

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MARCH 25, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Chief Deputy Auditor Karen Goodwin, Transportation Land Serviced Accountant Phil Young, and County Engineer Aaron Simmons.

A. Review of county road projects. Administrator: Unanticipated expenses for both county road and current expense projects off sets the budget. Discussion ensued regarding funds available for Dezellum Hill and Barker Flats road projects, currently both projects are solely county funded. The allocation of these funds then takes the availability of potential grant match funds.

III. 09:00 AM The Board Met with Constituent Mr. Paul Marker.

A. Request for subdivision of parcel, 2352 6th St. SE in East Wenatchee. Cost for development of frontage improvements is too expensive for home owner. Developmental regulations and growth management act require the frontage improvements to the parcels. Dave Hansen purchased orchard property above current parcel and has subdivided the area creating new development with curb and frontage improvements. Recommendation from Commissioner Steinburg to pursue the City for a variance or deferment.

IV. 09:35 AM The Board Met with Sheriff Kevin Morris and Under Sheriff Tyler Callie.

A. Review of budget, expenses, and overtime approval.

B. Three new hires for the Sheriff's Department. Records technician position interviews being conducted tomorrow.

C. Update to the Board on constituent request for condemned property. Determined this is a civil matter that has been communicated to the property owner on departments to follow up with.

MARCH 25, 2019 CONTINUED

V. 09:50 AM The Board Met with Veteran Service Officer Sarah Simonson.

- A. Introduction and explanation of Veteran Services for Douglas County.
- B. Review of training schedule and Veteran citizen engagement initiatives.

VI. 10:07 AM The Board Met with Auditor Thad Duvall and Chief Deputy Auditor Karen Goodwin.

- A. Review of budget compare to expenses. **B 137 P 369**
- B. Review of Current Expense reserve funds.
- C. Discussion held on potential need for going out for bid for replacement of the HVAC system in the Courthouse and 19th Street Transportation Land Services Building.
- D. Update to the Board on returned sales and use tax in the amount of \$400,000 to State for T-mobile sales tax collection that was collected in error.
- E. Criminal Justice Treatment Account, consensus from the Board is to return the grant funds to the State, as the grant requires 100% match and cost for tracking of allocation is at a cost negative compared to the available funds.

VII. 11:00 AM Work Session:

- A. Jameson Lake resurfacing, anticipated project date of late April. The Board would like to see improvements to roadway sooner.
- B. Update to the Board on maintenance to vegetation at the drainage ditch at Palisades per Constituent Mr. Thomas' email complaint. Property was then vacated. Board is in agreement property has been vacated to property owners, property owners are responsible for maintenance.

VIII. 11:37 AM The Board Met with County Administrator Jim Barker.

- 1. **Staff Report** **Administrator**

Jim Barker, Administrator:

- A. Discussion held on the Rabbit & Poultry Barn and Livestock covering bids for the NCW Fair.

At 11:40 AM the Board recessed to meet again at 2:00 PM at the Transportation Land Services Building for their quarterly joint Commissioner's meeting with Chelan County.

MARCH 25, 2019 CONTINUED

VIII. 02:00 AM The Board met in a Joint Commissioner Meeting with the Chelan County Board of Commissioners.

A. Second Jail of Record: Douglas County use of Chelan County Regional Jail, inmate holding/booking use for non-felony, misdemeanor offenses. Discussion occurred between Douglas County Sheriff Morris and Chelan County Regional Jail Director both are in agreement it would be advantageous to move forward in formulating an agreement. Both Douglas and Chelan County Commissioners are in agreement to move forward after review by Douglas County legal for second jail of record.

B. Discussion on continuity with county codes and development standards. Chelan County Engineer Eric Pierson: Road Standards overview for Chelan County. Douglas County Engineer Aaron Simons: Review of current road standards as well as amendments to model continuity. Code review taskforce between Chelan, Douglas, and the respective Cities to review road and development standards. Taskforce will develop among staff representatives and a suggested meeting date and time will be brought before the Commissioners.

C. Moderate Risk Waste Facility, partnership request. 1.8 Million dollar cost for construction, Annual \$371,000 M&O cost. Paint, motor oil, automotive materials, yard and agriculture waste materials, and batteries will be collected materials at the new facility. A combined onetime assessment fee of \$74,000 from the cities. Request of partnership on construction development with Chelan County. Douglas County will take additional time to review and discuss.

D. Discussion held on weather radar coverage for the Chelan, Douglas, Okanogan, Kittitas and portion of Grant Counties, there is currently a gap in coverage. Federal request of assistance in radar gap coverage and assistance with NOWA. Request for a letter of support, from Douglas County of federal funding for radar improvement.

E. Opportunity Zone update presentation with Ron Cridlebaugh. North Star Regional opportunities, within Chelan, Douglas, and Okanogan Counties, 90% of project must be within the Opportunity Zone mapping.

F. Discussion ensued regarding the Homeless Steering Committee from Commissioner Straub. Review of revenue streams and budget. Concerns raised from both Boards of Commissioners regarding the administrative fees related to the operation of the program. Additional review of budget explanation, programs, and expenses along with improved metrics are needed.

With no further business, the Board of County Commissioners will meet again on Tuesday, March 26, 2019 at the Douglas County Courthouse, Waterville, Washington.

MARCH 26, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

I. 08:33AM Pledge of Allegiance.

II. 08:34 AM The Board Met with County Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Request for Executive session.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Steinburg called for Executive Session at 8:35 AM for 20 minutes. In accordance to RCW (42.30.110)(g) for Personnel. The Chair called to end the Executive Session at 8:48 AM, with approval granted for the County Administrator to negotiate an employee settlement.

