary Bradford, Danny McGregor, Joseph Clark, Brittany Robbins, Will McMaster**

**2) Approved request for hire: Jennifer Lange Assistant County Engineer**

**3) Certificate of Good Practice from County Road Administration Board**

B 137 P 469

**MAY 7, 2019 CONTINUED**

**4) Transfer of Funds to 001.030.389 for minimum balance requirement \$500,000.00 CE 19-31**

**B    137    P    470**

**5) Release of Claims**

**Pipkin Construction**

**B    137    P    471**

**6) Associate Development Organization Certification/Designation Form**

**B    137    P    472**

**7) Payroll:**

**NET PAYROLL        APRIL 1 - APRIL 30  
FOR:                    2019**

PAY DATE OF:

MAY 3 2019	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61745-61751	\$ 21,744.23
Direct Deposit	ACH	\$ 648,847.52
		\$ 670,591.75

**8) Vouchers**

		Check Numbers	Total Amount
1.	Vouchers	00326141-00326251	\$264,013.43
2.	ACH	80004685	\$41.64

**9) Fair Contracts:**

- |  |              |     |   |     |
|--|--------------|-----|---|-----|
| a. Geno's Kettle Korn, Rick Noffsinger | Concession B | 137 | P | 473 |
| b. Edwardo Arce                        | Facilities B | 137 | P | 474 |
| c. Ag Swag, Julia Jacobson             | Exhibitor B  | 137 | P | 475 |
| d. Jose & Maria Adriana Cuevas         | Facilities B | 137 | P | 476 |
| e. Ag Supply Co.                       | Exhibitor B  | 137 | P | 477 |
| f. Smulligan's BBQ                     | Concession B | 137 | P | 478 |
| g. Katie's Pony Espresso               | Concession B | 137 | P | 479 |
| h. Katie Paz                           | Exhibitor B  | 137 | P | 480 |
| i. Chris & Beck's Eat-A-Pita           | Concession B | 137 | P | 481 |
| j. Waterville School District          | Facilities B | 137 | P | 482 |

k. Valley Cakes & Bakes	Exhibitor B	137	P	483
l. Manuel Rivas	Facilities B	137	P	484
m. Waterville School District	Facilities B	137	P	485
n. Heidi Black	Facilities B	137	P	486
o. Foster Creek	Exhibitor B	137	P	487
p. Fermin Morales	Facilities B	137	P	488

With no further business, the Board of County Commissioners will meet again on Wednesday, May 8, 2019 at the Douglas County Courthouse, Waterville, Washington.

**MAY 8, 2019**

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 13, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Kyle Steinburg Chair

  
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Dan Sutton Vice-Chair

  
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Marc S. Straub Member

ATTEST:   
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Tiana Rowland, Clerk of the Board