BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 7, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton and Straub were present, Clerk of the Board was present.

I. 08:33 AM Call to Order and Pledge of Allegiance

II. 08:35 AM The Board met with County Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. Discussion held on Commissioners meeting schedule.

B. Update on the NCW Fair barn and livestock cover projects, call for bids is scheduled for next month.

C. Update on the partnership grant application with Wenatchee Valley College. Community Block grant applicant lead Stacy Lukensmeyer from WVC has not provided financial application and cost allocation information to Chief Financial Officer.

D. Discussion held on scope of work for the transfer station

III. 08:45 AM The Board met with Prosecuting Attorney Gordon Edgar and Civil Prosecutor James Mitchell.

A. Discussion held on Civil Prosecutor and Prosecuting Attorney line of communication.

B. Discussion held on an interlocal agreement with the Town of Waterville regarding the non-potable well water use.

1) Release Agreement

Behavioral Health Organization

Board approved Commissioner Sutton signature for the release agreement between the City of Wenatchee and North Central Washington Behavioral Health Organization, Chelan and Douglas County.
IV. 09:06 AM  The Board met with Commissioner Andy Hover and Executive Director Melody Kreimes with the Upper Columbia Salmon Recovery Board.

A. Update on the Upper Columbia Salmon Recovery Board. Request for Douglas County continued involvement with the Salmon Recovery Board. Commissioner Straub is the appointed member to the Upper Columbia Salmon Recovery Board for 2019.

Return to Administrator’s Report:

E. Update to the Board on request for road closure of Nile, Engineering services denied the road closure and requested alternate routes of flaggers to be used by developers.

F. Discussion held on road development at Baker Flats area.

G. Discussion held on Dezellum Hill road conditions.

H. Board concurred they are in agreement to cover the cost for the backflow valves and waterline access to the non-potable water well at the NCW Fair with Current Expense funds.

V. Consent Agenda:

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

1) Corrected 2019 County Road Property Tax Levy Resolution TLS 19-08

Motion:

Commissioner Sutton moved to approve the corrected 2019 county road property tax levy increase by inflation factor resolution. Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 236

2) Indigent Defense Representation Agreement District Court

Commissioner Sutton moved to approve the contract for indigent defense representation with Wood & Brangwin, Titus & Grower, and Yetter Law Offices. Commissioner Straub seconded the motion to approve, Commissioner Steinburg concurred.

B 137 P 237
3) Construction Easement  
Signature authority granted for Commissioner Steinburg to approve the construction easement with the Town of Waterville for parcel 11901800100, easement expires upon physical completion of the construction project.

   B  137   P   238

4) Compensation Retro Program Agreement  
Signature authority granted for Commissioner Steinburg to approve the Association of Washington Cities workers’ compensation retro program safety alliance.

   B  137   P   239

5) Approved Fair Contracts  
a) Highline Grain Growers, INC.  
Fair Facilities

   B  137   P   240

At 11:00 AM the Board of Commissioners adjourned to meet again at 6:30 PM at the Town of Waterville town council meeting at 104 East Locust Street, Waterville, WA.

VI.  06:30 PM  The Board of Commissioners reconvened at the Town of Waterville Town Council meeting, 104 East Locust Street, Waterville, Washington. Minutes provided are not verbatim minutes, council meeting minutes can be obtained by contacting the Town of Waterville’s Clerk.

   1)  Call to Order 6:30 PM
   2)  6:31 PM Pledge of Allegiance
   3)  6:51 PM Commissioner Steinburg presented the proposal for bulk water rate for use of Waterville well number 2. The intent of the County is to fund the necessary infrastructure needed to access the non-potable well water use.

Proposed term of interlocal agreement for water rate is five years once an agreed upon water rate can be met based off last year consumption use.

Mayor DeVaney, would like to have approval from the Health Department to ensure water main lines for potable town water are not breached by accessing the non-potable well water.

Commissioner Sutton: Acknowledged the Town’s need to protect the water system and the need for Fair Facility improvements.

   4) At 7:10 PM The Board of Commissioners adjourned the meeting to meet again on Tuesday, January 8th, 2019 at the Douglas County Courthouse, Waterville, Washington.
JANUARY 8, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton and Straub were present, Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance

II. 08:31 AM The Board met with County Engineer Aaron Simmons
A. Discussion was held on the McDougal building permit process, discussion on road development deferment.

