

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 8, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Update to the Board on cost for half wall removal in the Law and Justice Center entry area, estimate is \$4,500. Board is in agreement to leave wall in place until construction is completed and if removal is needed Douglas County staff will complete the project.

B. Update to the Board on waste removal for the NCW Fair. Waste Management has offered to waive the dumping fee. Board is in agreement to use Solid Waste trailer and litter crew for removal.

C. Wenatchee Youth Circus discussion, Board would like legal to follow up regarding no contract in place with the County.

D. Board Approved \$14,500.00 cost reduction for no additional sign at the entry point of the Law and Justice Center and Transportation Land Services Building.

E. NCW Fair Ribbon Cutting during the Fair for the new Rabbit and Poultry Barn and Show cover arena. Board is in agreement to move forward with a ceremony.

F. Update to the Board on Elm Leaf Beetle issues at the Transportation Land Services Building. Board is in agreement to use the small works roster for sealing of the building and potentially painting of the building.

G. Discussion ensued regarding the planning commission process for code amendment reviews, regarding comments made by organizations and persons. Board has questions in relation to the cause for items being pulled from the planning commission meeting agenda.

III. 09:10 AM The Board Held a Work Session on the Following Items:

Hugh Theiler:

A. SunCove and Bauer's Landing code enforcement compliance update. Constituent complaint regarding additional RVs parked within the County's Right of Way and removal of RVs.

Impound company is not willing to remove the RVs due to cost. Board would like to know cost associated and move forward with the removal with impounding. Potential risk on litigation due to homelessness and occupants living in the RV due to lack of housing, other jurisdictions on the Westside of the state are in litigation surrounding this issue. Board is in agreement to have Code Enforcement Officer Hugh Theiler to move forward with removal of 2 RVs within right of way who have not been responsive.

JULY 8, 2019 CONTINUED

Mark Kulaas:

- A. Discussion ensued regarding clustering of former agricultural lots. Staff would like to review specific examples and review with the Board regarding this section of the code.
- B. Update to the Board on the Planning Commission comments in relation to Futurewise comments on legal lots of record. Staff's comments, there was not enough time for a responsive legal statement regarding the Futurewise claims, response from Prosecuting Attorney's office and Planning staff is needed to ensure the integrity of the actions of the County. Board would like to know if there are procedural options going forward to allow for review and staff comment with out having to have items pulled from the planning commissions agenda due to comments. Staff proposed extending lead time for 2 weeks for comments and staff response prior to planning commission agenda setting.
- C. Discussion ensued regarding boundary line adjustments, non-conforming lots, clustering and mechanisms in place to allow for development as well as agricultural protection.

IV. 10:00 AM The Board Met with District Court Judge Eric Biggar.

- A. Discussion ensued regarding District Court Probation Department. Current procedure is Bench Probation defendant is responsible for communication and evaluation follow up submitted with the Court. Outline of proposed probation conduct and evaluation.
- B. Request for additional position to allow for probation clerical assistant. To assist with administrative functions probation officers are currently under taking. Request will be made for 2020 budget cost.

10:16 AM Return to Work Session Items:

Todd Wilson:

- A. Constituent request to purchase surplus property of parcel 29241520002, Board is in agreement to move forward with the surplus.

Jennifer Lange:

- A. Request for review and amendment to Resolution TLS 11-14 Handling Complains in the County Transportation Department.
- B. Bi-Monthly Report on Service Request Status Report for May-June 2019.
- C. Staff report given.

V. 11:12 AM The Board of Commissioners Met Amongst Themselves.

- A. Discussion ensued regarding the management of homelessness funds. Board would like to meet with Chief Financial Accountant to discuss financial options and operational costs.
- B. Discussion ensued regarding arsenic issues in soil due to pervious pesticide management of orchards prior to the 1900's.

Return to County Administrator:

- H. Update to the Board on Veteran Service Department, Americore grant opportunity for part time employee grant match of \$3,000. There would be a need for additional office space, Board is in agreement to hold off on participation in this program until a later date.

JULY 8, 2019 CONTINUED

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Sutton called for Executive Session 11:26 AM for 20 minutes. . In accordance to RCW (42.30.110)(g) for Personnel. The Chair called to end Executive Session ended at 11:48 AM with no action taken.

Commissioner Steinburg, Sutton, Straub, County Administrator, Civil PA Jim Mitchel, and Clerk of the Board present.

With no further business, the Board of County Commissioners will meet again on Tuesday, July 9, 2019 at the Douglas County Courthouse, Waterville, Washington

JULY 9, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

I. 08:33 AM Pledge of Allegiance and Call to Order.

II. 08:34 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Question raised, if the Board of Commissioners would like to reject the recommendation of the Planning Commission can the Board move forward with a decision amongst the Board today without holding a separate hearing. Civil Prosecutor Jim Mitchell recommendation was the Board can move forward with a decision during the hearing today.

B. Board Approved \$14,500.00 cost reduction for no additional sign at the entry point of the Law and Justice Center and Transportation Land Services Building.

C. Approved Construction Contract extension by 3 weeks due to electrical meter services for the Law and Justice Center.

B 137 P 580

D. Approved Construction Contract with Paramount Communications for Telecommunications in the Law and Justice Center.

B 137 P 581

E. Approved Change order for Keyhole Security credit for federal use tax in the amount of \$9,841.70. **B 137 P 582**

F. Discussion ensued regarding the Planning Commissioner By-laws.

2. Personnel

Administrator

A. Approved Payroll Change Notices: Katherine Buckingham, Adrian Lopez-Aguilar, Rubi Ramirez.

JULY 9, 2019 CONTINUED

III. 08:57 AM The Board Met with Transportation Land Services.

Aaron Simmons:

1) Interlocal Agreement: Grant Road

East Wenatchee Water District

Motion:

Commissioner Straub moved to approve the interlocal agreement with the East Wenatchee Water District, Commissioner Sutton moved to second the motion to approve, and Commissioner Steinburg concurred.

