

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 24, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with the State Auditor for Accountability Report.

- A. Review of Accountability Report, Management Letter, and Exit Recommendations.
- B. Board held discussion on financial audit anticipated to begin July 8, 2019.

III. 09:02 AM The Board Met with Sheriff Kevin Morris.

- A. Review of financial and overtime statements.
- B. New hire update for Deputy positions, and Retirement announcements.
- C. Law and Justice Center architect design to the main hallway, the addition of a angular side wall had caused a tactical concern for potential active shooter. Board approved the removal and squaring of the wall. Change orders will be presented Tuesday.

IV. 09:20 AM The Board Met with County Auditor Thad Duvall and Chief Financial Officer Karen Goodwin.

- A. Review of Statement of Expenditures Compared to Budget.
B 137 P 562
- B. Board approved REET Funds to be used for the NCWFair Buildings, these projects meet the criteria and have been included in the County's Comprehensive plan. Bids came in over engineers estimates for the construction cost, additional grant funding has assisted with offsetting the overage cost.
- C. Out of State Travel request. Held over for action tomorrow.
- D. \$1.50 increase on licensing renewals and issuance. Anticipated increase of \$20,000 in revenue for the County.

V. 09:41 AM The Board Met with County Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Update to the Board the NCW Fair has additional funds available through the Department of Agriculture. Contract addendum set for signature tomorrow.
- B. Staff Report update regarding the Law and Justice Center.

C. Staff is working on the Boundary Line Adjustment options for 2nd Street.

VI. 10:07 AM The Board Met with Licett Figueroa from the Department of Commerce.

A. Overview of 2020 Census process and state impact for legislative funding. Responding will be done online for the 2020 census. Review of outreach, and translation of materials in to multi-language format. March 12-20, 2020 invitation to respond will be sent , April 1, 2020 is census day. Homeless population are counted within one day independently by the Department of Commerce, population numbers are then compare to reported numbers by cities and counties. County has the opportunity to participate in the Complete County Committee in partnership with the Department of Commerce. Press Kits available for county communication use.

Return to Administrator's Report:

D. Discussion ensued regarding the permit application a bus garage for the Eastmont School District. Application amendments do not meet current standard requirements as well as the traffic study standard, additional busses and hydrogen fuel station were not included in the initial plans. Board supports the request for re-submission of the permit application.

VII. 10:58 AM The Board Held a Work Session on the Following Items.

A. Update to the Board on the City of East Wenatchee Stormwater Management Utility, response letter from the City to agree to the dissolving of the Utility district.

B. Discussion ensued regarding potential feasibility study for a decant facility.

C. Department of Natural Resources Agreement update for Dezellum Hill Road-Emergency Slide Mitigation. Letter agreement to allow for a lease agreement for 50 years, at a cost of \$2,000 per year with a \$20,000 fee for 20,000 cubic feet of materials moved and spread on to DNR's land within the lease agreement area.

D. Preliminary Private & Gravel Road Standards review, recommendation to allow for interim standards to allow for full standards adoption through the public hearing process. Board would like to move forward with setting the interim standards and codification with DCC.

E. Discussion ensued regarding per-application for a mini storage in the Wenatchii Landing area at 35th street. Further discussion held on a potential moratorium for interim controls regarding business development at the Wenatchii Landing area.

F. Commissioner Steinburg provided an update regarding his lobbying meeting in Washington DC for the Infra Grant federal road application.

G. Update to the Board regarding the Stormwater assessment, delinquency letters have been sent to residence.

JUNE 24, 2019 CONTINUED

H. Billing for delinquent payments after 3 notices are sent, request for payment to be ‘written off’ if collection is less than \$100 and collections above \$100 would need Board approval.

VIII. 12:19 PM The Board Met Amongst Themselves.

A. Discussion ensued regarding the planning commission and authority of recommendations. Additional discussion was held on the clustering division of lots.

B. Discussion ensued regarding the Homeless Steering funding and options of fund managements.

C. Board would like to have a succession planning letter drafted.

The Board recessed at 12:30 PM to reconvene at 2:00 PM at the Chelan County Commissioner’s Office located at 400 Douglas St. Wenatchee, WA 98801.

IX. 02:00 PM The Board Reconvened at the Chelan County Board of Commissioner’s Office.

A Recording of this meeting can be obtained by contacting the Chelan County Clerk of the Board.

A. Chelan County Regional Jail-Bill Larsen Director; second jail of record discussion, allowing for misdemeanor arrestees the opportunity to bail out of jail prior to transportation to Okanogan County the following day at no additional cost to Douglas County. Memorandum of understanding will be drafted by staff, reviewed by both parties, prior to Commissioner approval.

B. Discussion ensued regarding arrestees with multiple warrants. Warranted agencies will be responsible billing party.

C. Moderate Waste Facility discussion regarding the participation by Douglas County for construction. Douglas County’s position is to reserve participation at this time until construction is complete and operation budget and fees are established.

D. Update regarding the road standards review.

E. House Bill 1406, Homeless housing funds. Counties would need to adopt a resolution within 6 months of adoption. Further discussion ensued regarding the management of the funds and potential review of counties managing the funding.

F. Mental Health Millage discussion allocation of funds and potential need for regional mental health and substance abuse facility.

G. Weed Board discussion ensued.

03:24 PM Meeting Adjourned.

