

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 15, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, and Straub were present, Clerk of the Board was present. Commissioner Sutton was excused.

I. 08:32 AM Pledge of Allegiance and Call to Order.

II. 08:33 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Facilities budget, request for purchase of Sheriff's Department surplus utility trailer purchase price is \$1,000.00. Board is in agreement to allow for the facilities operation purchase of the trailer.

B. Discussion ensued regarding Mansfield airport road, roadway is within the city limits. The city claims the County is the only agency using the roadway, however several agencies use the road to access Colman Oil's fueling station. Maintenance of the roadway is the responsibility of the town.

C. Discussion ensued regarding Mr. Lewis' Hemp licenses, two licensing applications have been applied for with the State under the names Balmgarden farms for crop growth and processing.

D. Discussion ensued regarding planning commission members' concerns to the Board of Commissioners. Response will be drafted and sent.

E. Board would like to move forward with enacting the codification of the Marijuana set back moratorium.

F. Suncove and Bauer's landing RV parking in the right of way update. Staff suggestion to have a meeting with Code Enforcement, Sheriff's Department, Land Services, and Board of Commissioners to discuss issues of enforcement as well as Prosecutor's review of the parking enforcement ordinance.

2. Personnel Administrator

Jim Barker, Administrator:

A. Update to the Board on Mediation Meeting with the Teamsters Union.

JULY 15, 2019 CONTINUED

III. 09:30 AM The Board Held a Work Session of the Following Items:

Parking within County Rights of Way:

A. Discussion ensued regarding hosting a meeting with staff, Sheriff's Department, HOA members from Sun Cove and Bauer's Landing regarding Right of Way issues.

Mark Kulaas:

A. Update to the Board on Department of Ecology Community Assessment, One property owner was updated on ecology visit regarding flood plain concern.

Jim Mitchell:

A. Update on the youth circus, clarification was sent from the Fair Manager that there is no contract in place for the youth circus. Youth Circus response was thank you for the clarification.

B. Directive was given to provide comments to staff regarding the planning commissions' response regarding the public comments from futurewise relating to boundary line adjustments of nonconforming lots codification.

Commissioner Kyle Steinburg:

A. Update provided on possible expansion of a water main addition from the 10th street water reservoir to badger mountain area.

B. Empire expansion grant presentation update for the Chelan Douglas Transportation Council.

IV. 09:56 AM The Board Met with County Auditor Thad Duvall, Sheriff Kevin Morris, Chief Financial Accountant Karen Goodwin, MIS Director Juan Sanchez.

A. Request for approval of purchase of budgeting software. Questica software, has been reviewed and vetted through the finance software review committee. \$92,000 with \$7,000 yearly maintenance. Currently 31,000 in financial software fund, remaining from technology fund with indirect cost to the departments. Board is in agreement to move forward with the purchase.

With no further business, the Board of County Commissioners will meet again on Tuesday, July 16, 2019 at the Douglas County Courthouse, Waterville, Washington.

JULY 16, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, and Straub were present, and Clerk of the Board was present. Commissioner Sutton was excused.

I. 08:33 AM Pledge of Allegiance and Call to Order.

II. 08:34 AM The Board Met with Administrator Jim Barker.

1. Personnel

Administrator

Jim Barker, Administrator:

A. Approved payroll change notices: Ivan Munoz, Karl Askren, Rubi Ramirez, Adrian Lopez-Aguilar, John Gormley, Nancy Harmon Pro Tem Judge.

B. Approved request for hire: Temporary Elections help.

C. Approved Holiday pay for retiree. **B 137 P 599**

2. Staff Report

Administrator

Jim Barker, Administrator:

A. Discussion ensued regarding constituent voicemail regarding RV impounding for parking within the County Right of Way. Current Code violations requires 14 day review and response period. Further discussion held on enforcement and adjudication of parking and right of way violations.