B 137 P 583

2) Handling Complaints in Transportation Department

Resolution TLS 19-33

Motion:

Commissioner Sutton moved to approve the policy amendments presented in Resolution TLS 19-33, Commissioner Straub seconded the motion, and Commissioner Steinburg concurred.

B 137 P 584

A. Update to the Board on Grant applications with CDTC as well as the addition of McNeil Canyon with WSDOT.

B. Board updated Engineer regarding developer complaints of Maryhill Phase 7&8 holding for review. Staff will review with communication dates from Engineering staff with update to the Board next week.

3) Notice of Hearing

TLS 19-32A

Motion:

Commissioner Straub moved to approve the notice of hearing for Resolution TLS 19-32A, hearing set for July 23, 2019 at 9:00 AM. Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 585

Mark Kulaas:

A. Presentation given on Wenatchii Landing Area.

Staff Directive:

Planning Commission review of the By-laws for August Agenda, Board would like to have voting consist of the majority of the planning members in attendance.

Update provided, state statute determines the voting rules on specific action items taken by the planning commission, Robert's Rules of Order applies for all other action items.

IV. 09:30 AM Public Meeting Hearing

TLS 19-31B

The Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Dan Beardslee

1) Ordinance TLS 19-11-31B

Staff Report Tanner Ackley:

Planning Commission recommendation to approve the amendments to Douglas County Code Title 17

Public Comment:

None

Motion:

Commissioner Straub moved to approve Ordinance TLS 19-11-31B Commissioner Sutton Seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 586

2) 9:45AM Public Meeting Hearing

Ordinance TLS 19-12-31C

The Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Dan Beardslee

Staff Report Tanner Ackley:

Planning Commission recommendation to approve the amendments to Douglas County Code Title 14.98 and Title 18.

Public Comment:

None

Motion:

Commissioner Sutton moved to approve Ordinance TLS 19-12-31C Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 567

3) 10:00AM Public Meeting Hearing **TLS 19-34A**

The Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Dan Beardslee

Staff Report Tanner Ackley:

Planning Commission recommendation to decline amendments to Title 14.98 Definitions regarding a legal lot of record.

Public Comment:

Dan Beardslee, Planning Commission member: Asked for amendments to the presented code amendments.

Discussion ensued regarding adoption of recommendation from Planning Department for codification amendments.

Motion:

Commissioner Straub moved to reject the recommendation of the planning commission and hold a separate public hearing on July 23, 2019 at 9:15 AM. Commissioner Sutton seconded the motion and Commissioner Steinburg concurred.

B 137 P 588

Return to Mark Kulaas:

- B. Continued presentation given on Wenatchii Landing Area.
- C. Update to the Board on Department of Ecology visit.

V. 10:21 AM The Board Met with Chelan County Regional Jail

A. Update to the Board on the Chelan Regional Jail Bed day rates for 2020. Current rate \$192.20 \$120.50 all users bed day rate for 2020, \$25 processing fee will be waived. Average rate will be assessed based off historically use data, under use of jail will result in an refund at the end of year 2020 and a bill for additional use past the projected daily use. Billing will be occurring at the beginning of the month rather than retroactive.

VI. 10:45 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Establishing Fund: Growth Mgmt. & Environmental Review

Resolution CE 19-35

Motion:

Commissioner Straub moved to approve resolution CE 19-35 establishing a new fund growth management planning and environmental review fund #662.022.001, Commissioner Sutton seconded and Commissioner Steinburg concurred.

B 137 P 589

JULY 9, 2019 CONTINUED

2) PUD Privilege Tax

Resolution CE 19-36

Motion:

Commissioner Sutton moved to approve resolution CE 19- 36 PUD privilege tax for 2019, Commissioner Straub seconded and Commissioner Steinburg concurred.

3) Approved Electronic Records Access Subscription Agreement-District Court

B 137 P 590

4) Approval of the HDR Preliminary Transfer Station Feasibility Assessment

Motion:

Commissioner Sutton moved to approve the preliminary feasibility study for the transfer station as well as the additional approval of moving forward with the next phase of the study. Commissioner Straub seconded and Commissioner Steinburg concurred.

B 137 P 591

5) Approved Out of State Travel Request

Auditor Thad Duvall conference attendance Orlando Florida, Deputy Thomas Williams conference attendance in Aurora Colorado.

B 137 P 592

B 137 P 593

6) Approved District Court Electronic Subscription Agreement

B 137 P 594

7) Approved Fair Contracts

a)Help U Sale First Choice Fair Exhibitor

B 137 P 595

b)Kristi Oliver, Norwex Consultant Fair Exhibitor

B 137 P 596

c)Hector Avila Fair Facilities

B 137 P 597

d)Glamp Photo Booth Fair Entertainment

B 137 P 598

8) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00327991-00328064	\$69,571.36
2.	ACH	None	\$0

9) Payroll Approval

NET PAYROLL

June 1 - June 30 2019

FOR:

PAY DATE OF:

July 5 2019	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61833-61844	\$11,319.46
Direct Deposit	ACH	\$634,211.76
		\$645,531.22

VII. 11:02 AM The Board Met with Superior Court Judge Huber and Administrator Jo Jackson.

A. Casa request has decreased from \$18,000 initially to \$6,000 for 2019. Board approved the \$6,000 funding increase of CASA in 2019.

B. Discussion ensued regarding budgetary expenses.

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, July 10, 2019 at the Douglas County Courthouse, Waterville, Washington.

JULY 10, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 15, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.


BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member



ATTEST: 

Tiana Rowland, Clerk of the Board