With no further business, the Board of County Commissioners will meet again on Tuesday, June 25, 2019 at the Douglas County Courthouse, Waterville, Washington

JUNE 25, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:33 AM The Board Met with County Administrator Jim Barker.

1. Personnel Administrator

A. Approved Payroll Change Notices: Jacob Hersh, Macey Bender, Kelsey Kniffen, Cody Deshazer, Travis Prey, Victor Andrade.

III. 08:42 AM The Board Met with Assistant Fair Manager Ed Daling.

A. Update to the Board on the Town of Waterville Council meeting regarding the water rate increases. Other public service districts including the school and cemetery received a reduced water rate for 2019 and 2020. Suggestion the County may want to discuss reduction in rate with the Town for County properties. The Board would like to reserve action until the non-potable well water has been installed and review of current rates for the County.

B. Addendum #2 NCW Fair

K2478-2

Chairman approval.

B 137 P 563

Return to Administrator's Report:

2. Staff Report

Administrator

A. Approved Construction Change Directive #17R credit in the amount of \$13,508.71 for removal of square wall paneling in the main hallway.

B 137 P 564

B. Approved Construction Change Directive #16 removal of wrapped square wall coverings.

B 137 P 565

1) Approval for Drone Rental Rate

TLS 19-30

Motion:

Commissioner Sutton moved to approve resolution TLS 19-30, Commissioner Straub seconded the motion to approve and Commissioner Steinburg concurred.

B 137 P 566

2) Intent to Award Telecommunication Law and Justice Center

CE 19-28

Motion:

Commissioner Sutton moved to approve the notice of intent to award, Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred.

- B 137 P 567 *Bid Tabulation*
- B 137 P 568 *Notice of Intent*
- B 137 P 569 *Bid*

IV. 09:14 AM The Board Met with Transportation Land Services.

Aaron Simmons:

1) Consultant Agreement

GeoProfessional Innovation

Motion:

Commissioner Straub moved to approve the GeoProfessional Innovation Agreement in the amount of \$4,350.00 for 35th St NW Project; Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

- B 137 P 570

2) Department of Natural Resources

Agreement

Motion:

Commissioner Straub moved to approve the agreement with Department of Natural Resources for Dezellum Hill, Commissioner Sutton seconded and Commissioner Steinburg concurred.

- B 137 P 571

A. Discussion ensued regarding right of way parking enforcement and haul route designations adoption via ordinance. Staff will review and provide a proposal to the Board.

Mark Kulaas:

1) Notice of Public Meeting

TLS 19-31A

Motion:

Commissioner Sutton moved to approve resolution TLS 19-31 notice of public meeting: amendments to Title 17 Zoning of the East Wenatchee Municipal Code and Title 18 Zoning for the Douglas County Code; hearing set for Tuesday, July 9th at 9:30 AM. Commissioner Straub seconded, and Commissioner Steinburg concurred.

- B 137 P 572

JUNE 25, 2019 CONTINUED

A. Discussion ensued regarding agricultural hemp growth, permitted with in the agriculture designated program. Farmers will need to acquire the necessary hemp permits and abide by the state agriculture requirements.

V. 10:08 AM Public Hearing

CE 19-34B & TLS 19-29B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

None

Staff Report Clerk of the Board:

Surplus of County Asset Inventory has been reviewed by the Clerk of the Board with the recommendation to approve the resolution for surplus.

Public Comment:

None

Motion:

Commissioner Straub moved to approve resolution CE 19-34B & TLS 19-29B Final Order of Surplus, Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 573

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Steinburg called for Executive Session at 10:20 AM for 20 minutes. In accordance to RCW (42.30.110)(g) for Personnel. At 10:36 AM the Chair called to end Executive Session with no action taken

VI. 10:45 AM Work Session Items:

A. Regional Council- Commissioner Steinburg would like there to be no guaranteed allocation for any agency, would like to see a panel and ranking system. Commissioner Straub would like to see metric ranking system. Commissioner Sutton recommended proposed ranking panel presented to the council and criteria determined from there. Board of Commissioners would have ultimate authority to approve projects.

VII. 11:30 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Fair Contracts

- | | |
|--------------------------------|--------------------|
| a)Northwest Dips, Mark Lasley | Fair Exhibitor |
| B 137 P 574 | |
| b)Douglas County PUD | Fair Exhibitor |
| B 137 P 575 | |
| c)BNA Sales, Beckie Lewis | Fair Exhibitor |
| B 137 P 576 | |
| d)Le-Vel/Thrive, Shellie James | Fair Exhibitor |
| B 137 P 577 | |
| e)Jacks Resort | Fair Concession |
| B 1377 P 578 | |
| f)Jumper Flats, Dave Barnes | Fair Entertainment |
| B 137 P 589 | |

2) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00327639-00327752	\$1,671,883.54
2.	ACH	80004761-80004762	\$1,502.38

3) Approval of next week’s vouchers via conference call, signature authority granted to the Clerk of the Board for stamp approval.

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, June 26, 2019 at the Douglas County Courthouse, Waterville, Washington.

JUNE 26, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 8, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington. No session will be held the week of July 1, 2019.

The minutes are hereby read and approved.



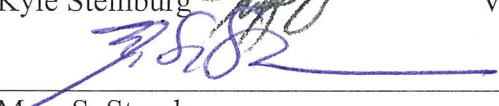
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board