

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 20, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Sutton, and Straub were present, Clerk of the Board was present. Commissioner Steinburg was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board met with County Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Presentation of the Administrator's Decisions and Directives from 5.6-5.7.2019.

B. Update to the Board with recent rainstorm, there have been no damages sustained to County infrastructure.

C. Fair Barn and Irrigation project updates.

D. Construction Change Directive approved by the Administrator last week, for electrical conduit in the amount of \$2,000.

E. Update to the Board on Law and Justice Center Contractor accident with drywall installation, up to 4 sprinklers were damaged with water leakage occurring upon impact. Sprinkler line was charged with water flow. Damage is minimal and should not impact construction schedule.

F. Interlocal Agreement with Chelan County and Douglas County for Code review, \$10,000 is the agreement of contractor amount. \$5,000 would be paid by each county.

G. Update to the Board on Road 23 NW and A NW Road work request, both Roads are designated Primitive Road, \$16,000 has been spent on road maintenance since 2016. Farm land taxes for this area generates \$500 per year for County Road maintenance.

III. 08:58AM The Board Held a Work Session on the Following Items:

Jennifer Lange:

A. Recommendation to Terminate the Douglas County & City of East Wenatchee Stormwater Utility Management Team. Options presented on outstanding debt redemption and joint fund allocation. **B 137P 497**

MAY 20, 2019 CONTINUED

Scott Reiman:

A. Historic review of Road 23 and Road A, via Mr. Ron Lewis' request. Parcels are in the CRP designation, there is no current farming activity occurring. Mr. Lewis has request road maintenance for two access points to property. Review of road maintenance that has occurred since 2016, Commissioner Straub will follow up with Mr. Lewis.

Mark Kulaas:

A. Code amendment review process overview. There is one 60 day notification period with the Department of Commerce comment review period. Typical review pattern proposed change drafted and posted online, then notice of hearing, filed with Department of Commerce, commerce forwards proposed amendments to other state agencies for comment. A workshop session is held with the Planning Commission, comments received and changes made to proposed amendments, Planning Commission recommendation forwarded on to the Board of Commissioners, the Board holds a public hearing or meeting with public comment and final action made by the Board.

Becci Piepel:

A. Update to the Board on Shredding Events for Douglas County Solid Waste Program, occurring at Columbia Grove Church on September 14th, 2019 and October 12th, 2019.

B. Update to the Board on unsecured load fee. The unsecured load fee is assessed by Waste Management in the amount of \$20 the fee does not increase or decrease per violation or load amount. The Douglas County Sheriff has been informed of the issue as well. The County does not currently have an ordinance in place for prohibiting unsecured loads and collecting fees for violations enforcement is limited currently.

Karen Goodwin:

A. Update to the Board on the Criminal Justice Treatment Account, County will be declining the administration of the funds.

IV. 10:33 AM The Board Met with Chelan and Douglas Port Districts.

A. The functional consolidation of the Chelan and Douglas Port Districts, there is a need to find a need to fill the deficits with the budget for the Pangborn Airport. The Port of Douglas has limited resources available for the budget involving the pit falls of the budget. Moving forward the Consolidation will be done via interlocal agreement for the management and operation of the Port Districts. The Ports would operate at a 6 member board with a regional aspect approach, majority approval would be needed by 2 Chelan and 2 Douglas Commissioners \$500,000 cost savings for staff reduction and management. Jim Kuntz will be the executive regional director. Agency would have a combined 10 million operating budget and overseeing of the Pangborn Airport. Wednesday 29th of May 5:30 PM public hearing set for the discussion of the Interlocal Agreement. January 1, 2020 would be the functional consolidation date of the Port Districts.

Each Commission would be responsible for their independent taxing district and levy amounts.

The Port Districts will be lobbying in Washington DC for additional funding sources for the Airport Expansion, and FAA mandates without funding sources. Encouraging passenger facility surcharge increase.

B 137 P 498

With no further business, the Board of County Commissioners will meet again on Tuesday, May 21, 2019 at the Douglas County Courthouse, Waterville, Washington

MAY 21, 2019

I. 08:31 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM The Board met with County Administrator Jim Barker.

1. Personnel

Administrator

Jim Barker, Administrator:

A. Approved Agreement with Department of Corrections K11479, facilities support for NCW Fair. **B 137P 499**

B. Request for hire: Legal Assistant, Prosecutor's Office; Litter Crew Member and Supervisor, Solid Waste; Facilities Maintenance and Temporary Summer help, NCW District Fair; Temporary Help Roads Transportation.

C. Update to the Board on the open MIS positions and interview process.

D. Approved Washington Teamsters Welfare Trust Subscription Agreement.

B 137P 500

2. Staff Report

Administrator

Jim Barker, Administrator:

A. Interlocal agreement with Chelan County

Road Design Standards Review

Motion:

Commissioner Straub moved to approve the interlocal agreement with Chelan County for review of both County Codes for road design standards, Commissioner Sutton seconded and concurred.

