

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 3, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

- I. 08:31 AM Pledge of Allegiance and Call to Order.
- II. 08:32 AM The Board met with Civil Prosecuting Attorney Jim Mitchell.

### Executive Session:

Chair Called for executive session at 8:32 AM for 10 Minutes to discuss litigation. 8:42 AM Session ended no action taken.

- III. 08:42 AM The Board met with County Administrator Jim Barker.

- 1. Staff Report Administrator

### Jim Barker, Administrator:

- A. Update to the Board on Fair Barn construction.
- B. 4 inch backflow valve construction occurring this week at the Fairgrounds.
- C. Town of Waterville will be meeting this week to discuss the new water rates for the County, School, and Cemetery. There has been discussion amongst the community regarding discrepancy between billing rates and cost accrued to agencies.
- D. Discussion held on Mr. Ron Lewis' request for road improvements for Road A and Road 23, Maintenance has occurred. Mr. Lewis is not satisfied with the County's maintenance schedule.
- E. Discussion held on services agreement term with the VFW, Board would like to have a 3 year term and renewal of the agreement for the maintenance of the memorial flagpole installation at the new Law and Justice Center.
- F. \$4,000 increase to the state grant for the Fairgrounds show arena.
- G. Review of DCC 9.23 Firearm Discharge and Restricted Areas. Constituent complaint regarding trail signage pertaining to the prohibition of firearm discharge. Civil Prosecuting Attorney's comments, constituents request would require additional language on the sign that may lead to additional liability to the County.
- H. Update to the Board on error to the engineers estimates for Access Security control. Engineer's Bids did not include the addition of 36 access control doors that were previously approved and grant funded for with the Sheriff's Department.

## JUNE 3, 2019 CONTINUED

### **IV. 08:58 AM The Board Met with East Wenatchee Water District Jeff and Vince.**

A. Request of Easement access for service access across parcel 40600000407 the County's retention pond. Review of options for access and utility service for the Water District. Board is in favor of approving of an Easement, the East Wenatchee Water District will draft the easement language and provide it to the Civil Prosecuting Attorney's office for review.

B. Interlocal agreement for work on Rock Island Road, \$10,000 agreement for removal of jersey barriers for the EWWD to repair water main, and improvements to the roadway. Bids for road repair project was \$33,275. Request for additional funding support to assist in off setting the cost to the EWWD. Board would like to wait until to determine additional funding support for the Road improvements to Rock Island Road, substantial project completion set for October 2019.

### **Return to Admin Report:**

I. SCJ Alliance, discussion on payment for amendment work related to zoning/plat amendments to the Baker Flats rezoning area. Current Expense contributes \$400,000 for land services, Chief Financial Officer and Board position is this falls under Land Services Planning Department.

### **V. 09:32 AM The Board Held a Work Session on the Following Items:**

A. **Deer Creek:** Request for surplus of county property pit site, state deeded parcel to the County. Options to either move forward with surplus of parcel or do a Boundary Line adjustment. Board is in agreement to move forward with Boundary Line Adjustment for the property owners currently encroaching on to the County's Parcel and surplus the remaining portion of the parcel.

### **VI. 10:00 AM BOARD ADMINISTRATIVE SESSION**

1. Schedule Review
2. Board Projects
3. Clerk of the Board Updates
4. CASA Program Update
5. YWCA Grant Award Distribution of Funds

With no further business, the Board of County Commissioners will meet again on Tuesday, June 4, 2019 at the Douglas County Courthouse, Waterville, Washington.

**JUNE 4, 2019**

The Board of County Commissioners met in regular session at the Douglas County Courthouse Waterville, Washington. Commissioners Steinburg, Sutton and Straub were present, Clerk of the Board was present.

**I. 08:31 AM Call to Order and Pledge of Allegiance**

**II. 08:32 AM The Board Met with County Administrator Jim Barker.**

**1. Personnel Administrator**

**Jim Barker, Administrator:**

A. Approved payroll change notices: Dylan Donithan, Scott Reiman, Peter Kobzar, Jared Wittig, Brycen Greenwood.

B. Approved Request for hire Deputy Clerk, Clerk’s Office, Deputy, Sheriff’s Office.

B. Discussion ensued regarding designation of Fair Facilities Manager as classified under Current Expense Union. Civil Prosecuting Attorney’s response to check with Tony, HR Attorney.

**2. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Update to the Board regarding the furniture and moving plan for the Law and Justice Facility.

**1) Notice of Intent to Award Keyhole Security, Inc.**

**Motion:**

Commissioner Sutton moved to approve the notice of intent to award to Keyhole Security for Access Security Controls for the Law and Justice Center, Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred.

