

**BOARD OF COUNTY COMMISSIONERS PROCEEDINGS**

**MAY 27, 2018**

MEMORIAL DAY HOLIDAY  
ALL COUNTY OFFICES WERE CLOSED

**MAY 28, 2019**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

**I. 08:35 AM Pledge of Allegiance and Call to Order.**

**II. 08:38 AM The Board Met with County Administrator Jim Barker.**

**1. Personnel Administrator**

**Jim Barker, Administrator:**

A. Discussion ensued regarding the Fair Maintenance Manager position, Unions are contesting the position posting as it is not incorporated in to the Union. Historically position has not been incorporated in to the Union.

B. Approved payroll change notices: Rebecca Rinke, Sharina Weber, Evan O'Malley. Will McMaster, Jason Barnes.

**2. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Discussion ensued regarding the Friends of the Fair account and their 503c3 status.

B. Board approved Light Gray concrete polishing finish for the Law and Justice Center floor.

C. Approved Invoice for professional services MJ Neal \$18,697.70 and \$10,856.20

**B 137 P 515**

D. Change Order #11R \$2,156.77 plumbing

**B 137 P 516**

**MAY 28, 2019 CONTINUED**

**III. 09:00 AM The Board Met with Sheriff Kevin Morris and Under Sheriff Tyler Callie.**

- A. Update to the Board on West Port Training, first line supervisors and Under Sheriff attended.
- B. Interview for replacement of Sergeant occurring this week, and new hire deputy replacement interviews occurring in the following weeks.
- C. Discussion ensued regarding the Chelan County Regional Jail use for temporary booking, July 9<sup>th</sup> meeting the CCRJ staff regarding the booking and bed rate fee for 2020.

**09:33 AM Jenifer Lange**

**1) Recommendation to Terminate Interlocal Agreement Stormwater Management**

**Motion:**

Commissioner Sutton moved to approve the notice of intent to terminate, Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred the motion to approve.

**B 137 P 517**

**IV. 09:35 AM The Board Met with Auditor Thad Duvall and Karen Goodwin.**

- A. Review of Expenses compared to Budget.

**B 137 P 518**

- B. Discussion ensued regarding the REET funded projects for Sheriff's tactical training range, and capital improvement projects for the Fair grounds.
- C. Review of the Friends of the Fair Account vouchers, repayment of employee taxes for crab feed help.
- D. Board approved the requirement of vouchering through the NCW Fair Account or Credit Card, and payment reimbursement will be from the Friends of the Fair Account to the County.

**1) Letter of Representation Washington State Auditor**

**B 137 P 519**

**V. 10:05 AM The Board met with Assessor Jim Rudd, Civil Prosecutor Jim Mitchell, and GIS Coordinator Todd Wilson.**

- A. Legal lots of Record discussion, and codification of Assessor's definition.
- B. Parcel was originally one deed and no parcel number assigned for parcels A & B, Assessors interpretation the deeds do not meet the legal lot of record.
- C. After discussion with MRSC intent of the court would be to separate the parcel as the intent of the single deed intends parcel A and B.

**MAY 28, 2019 CONTINUED**

**Minute Notation:**

Per County Legal Council recommendation, County Assessor will approve parcel 22211340021 separation of Parcel A and B.

**Legal Description:**

Parcel A: Northeast quarter of the Northwest quarter of the Southwest quarter of Section 13, Township 22 North, Range 21, E.W.M, Douglas County, Washington. Except County Road right of way known as Grant Road.

Parcel B: Southeast quarter of the Northwest quarter of the Southwest quarter of Section 13, Township 22 North, Range 21, E.W.M, records of said County, lying North of the County Road right of way known as Grant Road.

**Executive Session RCW(42.30.110)(1)(i) Litigation:**

Commissioner Steinburg called for Executive Session at 10:20 AM for 10 minutes. In accordance to RCW (42.30.110)(i) for Litigation. At 10:25 AM the Chair called to end Executive Session with no action taken. Attendees: Board of Commissioners, County Administrator, Civil Prosecuting Attorney, Clerk of the Board.

**VI. 10:28 AM The Board Met with County Engineer Aaron Simmons.**

A. Staff report given.

B. Request for work session to amend county code to removed County Engineer as responsible party for private excavating and development grading.

**VII. 11:00 AM Bid Opening: Access Controls and Security Law and Justice Center**

A. Keyhole Security Bid \$216,657 base bid.

**VIII. 11:06 AM The Board Met with County Land Services Director Mark Kulaas.**

A. Discussion ensued regarding Pear Lane above Rock Island Road.

B. Staff report given.

**IX. 11:20 AM Consent Agenda.**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Appointment to Chelan-Douglas DD Board**

**CE 19-33**

Appointment of Diane King to the Chelan Douglas Developmental Disabilities Board Position No.9 Term expires 6/30/2019.

**B 137 P 520**

**MAY 28, 2019 CONTINUED**

**2) Correspondences:**

- a. Chelan County Regional Jail meeting request for 2020 rate increase.     **B     137P   521**
- b. Department of Ecology: Proposed Water Right Creation **B     137   P     522**

**3) Approved Fair Contracts**

- a) Baltazar Espinobarros                             Fair Facilities  
**B     137   P     523**
- b) David & Silvia Gonzales                         Fair Facilities  
**B     137   P     524**
- c) Douglas County Pomona Grange                 Fair Concession  
**B     137   P     525**
- d) The Sign Outpost Melissa                       Fair Exhibitor  
**B     137   P     526**

**4) Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00326752-00326890</b>	<b>\$613,990.40</b>
<b>2.</b>	<b>ACH</b>	<b>80004701</b>	<b>\$407.22</b>

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, May 29, 2019 at the Douglas County Courthouse, Waterville, Washington.

MAY 29, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 3, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.




BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Dan Sutton Chair

  
\_\_\_\_\_  
Kyle Steinburg Vice-Chair

  
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Marc S. Straub Member

ATTEST:   
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Tiana Rowland, Clerk of the Board