

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 22, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, and Straub were present, Clerk of the Board was present. Commissioner Sutton was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Veteran Service Officer has requested to transport private citizen to VFW conference in Seattle. Board is in agreement this may be a potential liability for the County and will not allow for the transportation.

B. August 13th Administration will be attending arbitration, no session will be held on Tuesday.

C. Board is in agreement to allow for signature authority for the County Administrator to approve the agreement with the Veteran Advisory Board for the memorial flag installation in front of the new Law and Justice Center.

D. Update to the Board on Fair clean up, back flow valves, and Commissioner's Award.

E. Discussion ensued regarding the Board on the Planning Commission, attendance and voting structure, current policy requires 75% attendance of all meetings. Voting structure follows Roberts rules of order as well as state statute per specific hearing requirements.

F. Discussion ensued regarding Futurewise comments regarding legal lot of record.

G. Review of the Policies for appointments.

III. 09:04 AM The Board Met with Sheriff Kevin Morris.

A. Update provided o EVOC training in Ephrata.

B. Review of overtime and departmental expenses.

C. Tuesday, August 6th, 2019 6pm National Night Out update.

D. Update to the Board on new hires attending the academy and succession planning.

E. Update provided on the new vehicles for the sheriff's fleet, installation of equipment is occurring now.

IV. 09:25 AM The Board Met with Auditor Thad Duvall and Chief Financial Accountant Karen Goodwin.

A. Review of expenses compared to budget.

B 137 P 614

B. Law and Justice Bond, transfer of funds presented to the Board next week.

V. 09:44 AM The Board Met with the Assistant State Auditor Manager Eric Clark and Assistant State Auditor Lead Leah Fidler.

A. Entrance Conference for the 2018 Financial Audit. **B 137 P 615**

Return to Administrator's Report:

H. Discussion ensued regarding the Regional Council, operating policies compared to the By-laws. Discussion ensued regarding funding levels of the for the small towns and cities funding request of 99,000, and larger project funding of projects over \$100,000. Discussion ensued regarding the evaluation matrix for funding awards.

VI. 10:03 AM The Board Met with Constituents Dan Jennings, Tennyne Jennings, Ron Gault, Scott Holman, and Deborah Adockins-Jones.

A. 1355 8th Street East Wenatchee, property of discussion and concern. Issues concerning derelict vehicles, Motorhomes, trash and septic issues. Last year the County removed several vehicles and trash from the property. Speaking with the Health District, they are not responsive to the septic issues. There is currently no running water according to the water district.

B. fecal matter is being dumped on to property and irrigation water is being taken from Scott to fill non-use hot tubs.

C. Civil Prosecuting Attorney provided an update regarding criminal charges have been filed with District Court. Overview of judicial process and order for warrant of abatement. Civil Prosecuting Attorney explained the constituents have the option to file a civil lawsuit.

D. Constituent concerns is property was cleaned up by the County last year, and additional vehicles and travel trailer were added.

JULY 22, 2019 CONTINUED

E. Criminal PA Ethan Morris provided the Board and Constituents an update as to the criminal charges filed in District Court, 3 counts have been filed. Goal is to have property owner clean up the property, rather than seeking full jail time however PA's position is to pursue this issue to the most extensive means possible.

F. Update from Property Owner, RV has been removed as well as removal of people living with in the RV, water district has returned water to the property. Property owners would like to have property condemned.

VII. 10:40 AM The Board Held a Work Session on the Following Items:

Shoreline Master Plan Update:

A. Update to the Board on shoreline master plan update process and schedule of adoption. Grant award for \$84,000 with the Department of Ecology.

Historic Agricultural Soils:

A. Department of Ecology will provide free testing for soil quality and arsenic. Changes need to occur at the state level if imposing of a soil quality requirement, not at the local level. County's policy for notification of potentials for contaminates and the burden is on the property owner to determine if testing and mitigation are needed.

Board of Equalization Orders:

A. Update on Assessed values and potential discrepancies.

Waste Management Haul Routes:

A. Discussion ensued regarding haul routes for waste management loaded truck routes, Engineering had provided an update on the designated haul route for full and empty trucks, loads are to travel along SR 28 and up Battermann Road. Board would like to see empty trucks travel along Battermann and SR 28 rather than travelling down grant road as proposed. City of East Wenatchee has established grant road as the designated haul/freight route for the city. Board provided staff the directive to prepare an ordinance to designate the haul route for trucks hauling waste to waste management. Haul Route will be from SR 28 up Battermann Road with local access only down grant road for empty trucks.

With no further business, the Board of County Commissioners will meet again on Tuesday, July 23, 2019 at the Douglas County Courthouse, Waterville, Washington

JULY 23, 2019

I. 08:33 AM Pledge of Allegiance and Call to Order.

II. 08:35 AM The Board Met with Administrator Jim Barker.

1. Personnel

Administrator

Jim Barker, Administrator:

A. Approved Request for Hire: Administrative Assistant, Assessor's Office.

B. Approved Payroll Change Notices: Kelly Carlson, Judge Brian Huber, Amber Petersen, Toby Flaget, Sharon Edinger, Annette Jester, Tim Scott, Jenny Schlaman, Nate Pate,

2. Staff Report

Administrator

Jim Barker, Administrator:

1) Intent to Award Audio/ Visual for the Law and Justice Center

CE 19-30

Motion:

Commissioner Straub moved to approve the notice of intent to award for Dimensional Communications, INC., Commissioner Steinburg seconded and concurred the motion to approve.