Commissioner Steinburg’s concern is the WSDOT requirement for highway access.

Staff’s request is to hold a work session with the Board to research options going forward. Monday, January 14th at 9:00 AM the Board will hold a work session at the Transportation Land Services Building 140 19th Street in East Wenatchee.

II. 08:35 AM The Board met with County Administrator Jim Barker.

1. Personnel

Jim Barker, Administrator:
A. Approved payroll change notice: Jenny Fasching, Tara Whaley, Sarahbeth Simonson, Sally Catlin, Tyler Callie, Marcus Lemons, Phil Young, Jordyn Giulio, Brad Eckert.

B. Request for Hire: Deputy Prosecutor.

2. Staff Report

Jim Barker, Administrator:
1) Notice of Public Meeting

Commissioner Straub moved to approve the notice of public meeting set for Tuesday January 22, 2019 at 9:00AM to consider adopting amendments to the Douglas County Comprehensive Plan, Greater East Wenatchee Area Comprehensive Plan and Zoning Code. Commissioner Sutton seconded the motion, and Commissioner Steinburg concurred.

B 137 P 241
III. 09:26 AM  The Board met with Countywide Solid Waste Director Becci Piepel.
A. Presented draft scope of work with HDR Engineering for the Transfer Station feasibility study. The proposed cost is $24,941.77 for the scope of work.
B. Commissioner Straub and Steinburg are in agreement for moving forward with HDR Engineering scope of work.

At 9:30 AM Commissioner Sutton was excused.

IV. 09:35 AM  The Board met with Land Services Director Mark Kulaas.
A. Discussion held on the need for conditional use permit for Pine Canyon Growers. Existing building being rebuild following a fire would not require a new building permit. Submitted plans include a building addition, this would require a new building permit. Conditional use permit would be issued for none existing building development area for a stand alone building.

V. 09:48 AM  The Board met with Code Compliance Inspector Hugh Theiler.
A. Presentation to the Board on historic encroachment issues with case CE-2017-041 Lervold property and the Sun Cove & Bauer’s Landing property owners.

VI. 10:18 AM  The Board met with Engineering Programs Specialist Mitch Reister
A. Discussion with the Board regarding Dezellum hill road, the mountain face is sloughing and will continue to fail. Potential option to cut back the hill material allowing for widening of the road, easement will be needed from Department of Natural Resources. Estimated cost if project is completed with county road staff, cost would be $100,000.

VII. 10:31 AM  The Board met with County Administrator Jim Barker.
C. Update to the Board on the real estate exchange for the Sand Pit site.
D. Discussion was held on funding options for the NCW Fair Livestock cover, rabbit and poultry barn projects, and well water lines, the Board is in agreement in using REET funds for the projects.
2) Notice of Public Hearing

Commission Straub moved to approve the notice of hearing set for Tuesday, January 29th at 9:00 AM to consider the various applications for franchise over, under, across or through certain county road rights of way. Commissioner Sutton seconded and Commissioner Steinburg concurred.

3) Breach of Easement

Letter to Mr. Martin Davy regarding the Breach of Easement to Davy Enterprises, LLC. AFN#3149805

4) Bid Award: 2019 Countywide Crushing

Recommendation to award the bid to Seubert Excavators, INC.

Motion:

Commissioner Straub moved to approve the recommendation to award the 2109 Countywide Crushing Contract to Seubert Excavators, INC, Commissioner Sutton seconded the motion to approve and Commissioner Steinburg concurred.

5) Bid Award

Motion:

Commissioner Straub moved to approve the recommendation to award the Mansfield fuel bid to Wilcox & Flegel. Commissioner Sutton seconded the motion to award, Commissioner Steinburg concurred.

6) Bid Denied

Bid Denied from Colman Oil Company LLC.

VIII. Consent Agenda:

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

1) Vouchers

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JANUARY 8, 2019 CONTINUED

2) Payroll

NET PAYROLL   DEC 1 TO DEC 31 2018
FOR:

PAY DATE OF:

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$ 620,380.62

With no further business, the Board of County Commissioners will meet again on Wednesday, January 9, 2019 at the Douglas County Courthouse, Waterville, Washington.

JANUARY 9, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 14, 2019 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Kyle Stemburg           Chair

Dan Sutton              Vice-Chair

Marc S. Straub          Member

ATTEST:
Tiana Rowland, Clerk of the Board