B. Approved payroll change notices: Dean Schlaman, Mike Baker, Susan Jacobucci, Clarke W. Tibbits.

C. Approval of Administrative Leave Personnel Policy.

B 137 P 370

**D. Approved Union Contract Professional, Technical, Clerical Employees
Motion:**

Commissioner Straub moved to approve the Teamster Union No. 760 contract for Transportation & Land Services Professional, Technical, and Clerical Employees. Commissioner Sutton seconded, and Commissioner Steinburg concurred.

B 137 P 371

2. Staff Report Administrator

Jim Barker, Administrator:

A. Approval granted for return of CJTA funds to the state.

Motion:

Commissioner Straub moved to approve the return of the Criminal Justice Treatment Account funds, Commissioner Sutton seconded and Commissioner Steinburg concurred.

III. 09:00 AM The Board Met with NCW Fair Manager Carolyn Morley.

A. Recommendations for the Fair Board vacancies.

B. Update on the Crab feed and Assistant Fair Manager position.

MARCH 26, 2019 CONTINUED

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Steinburg called for Executive Session at 9:15 AM for 15 minutes. In accordance to RCW (42.30.110)(g) for Personnel. The Chair called to end the Executive Session at 9:30 AM, with no action taken.

IV. 09:30 AM The Board Met with Transportation Land Services Staff.

Aaron Simmons:

1) Motion Approved

RES TLS 19-19A Call for Bids

RES TLS 19-20A Call for Bids

RES TLS 19-21A Call for Bids

RES TLS 19-22A Call for Bids

Commissioner Straub moved, Commissioner Sutton second, and Commissioner Steinburg concurred the motion to approve the following resolutions: RES TLS 19-19A Call for Bids Emulsified Asphalt (*Due: 4/15/19 at 10:00 AM, DCPSB, East Wenatchee*); RES TLS 19-20A Call for Bids Hot Mix Asphalt (*Due: 4/15/19 at 10:10 AM, DCPSB, East Wenatchee*); RES TLS 19-21A Call for Bids Dust Control (*Due: 4/15/19 at 10:20 AM, DCPSB, East Wenatchee*); and RES TLS 19-22A Call for Bids Traffic Marking Paint & Beads (*Due: 4/15/19 at 10:30 AM, DCPSB, East Wenatchee*)

B 137 P 372 B 137 P 373 B 137 P 374
B 137 P 375

2) Notice of Hearing: Illicit Discharge Detection Elimination

RES TLS 19-16A

Motion:

Commissioner Straub moved to approve the notice of hearing set for Tuesday, April 9th at 9:30 AM, Commissioner Sutton seconded the motion, and Commissioner Steinburg concurred.

B 137 P 376

Mark Kulaas:

1) Notice of Hearing: Continued Existing Moratorium on Cryptocurrency

RES TLS 19-17A

Motion:

Commissioner Sutton moved to approve the notice of hearing set for Tuesday, April 9, 2019 at 9:00 AM, Commissioner Straub seconded the motion and Commissioner Steinburg concurred.

B 137 P 377

A. Update to the Board on Growth Management Act and Code Amendments process.

B. Discussion ensued regarding potential creation and development of a regional planning permit center.

MARCH 26, 2019 CONTINUED

V. 10:02 AM Bid Opening Rabbit and Poultry Barn: Resolution CE 19-14B

A. Bishop Contracting: \$142,824.00 Bid Award B 137 P 378

B. Selland Construction: \$151,480.00

C. Oneway Construction: \$237,750.88

VI. 10:10 AM Bid Opening Livestock Show Covering: Resolution CE 19-15B

A. Bishop Contracting: \$100,626.00

B. Selland Construction: \$129,840.00

C. Oneway Construction: \$108,464.99

D. Elite Woodworking & General Contracting: \$87,128.18 Bid Award B 137 P 379

Motion:

Commissioner Sutton moved to approve the apparent low bids to Bishop Contracting and Elite Woodworking & General Contracting pending legal and RCW requirements of bidding have been met. Commissioner Straub seconded and Commissioner Steinburg concurred.

Return to Report

2. Staff Report

Administrator

Jim Barker, Administrator:

B. Discussion held on frontage improvement deferral for D&D Investments Washington LLC for parcel number 40200005616.

VII. 10:30 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Rescind Declaration of Emergency **TLS 19-18**

B 137 P 380

2) Approved Transfer of Funds **CE 19-24**

Transfer from Law Library Fund #104 to Superior Court Fund #001.001.029 in the amount of \$21,000.

B 137 P 381

MARCH 26, 2019 CONTINUED

3) Approved Fair Contracts

- a) Providence ATM, Ron Oiln Fair Service Provider
B 137 P 382
- b) Wenatchee Valley Velo Club Fair Facilities
B 137 P 383
- c) Artemio Perez Fair Facilities
B 137 P 384
- d) Victor & Yvonne Vagas Fair Facilities
B 137 P 385

4) Minute Notation:

A. Board is in agreement to not meet on the 5th Monday and Tuesday of the Month, occurring in April, 29&30; July 29&30; September 30& October 1; December 30 & 31.

B. Board is in agreement to approve vouchers via telephone conference and delegate signature stamp authority to the Clerk of the Board.

5) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00324920-00324979	\$78,944.47
2.	ACH	None	\$0

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, March 27, 2019 at the Douglas County Courthouse, Waterville, Washington.


MARCH 27, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 1, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



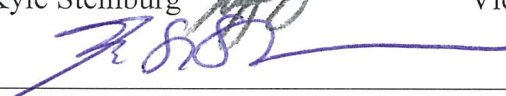
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board