**B 137 P 527 Notice of Intent**  
**B 137 P 528 Bid**

B. Fly Wenatchee travel information, County will provide travel and flight for county business.

C. Approved Construction Change Order #14&16, Chairman granted County Administrator authority to use signature stamp on 5/7 &14/2019 as delay in approval would delay construction further.

**B 137 P 529 CCD#14**  
**B 137 P 530 CCD #16**

**JUNE 4, 2019 CONTINUED**

**III. 09:09 AM The Board Met with County Engineer Aaron Simmons.**

**1) Interlocal Agreement with the East Wenatchee Water District Rock Island Rd.**

**Motion:**

Commissioner Sutton moved to approve the interlocal agreement, Commissioner Straub seconded, and Commissioner Steinburg concurred.

**B 137 P 531**

**2) Final Order of Vacation of S. Nevada TLS 18-50C**

**Motion:**

Commissioner Straub moved to approve, Commissioner Sutton seconded and Commissioner Steinburg concurred.

**B 137 P 532**

A. McNeil Canyon safety grant application has been submitted, anticipated cost and request of 3 Million.

**IV. 09:42 AM The Board Met with Principal Planner Curtis Lillquist.**

**1) Notice of Public Meeting TLS 19-28A**

**Motion:**

Commissioner Sutton moved to approve the notice of public meeting to be held on Tuesday June 18<sup>th</sup>, 2019 at 9:00 AM at the Douglas County Courthouse, Commissioner Straub seconded, and Commissioner Steinburg concurred.

**B 137 P 533**

A. Memorandum Futurewise comments for planning commission review regarding proposed amendments to legal lot of record, and boundary line adjustments.

**B 137 P 534**

**Clerk of the Board:**

**1) Notice of Public Hearing Surplus of County Assets CE 19-34A&TLS 19-29A**

**Motion:**

Commissioner Sutton moved to approve the notice of public hearing to be held on Tuesday June 18<sup>th</sup>, 2019 at 10:00 AM at the Douglas County Courthouse, Commissioner Straub seconded, and Commissioner Steinburg concurred.

**B 137 P 535**

**V. 10:01 AM The Board Met with WSAC Director Eric Johnson and Board President Scott Hutsell.**

- A. WSAC Courthouse briefing update.
- B. Legislative priorities update.

**VI. 10:56 AM The Board Met with Prosecuting Attorney Edgar Gordon.**

A. Indigent Defense grant funding application update, recommendation to not apply for funding, as funding conditions require additional expenses incurred by the County compared to County management and allocation for funding for indigent defense. Board's position is to reserve participation in the program at this time.

**VII. 11:10 AM Bid Opening Audio Visual for the Law and Justice Center.**

- A. No timely Bids received.

**VIII. 11:30 AM Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) East Wenatchee Water District Easement**

**Minute Notation:**

A. Board approved moving forward with East Wenatchee Water Districts presented option A pending PA approval of contract for Easement Access.

**2) WA State Conservation Commission Agreement**

**K2007**

Agreement for Douglas County's Voluntary Stewardship Program Implementation, 2019-2021 Biennium Contract.

**B 137 P 536**

**3) Approved Fair Contracts**

a)DoTerra, Jenn Fair Exhibitor

**B 137 P 537**

b)Bumperballs Spokane, Jeff Stoddard Fair Entertainment

**B 137 P 538**

c)Douglas County Board of Commissioners Fair Facilities

**B 137 P 539**

**JUNE 4, 2019 CONTINUED**

**4) Payroll**

**NET PAYROLL**

**FOR:**

*May 1 - May 31, 2019*

PAY DATE OF:

<b>June 5 2019</b>	<b>Voucher/Warrant Numbers</b>	<b>Total Amount</b>
<b>Check Reconciliation</b>	<b>61782-61794</b>	<b>\$19,949.97</b>
<b>Direct Deposit</b>	<b>ACH</b>	<b>\$625,014.56</b>
		<b>\$644,964.53</b>

**5) Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00327021-00327095</b>	<b>\$376,178.83</b>
<b>2.</b>	<b>ACH</b>	<b>None</b>	<b>\$0.00</b>

With no further business, the Board of County Commissioners will meet again on Wednesday, June 5, 2019 at the Douglas County Courthouse, Waterville, Washington.

JUNE 5, 2019

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 10, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

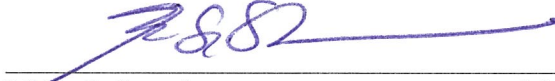
The minutes are hereby read and approved.




BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Kyle Steinburg Chair

  
\_\_\_\_\_  
Dan Sutton Vice-Chair

  
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Marc S. Straub Member

ATTEST:   
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Tiana Rowland, Clerk of the Board