B 137 P 501

B. Update on the review of the Law and Justice Center sprinkler water line break. Damage was minimal and exposed drywall will be replaced.

MAY 21, 2019 CONTINUED

C. Update on Bid opening CE 19-28A Telecommunication for today has been extended to June 11th at 11:00 AM **B 137P 504**

D. Approved Construction Change Directive #16 approval granted by County Administrator.
 B 137P 502

E. Approved Progress Payment Halme Builders, INC for the Law and Justice Center in the amount of \$366,402.09.

B 137P 503

F. Approved Contract

Bishop Contracting

Motion:

Commissioner Straub moved to approve the contract with Bishop Contracting for the NCW Fair rabbit and poultry barn, Commissioner Sutton seconded and concurred.

B 137P 505

IV. 09:08 AM The Board Met with South Douglas Conservation District.

A. Presentation given on South Douglas Conservation District 2018 Year Report. 72% of funding is conservation cost sharing programs. Applications are submitted, then reviewed by the South Douglas Conservation Board and approves the cost sharing projects. The NCRS and Washington State Conservation Standards set the criteria for project approval.

B. Review of the Fire Wise program, Vets on the Farm program reviewing program in Spokane County to mirror efforts in starting the program in Douglas County.

C. Discussion ensued regarding forming a Noxious Weed Board, Boards current position is not to incorporate an additional Board at this time.

V. 09:43 AM The Board Met with NCW Fair Manager Carolyn Morley.

A. Per recent State Audit, recommendation to add funeral and memorial rental rate.

1) Amendments to the NCW Fair Facilities Rental Rates

Resolution CE 19-32

Motion:

Commissioner Straub moved to approve resolution CE 19-32 Amendments to the NCW Fair facilities rental rate, Commissioner Sutton seconded and concurred the motion to approve.

B 137P 506

2) Out of State Travel Request

Motion:

Commissioner Straub moved to approve the out of state travel request for the NCW Fair Manager, Commissioner Sutton seconded and concurred.

B 137P 507

B. Update to the Board about potential BBQ pit and credit for firework show.

VI. 10:00 AM The Board Met with Transportation Land Services.

Aaron Simmons:

- A. Staff report given, update on current projects, and anticipated grant opportunities for realignment of McNeal Canyon.
- B. Discussion ensued regarding the East Wenatchee Sewer District, road improvements request by Commissioner Sutton when sewer expansion is placed in.
- C. Update to the Board on Greater Wenatchee Irrigation District, recent water main break at the Airport location, dirt has been placed within the right of way, the roadway has been reduced to 6 feet. Staff has followed up requesting hole be filled and fill dirt be replaced, GWID has been unresponsive. Board approved moving forward on letter notice from the Commissioners requesting action.

Mark Kulaas:

- A. Establishing process for grant application for funds in lieu of green space development. Recommendation after meeting with EMPD to use public agency for project award as they have understanding of governmental funds and acceptable expenditures as well as accounting metrics. Additional match funding requirement.
- B. Project update on Clovis interpretive site at Pangborn Airport.
- C. Industrial Hemp Research Production Study Program. Concern on nuisance and processing as there is with Marijuana regarding outdoor production and harvesting with smell.

VII. 11:00 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

- 1) **Approved Case Manager Services YWCA** **Regional Council**
 - B 137 P 508 *Agreement*
 - B 137 P 509 *Certificate of Liability Insurance*
- 2) **Correspondence** **WSDFW Delisting & Transportation of Wolves**
 - B 137 P 510
- 3) **Correspondence** **Declining Criminal Justice Treatment Allocation**
 - B 137 P 511
- 4) **Approved Fair Contracts**
 - a)Linda Prey Fair Facilities
 - B 137 P 512

5) Approved Chelan- Douglas Developmental Disabilities Contracts

- | | |
|----------------------------|------------------------|
| a)Able Opportunities, INC. | Contract No. 2019-0005 |
| B 137 P 513 | |
| b)New Beginnings | Contract No. 2019-01 |
| B 137 P 514 | |

6) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00326604-00326692	\$361,609.86
2.	ACH	80004697-80004700	\$45,891.22

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, May 22, 2019 at the Douglas County Courthouse, Waterville, Washington.


MAY 22, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 27, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



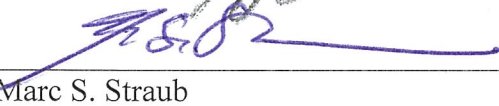
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



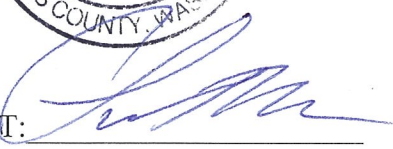
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board