

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 10, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, and Sutton, were present, Clerk of the Board was present. Commissioner Straub was excused.

**I. 08:32 AM Pledge of Allegiance and Call to Order.**

**II. 08:33 AM The Board Met with County Administrator Jim Barker.**

**1. Personnel**

**Administrator**

A. Update to the Board on Mitch Reister has acceptance of another position with the City of Bozeman, he will be finishing up his contracted project in reviewing road code amendments and continuity among Chelan and Douglas County. July 15<sup>th</sup> is the anticipated end date.

B. Requested policy change, comp-time annual leave and holidays overtime for hourly exempt excluded. Proposed policy amendments will be drafted and presented at a later date

**2. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Update to the Board regarding Representative Goehner's email received from a constituent Ms. Troutmen concerning her water withdrawal.

**III. 09:00 AM The Board Met with the Douglas County Sewer District.**

A. The Sewer District extended a Thank you to the Board of Commissioners regarding their support and efforts in cooperating on the sewer expansion project at the Wenatchii Landing site.

**Return to Administrator's Report:**

B. Discussion held on pre-application meeting regarding mini storage development off of Rock Island Road. Board is in agreement from previous meeting decision was made to allow for road improvement deferral for frontage improvements.

C. Constituent complaint regarding 32 street, constituent concerned about speeding along the road. Staff has coordinated with the Sheriff's office requesting additional patrols during peak travel time and speed limit/radar trailer.

## JUNE 10, 2019 CONTINUED

D. PUD Franchise Agreement update, PUD's legal department is pushing back on renewal of the Franchise Agreement with Douglas County. Legal will be following up, this is a standard practice for protection of both agencies.

### **IV. 09:32 AM The Board Held a Work Session on the Following Items:**

#### **Mark Kulaas:**

A. Update to the Board on the Anchor QEA Shoreline Master plan. Presentation will be occurring in October or November time frame.

B. Soil testing update, plat note is made if the development is or may have potentially been used for orchards or an orchard site previously.

C. Discussion ensued regarding the FutureWise comments regarding legal lot of record code amendments. Board would like to see amendments be presented to the Planning Commission for review.

D. Short term rental update, the County does not have a code in place for permitting and regulating short term rentals.

#### **Todd Wilson:**

A. Deer Creek surplus property, location was originally designated as a pit site by DOT when parcel was given to the County. Douglas County did not choose to move forward on with permits needed for pit site designation. Board is in agreement to move forward to surplus the parcel.

#### **Jennifer Lange:**

A. Martin Davey easement encroachment, confusion regarding property line for culvert filling, staff is following up regarding next steps to mitigate breach and return grounds to previous conditions.

B. Pre-application for Blue Grade, road condition is below standard, 12 foot wide gravel road is the needed for interior road standards in the development area, rural local access road needed on Blue grade road.

C. Request for 4 way stop at Fancher Field and Veedol Road, new speed signs will be installed and two additional stop signs will be installed.

With no further business, the Board of County Commissioners will meet again on Tuesday, June 11, 2019 at the Douglas County Courthouse, Waterville, Washington

**JUNE 11, 2019**

The Board of County Commissioners met in regular work session at the Douglas County Courthouse Waterville, Washington. Commissioners Steinburg, and Sutton, were present, Clerk of the Board was present. Commissioner Straub was excused.

**I. 08:28 AM The Board Met with Assistant Fair Manager Ed Daling**

**1) Amendment to Agreement K2478-1**

**WA Dept. of Agriculture**

**Motion:**

Commissioner Sutton moved to approve the contract amendment #1 grant award increase of \$4,000, Commissioner Steinburg seconded and concurred the motion to approve.

**B 137 P 540**

**II. 08:37 AM Pledge of Allegiance and Call to Order.**

**III. 08:38 AM The Board Met Sheriff Kevin Morris.**

- A. Update to the Board on the Chelan Douglas Regional Jail, plan to book and release for misdemeanor offences, arrestees have the opportunity to post bail and be released. If the arrestee does not post bail, they will be then transported the following day by Okanogan to the Okanogan Jail facility.
- B. Bed rates will be decreasing for 2020, currently Douglas County does not pay for warrant bookings, this is anticipate to change in 2020. Payment will be based off bookings and days used. Dual warrants for arrestees in Chelan and Douglas Counties, the warrant will be adjudicated for Chelan county first then Douglas will be billed for secondary warrant.
- C. Request for 20 foot enclosed trailer, to house the ATV, the current trailer with snow tracks is not large enough to hold the ATV. Sheriff plans to surplus current use trailer and additional trailer with the purchase of a new trailer through state bid. CERT funds will be used along with surplus funds generated from surplus sales.

