

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MARCH 11, 2019

The Board of County Commissioners met in regular session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

**I. 08:44 AM The Board Met with County Administrator Jim Barker.**

**1. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Working with the Veteran Service Officer to review requirements for establishing a treatment program to support Veterans with drug and alcohol treatment.

B. Update to the Board on the Water District road repair, county payment of \$10,000 for movement of the jersey barriers. The Water District would be responsible for the repair of road in accessing failing pipeline estimated cost is \$34,000 to the Water District.

C. Discussion ensued regarding the open space deferment fund and funding allocation. Administration staff will work on policy and application. Commissioner Sutton would like to see application funding request to be limited to not exceed 25% of the fund per application.

**II. 09:00 AM The Board Met with Freedom Foundation Mr. Matthew Hayward and Jack Cates.**

A. Presentation on the Collective Bargaining transparency.

**III. 9:42 AM The Board Met with Countywide Solid Waste Director Becci Piepel.**

A. Update to the Board on program assistant injury.

B. Current recycling company, Michaelson's' is accepting plastics until 2022. Director has looked for an alternate purchasing and processor. Douglas County will be partnering with Lincoln County for pick-up of the plastics, the new buyer requires large bulk pickup, and transport to Canada. Request for covering or structure to keep the bails of plastics dry. Board approved the use of Zacher Pit area for additional storage behind the current shop location. Additional rent will be charged for the use of storage space.

**MARCH 11, 2019 CONTINUED**

C. Request for a list of County owned properties to HDR Engineering for transfer station options for the County.

D. Discussion ensued on legislative updates, and litter grant award increase by \$10,000

**IV. 10:04 AM The Board Met with Anchor QEA.**

A. Presentation given on the Douglas County Shoreline Master Plan amendments.

**V. 11:14 AM The Board Met with Records and Risk Manager Jordyn Giulio.**

A. Clear Risk Insurance application has been received and response with materials necessary for detailed quote are being gathered. Understanding from presentation the estimate will increase with detailed application process.

B. Discussion held on concerns with current policy and increase in premiums based off claim liabilities from other counties.

C. Board is in agreement to rescind application for withdrawal from the Washington County Risk Pool and pursue application with Clear Risk Insurance to compare policy and premiums for 2020 coverage.

**VI. 11:30 AM The Board Met with County Engineer Aaron Simmons.**

A. Board would like to hold firm with the Easement access for the Collins property, access is available at 21<sup>st</sup> Street for the Water Reclamation District, this is a private issue as parcel is no longer County property.

B. Emergency weight restriction for roadways in Mansfield as the roadways are thawing, additional weigh will degrade the roadways.

C. Staff report given.

**VII. 11:41 AM The Board Met with Deputy Chief Accountant Karen Goodwin.**

A. Discussion held on the Behavioral Health Organization, there is 1.4 Million left in funding, the retainage needs to be paid. Remaining funds will be transfer to the City of Wenatchee for the administration cost of ABHS or Parkside administration. Waiting on State response to indicate approval for the fund transfer.

With no further business, the Board of County Commissioners will meet again on Tuesday, March 12, 2019 at the Douglas County Courthouse, Waterville, Washington.

**MARCH 12, 2019**

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

**I. 08:30 AM Call to Order and Pledge of Allegiance**

**II. 08:32 AM The Board Met with County Administrator Jim Barker.**

**1. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Approved construction change order number #7 in the amount of \$576.51 for flagpole lighting of Law and Justice Center. **B 137 P 349**

B. Approved progress payment: MJ Neal in the amount of \$23,062.00 and Project Management in the amount of \$24,632.28. **B 137 P 350 B 137 P 351**

C. Cost estimate of \$18,000 for the VFW memorial flag installation in front of the Law and Justice Center. Board approved. **B 137 P 352**

D. Discussion on travel commitments to state/national boards and committees as well as out of state travel. Administrator is working on policy and procedures for formal request and educational outcomes of the training.

E. Update to the Board on semi-truck accident at Eastmont and Baker, fuel spill has occurred, Fire Department, Sheriff Department, and Transportation Land Services crews are working to mitigate.

**III. 09:02 AM The Board Met with Civil Prosecutor Jim Mitchell.**

A. Update to the Board on the Town of Waterville non-potable well water use, the Town believed the agreement is to have a metered rate rather than the previously agreed upon bulk rate the County presented at \$9,000 per year.

B. Board is in agreement not to install backflow valves if the non-potable well water agreement is not reached. As the Fair will only be using potable water.

MARCH 12, 2019 CONTINUED

IV. 09:19 AM Public Hearing Resolution

TLS 19-14B

*Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript.*

**Present**

|                   |
|-------------------|
| No Public Present |
|-------------------|

**Aaron Simmons:**

A. Staff Report given. Previous primitive road designation was conducted in 1988, staff has determined current standard does not meet RCW 36.75.300 and requesting road designation amendments to Douglas County Code 12.12.010. Recommendation to approve.

**Todd Wilson:**

A. Overview of the previous designation of primitive roads and proposed designated roadways.

**Motion:**

**Commissioner Sutton moved to approve Ordinance TLS 19-07-14B, the designation of primitive roads. Commissioner Straub seconded the motion to approve and Commissioner Steinburg concurred.**

B 137 P 353

V. 09:40 AM The Board Met with Transportation Land Services.

**Mike Near:**

A. Discussion on Pear Lane Pre-application meeting set for tomorrow, roadway conditions is not sufficient to support the proposed construction of 9 proposed lots, total lots is 23 for access. Staff recommendation to require roadway improvements.

**Mark Kulaas:**

A. Update to the Board on Code Enforcement case at Navarrete Drive.

B. Mineral Extraction update.

C. Permitting requirements for temporary homeless shelters update.

D. Legal lot of record codification in to the County Code. The Board approved moving forward on codifying the legal lot of record as used by the Douglas County Auditor.

MARCH 11, 2019 CONTINUED

VI. 10:24 AM The Board Met via Conference Call with Jim Potts and Zak Kennedy.

A. Legislative update given.

VII. 10:40 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Fair Contracts

- a) The Hometown Kitchen, Megan Peterson Concession Agreement  
B 137 P 354
- b) Gilberto Sanchez Facilities Agreement  
B 137 P 355
- c) Miguel A. Mota Facilities Agreement  
B 137 P 356
- d) Waterville School District, Athletic Dept. Facilities Agreement  
B 137 P 357
- e) YoungLife, Waterville Chapter Facilities Agreement  
B 137 P 358
- f) Nutrien Ag. Solutions, INC. Facilities Agreement  
B 137 P 359

2) Vouchers

|    |          | Check Numbers     | Total Amount   |
|----|----------|-------------------|----------------|
| 1. | Vouchers | 00324487-00324584 | \$1,060,118.42 |
| 2. | ACH      | None              | \$0.00         |

With no further business, the Board of County Commissioners will meet again on Wednesday, March 13, 2019 at the Douglas County Courthouse, Waterville, Washington

MARCH 13, 2019

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, March 18, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.


BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON



  
\_\_\_\_\_  
Kyle Steinburg Chair

  
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Dan Sutton Vice-Chair

  
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Marc S. Straub Member

ATTEST:   
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Tiana Rowland, Clerk of the Board