B 137 P 616 *Bid Tabulation*

B 137 P 617 *Notice of Intent*

B 137 P 618 *Bid*

A. Discussion ensued regarding the paint color for the law and justice center, paint color is not a match of the color swatch. The Administrator will be looking in to repainting if this will impact the warranty of the paint and bids for repainting the building areas with spicy hue.

B. Construction change order deduction \$15,000 mounting of flood lights in electrical signs.

B 137 P 619

C. Construction change order deduction \$4,000 omitting corner guards.

B 137 P 620

D. Update to the Board on decant and street sweeping taking these to waste management for disposal prior to drying out of materials.

JULY 23, 2019 CONTINUED

E. Bechtol loop road historical background, roadway leads to residence staff would like to potentially change the road designation.

2) Approved Veterans Memorial Contract

Douglas County VFW

B 137 P 621

III. 09:00 AM Public Hearing

TLS 19-32B

The Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

**Aris Frederick,
Bryan Wiederspoon**

Staff Report Todd Wilson, GIS Coordinator:

Pit Site was deeded to the County during the relocation of Highway 2 up pine canyon, recommendation to surplus parcel 25-21-25-2-0001.

Public Comment:

Bryan Wiederspoon: provided comment in favor of surplus for gate access for property owners.

Motion:

Commissioner Straub moved to approve resolution TLS 19-32B Final Order of Surplus, Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 622 Declaration of Surplus

B 137 P 623 Call for Sealed Bids

IV. 09:15 AM Public Hearing

ORD TLS 19-34B

The Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

**Dan Beardslee
Todd Wilson
Hank Lewis
Assessor Jim Rudd**

JULY 23, 2019 CONTINUED

Staff Report Tanner Ackley, Associate Planner:

Planning Commission failed a motion of approval for the codification Commissioners held public meeting to discuss and deliberate further. Recommendation to approve Ordinance TLS 19-13-34B.

Public Comment:

Jim Rudd, Assessor: Provided comment in favor of codification.

Written Public Comment: Futurewise

Motion:

Commissioner Straub moved to approve ordinance TLS 19-13-34B Codification of Existing Policy Definition of Legal Lot of Record, Commissioner Seconded the motion to approve and concurred.

B 137 P 624 Ordinance

B 137 P 625 Written Comment

VI. 09:33AM The Board Met with Transportation Land Services.

Mark Kulaas:

1) Final Plat Approval

Sutton Place

Motion:

Commissioner Straub moved to approve the final plat for Sutton Place, Commissioner Steinburg seconded and concurred.

2) Interlocal Agreement Wenatchi Landing

Douglas County Port District

Motion:

Commissioner Straub moved to approve the Interlocal Agreement with the Douglas County Port District for the Wenatchee Lansing analysis of developmental and environmental impacts. Commissioner Steinburg seconded and concurred.

B 137 P 626

Aaron Simmons:

1) Utility Easement 35th Street Retention Pond

East Wenatchee Water District

Motion:

Commissioner Straub moved to approve the Utility Easement with the East Wenatchee Water District for the 35th Street Retention Pond. Commissioner Steinburg seconded and concurred.

B 137 P 627

Jennifer Lange

1) Request of Signature Approval and Authority

TranTech

Estimate cost is \$40,000 for bridge inspection, request for signature authority granted via signature stamp for approval of the contract with Tran Tech.

B 137 P 628

2) Notice of Hearing

Resolution TLS 19-37A

Motion:

Commissioner Straub moved to approve the notice of hearing for resolution TLS 19-37A for the interim private and gravel road standards, set for August 6th, 2019 at 9:30 AM in the Douglas County Courthouse Commissioner Steinburg seconded and concurred.

B 137 P 629

3) Notice of Hearing

Resolution TLS 19-36A

Motion:

Commissioner Straub moved to approve the notice of hearing for resolution TLS 19-36A for proposed intention to surplus county property parcel 29-24-15-2-0002 set for August 6th, 2019 at 9:15 AM in the Douglas County Courthouse Commissioner Steinburg seconded and concurred.

B 137 P 630

VII. 09:55 AM The Board Met as the Board of Equalization

1) Summary of BOE Orders

B 137 P 631

2) Signature authority granted to the Clerk of the Board of Equalization for Final Orders

VIII. 10:02 AM The Board Met with Fair Manager Carolyn Morley.

A. Update to the Board on NCW Fair Facility Rental Rates, through audit determined need for humanitarian purpose rate for red cross blood drive with in-kind donation for fair services during the Fair.

1) Approval Facilities Rental Rates

Resolution TLS 19-32B

Motion:

Commissioner Straub moved to approve the NCW Fair Facilities Rental Rates, Commissioner Steinburg seconded and concurred. **B 137 P 632**

JULY 23, 2019 CONTINUED

IX. 10:30 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Fair Contracts

- a) Brenda Alvarado Fair Facilities
B 137 P 633
- b) DonerHause, Joseph Knox Concessions
B 137 P 634
- c) Waterville FFA, Mia Thompson Service Provider
B 137 P 635
- d) VIP Production NW Service Provider
B 137 P 636

2) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00328436-00328586	\$368,150.59
2.	ACH	80004826	\$587.83

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, July 24, 2019 at the Douglas County Courthouse, Waterville, Washington.


JULY 24, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 29, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

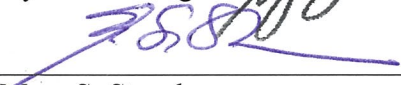




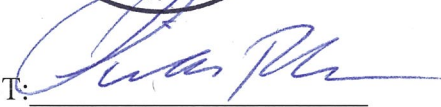
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board