**Minute Notation:**

Board approved purchase of 20 foot enclosed trailer for the Sheriff's Department for the ATV and equipment for search and rescue.

**IV. 08:52 AM The Board Met with County Administrator Jim Barker.**

**1. Personnel**

**Administrator**

- A. Personnel Committee recommendation for reclassifications.

**Motion:**

Commissioner Steinburg moved to approve the personnel changes as written and presented to the Board. Commissioner Sutton seconded the motion, and Commissioner Steinburg concurred.

**B 137 P 541**

B. Approved payroll change notices: Tanner Ackley, Lance Judkins, Tiffany Prazer, Brycen Greenwood, Judd Jones, Tim Scott, Travis Morley, Jason DeMyer, Steve Phillips, and Senior Prosecuting Attorney salary range change.

**2. Staff Report**

**Administrator**

**1) Keyhole Security Contract**

**Law and Justice Center**

**Motion:**

Commissioner Sutton moved to approve the contract with Keyhole Security as written and presented, Commissioner Steinburg seconded and concurred.

**B 137 P 542**

**2) Keyhole Security Performance Bond**

**Law and Justice Center**

**B 137 P 543**

**3) Approved Construction Change Orders:**

a) CRP #16 &17 Removal of wall panels with wrapped square edge, project credit of 11,609.00.

**B 137 P 544**

**V. 09:00 AM The Board Met with Transportation Land Services.**

**Aaron Simmons:**

A. Davey Easement, Dozer operated did not know where property line was. County Engineer responded to Mr. Davey regarding encroachment, and developed a plan to mitigate. Concerns regarding property drainage, Engineer's response there is no permit requirement for this work and no mechanism to impose drainage requirements.

B. Staff report given.

**Mark Kulaas:**

**1) Amendment #1 Shoreline Buffer Review**

**Anchor QEA**

**Motion:**

Commissioner Sutton motioned to approve the Amendment #1 with Anchor QEA, Commissioner Steinburg seconded and concurred the motion to approve.

**B 137 P 545**

A. Staff report given.

**JUNE 11, 2019 CONTINUED**

**VI. 09:43 AM The Board Met with Countywide Solid Waste Director Becci Piepel.**

A. Presentation to the Board on the draft HDR Transfer Station Feasibility study preliminary findings. Findings indicate the County needs to move forward on development of a transfer station.

B. Board is apprehensive to use Zacher Pit site for the transfer station. Board would like to seek locations in the industrial areas, rather than areas closer to residential zoning focusing on urban industrial way. Board would like staff to look in to expanding the scope of work with HDR.

**VII. 11:00 AM Telecommunication Bid Opening for Law and Justice Center.**

A. Bids received Paramount Communications: \$208,768.00; PowerCom \$398,756.60.

**VIII. Consent Agenda:**

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

- 1) **Contract Executed: Official County Newspaper** **Empire Press**  
     B    137   P    546
- 2) **Contract Executed: DSHS** **CDDD**  
     B    137   P    547
- 3) **Contract Executed: Fair Carnival Concession Agreement** **NCW Fair**  
     B    137   P    548
- 4) **Correspondence** **Chelan-Douglas CASA Program**  
     B    137   P    549
- 5) **Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00327189-00327293</b>	<b>\$181,350.66</b>
<b>2.</b>	<b>ACH</b>	<b>80004747</b>	<b>\$1,407.15</b>

With no further business, the Board of County Commissioners will meet again on Wednesday, June 12, 2019 at the Douglas County Courthouse, Waterville, Washington.

JUNE 12, 2019

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 17, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.




BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Kyle Steinburg Chair

  
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Dan Sutton Vice-Chair

  
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Marc S. Straub Member

ATTEST:   
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Tiana Rowland, Clerk of the Board