B. Approved progress payment MJ Neal in the amount of \$6,200, and Project management in the amount of \$13,053.38. **B 137 P 600 B 137 P 601**

III. 09:00 AM The Board Met with Transportation Land Services.

Aaron Simmons:

A. Discussion held on the franchise agreement renewal for the PUD. Agreement review and renewal process began in June with the Civil Prosecuting Attorney. Staff's concerns with the limited updates on status as well as laps in agreement terms.

B. Review of agreement with the Department of Natural Resources regarding the Dezellum Hill project site.

C. Update to the Board on Marryhill Estates Phase 7 & 8, Board would like to explore options for Bonding of projects and final completion of projects.

1) Notice of Hearing: Franchise Agreement

TLS 19-35A

Motion:

Commissioner Straub moved to approve the notice of hearing for resolution TLS 19-25A application for franchise agreement with Billingsley Ranch set for Tuesday, August 6th at 9:00 AM. Commissioner Steinburg seconded and concurred.

B 137 P 602

Mark Kulaas:

- A. Update to the Board on plan for interlocal agreement with the Douglas County Port District regarding contract extension for the Wenatchii Landing Overlay.
- B. Shoreline Master plan review meeting will be occurring this week with Anchor QEA regarding the code amendments and comment period from ecology.
- C. Discussion ensued regarding the planning commission voting structure, voting requirements fall under the Roberts Rules of Order as well as State Statute requirements.

IV. 09:45 AM The Board Met with Douglas County Solid Waste Director.

Becci Piepel:

- A. Update to the Board on transfer station feasibility study contract extension with HDR engineering. Site visits for comparable transfer station.
- B. Review of the scope of work for HDR contract extension. Discussion ensued regarding the cost and funding sources for the study extension. Board is in agreement to use Current Expense Reet funds for the contract.
- C. Discussion ensued regarding Host Agreement Fee surcharge with Waste Management per the Consumer Price Index cost will increase to \$1.06 per ton. Meeting will be held with Waste Management regarding the disposal rate for the County.

V. 10:20 AM The Board Met with Civil Prosecuting Attorney Jim Mitchell.

- A. Board would like to move forward on the codification of the Haul Route for the Waste Management
- B. Discussion ensued regarding the Franchiser Agreement with the Douglas County PUD, CPA will be discussing further with PUD Attorney regarding concerns and items of incorporation needed.

VI. 10:32 AM The Board Met with Assistant State Auditor Leah Fidler.

- A. Financial audit risk assessment. **B 137 P 603**

JULY 16, 2019 CONTINUED

VII. 10:40 AM The Board Met Amongst Themselves.

A. Discussion ensued regarding the Regional Council work session format.

VIII. 10:45 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Contract with Washington State Dept. Children, Youth, and Families

B 137 P 604

2) Approved Fair Contracts

a)Layton & McMillan Rodeo Rodeo Show Stock

B 137 P 605

b)Reptile Isle, Don Riggs Fair Entertainment

B 137 P 606

c)LINK Transit Fair Entertainment

B 137 P 607

d)Old #25 Ranch, LLC Fair Exhibitor

B 137 P 608

e)Cariboo Trail Studio, Don Nutt Fair Exhibitor

B 137 P 609

d)NiiHao, Tony Ming Fair Exhibitor

B 137 P 610

d)NiiHao, Tony Ming #2 Fair Exhibitor

B 137 P 611

3) Purchase Approval Granted for Utility Trailer for TLS from Sheriff's Department.

B 137 P 612

4) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00328197-00328300	\$211,258.14
2.	ACH	80004809-80004823	\$45,110.17

5) Declaration of Canvassing Board Authority, Commissioner Steinburg

B 137 P 613

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, July 17, 2019 at the Douglas County Courthouse, Waterville, Washington.

JULY 17, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 22, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



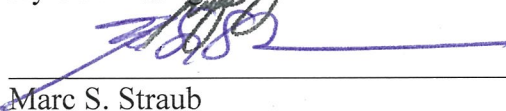
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST: 
Tiana Rowland, Clerk of the Board