

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

FEBRUARY 4, 2019

The Board of County Commissioners met in regular session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton and Straub were present, Clerk of the Board was present.

I. 08:33 AM Call to Order and Pledge of Allegiance

II. 08:35 AM The Board met with County Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Introductions of the new Confidential Secretary Jenny Fleshing.

2. Staff Report Administrator

Jim Barker, Administrator:

A. Historic background to the Board on the Fire Marshal position and contracting with Douglas County Fire District 2 the cost savings to the county is \$150,000 per year.

B. Discussion held on fire district building development permit.

C. Board held discussion on hiring of employee for fire inspection duties.

III. 09:00 AM The Board met as the Regional Council.

IV. 10:20 AM The Board Reconvened to Resume Staff Reports.

A. PILT funding update from Commissioner Sutton.

Scott Reiman:

A. Pearl Hill Road discussion and Chalk hills road. The Board would like to have discussion with orchard owners on potential interest in improvements to the roadway to accommodate farm to market route. Staff will be reviewing options for private road standard with highland partnership. The Board is in agreement to not place additional funds beyond project submitted for funding for pearl hill. Commissioner Straub will be following up with the property owners to discuss their road use intent and potential options going forward.

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B. Wimer Road update, gravel has been placed on corners and areas where traction is minimal. The Board would like to see additional gravel placed along entire road.

C. Board held discussion on allowing for a grace period for waving of permit fee for removal of encroachment items within the County right of way. The grace period would be dependent on when the letter was sent to the property owner requesting the issues be removed.

V. 10:55 AM Return to County Administrator Jim Baker.

D. Law and Justice Center construction updates: outside water main system shut off, cost would be an additional \$1,800-2,000 for the MIS server room.

E. HVAC system monitoring, to allow for control in the Law and Justice System and remotely from the Public Services Building. The Cost difference would be \$50,000 Board did not approve, they would like monitoring to occur within the Law and Justice Center building.

F. Discussion held on emergency declarations, the Sheriff will be providing a presentation to the Board regarding thresholds and funding options by FEMA.

With no further business, the Board of County Commissioners will meet again on Tuesday, February 5, 2019 at the Douglas County Courthouse, Waterville, Washington.

FEBRUARY 5, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30 AM Call to Order and Pledge of Allegiance

II. 08:35 AM The Board met with County Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Payroll change notices approved: Ron Oules, Sergeant, Scott Stokoe, Deputy 1A, Nicholas English, Deputy 3.

B. Update on Veteran Service Officer.

2. Staff Report Administrator

Jim Barker, Administrator:

A. Commissioner Steinburg provided the Board an update on the Town of Waterville council meeting. The town is in agreement to move forward in allowing the County to use the non-

FEBRUARY 5, 2019 CONTINUED

potable well water at the NCW Fairgrounds. Interlocal agreement terms for well water use are \$1 per cubic feet with \$5,947.40 per year for the next four years.

B. Law and Justice Center, construction approvals and denials:

Minute Notation:

- Board approved the outside water main shut off for the MIS server room.
- Board denied software update for remote HVAC monitoring system in the amount of \$50,000.

III. 09:01 AM Public Hearing

TLS 19-10B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

No public present

Staff Report Curtis Lillquist:

Final approval of the Fourth Street Development LLC planned unit development.
Recommendation to approve.

Public Comment:

None.

Motion:

Commissioner Sutton moved to approve the recommendation as written and presented to the Board in Ordinance TLS 19-05-10B, Commissioner Straub seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 292

IV. 09:10 AM The Board met with Transportation Land Services Staff.

Mark Kulaas:

A. Staff Report given

Return to Administrator's Report:

1) Call for Bids Rabbit Barn & Poultry Building

CE 19-14A

Motion

Commissioner Sutton moved to approve the call for bids, Commissioner Straub seconded the motion, and Commissioner Steinburg concurred.

B 137 P 293

FEBRUARY 5, 2019 CONTINUED

2) Call for Bids Freestanding Livestock Show Cover

CE 19-15A

Motion

Commissioner Sutton moved to approve the call for bids, Commissioner Straub seconded the motion, and Commissioner Steinburg concurred.

B 137 P 294

3) Recommendation from Regional Council

Project Amendments

Motion:

Commissioner Sutton moved to approve the recommendation from the Regional Council to allow for the funds awarded to the City of Bridge Port to be changed from the electronic sign to the RV Park improvements as well as for Douglas County's project amendment to include planning & design for the Baker Flats Industrial Area, Commissioner Straub seconded the motion to approve, and Steinburg concurred.

Scott Reiman:

1) Bid Opening: Asphalt Paver

TLS 19-06A

PacWest Machinery: \$250,771.89 with additional packaging total cost \$358,657.72

Pape: Provided an incomplete bid as the baseline price was not included.

2) Bid Opening: 3200 Gallon Slide-in Water Tank

TLS 19-07A

Peck: \$25,900 not including tax.

Recommendation will be provided to the Board next week.

Aaron Simmons:

A. Pit 3 southwest, property owner would like to sale land. The Parcel is 43 acres. Staff will be looking in to lease agreement terms and prospective purchase of property.

B. Davey breach of easement update and access to property via county parcel known as the sand pit.

FEBRUARY 5, 2019 CONTINUED

V. 10:00 AM Public Hearing

TLS 19-11B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

<p>Jason Miller Beverly Phillippi Leslee Parks-Tapella Lois Parks</p>
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Staff Report Curtis Lillquist

Proposal to expand the industrial lands amending the Pangborn industrial land, the ordinance amends the comprehensive plan and zoning maps. Planning Commission’s recommendation for approval.

Public Comment:

Jason Miller: Provided comment against the Pangborn expansion. Noting concerns about traffic and increased noise.

Written Comment:

Jason & Tisha Miller-opposed

P&F Holdings LLC-in favor

Motion:

Commissioner Straub moved to approve the recommendation as written and presented to the Board in Ordinance TLS 19-06-11B, Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

B 137 P 295 *includes written public comment and recommendation from Planning Commission*

VI. 10:40 AM Consent Agenda:

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

- 1) Contract Executed: Countywide Crushing** **Seubert Excavators, INC**
B 137 P 296
- 2) Approved Bylaws** **Douglas County Veterans Advisory Board**
B 137 P 297
- 3) Approved Bylaws** **North Central Washington Fair**
B 137 P 298

FEBRUARY 5, 2019 CONTINUED

4) Correspondence

Chelan-Douglas Health District

B 137 P 299

5) Establishing of New Fund #696.022.001

CE 19-13

B 137 P 300

6) Appointment of County Engineer

TLS 19-13

B 137 P 301

7) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00323414-00323555	\$118,356.52
2.	ACH	None	\$0.00

8) Payroll

NET PAYROLL

FOR: JANUARY 1 - JANUARY 31 2019

PAY DATE OF:

FEBRUARY 5 2019	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61635-61641	\$ 13,727.10
Direct Deposit	ACH	\$ 600,088.53
		\$ 613,815.63

With no further business, the Board of County Commissioners will meet again on Wednesday, February 6, 2019 at the Douglas County Courthouse, Waterville, Washington.

FEBRUARY 6, 2019

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, February 11, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON**




Kyle Steinburg Chair



Dan Sutton Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board