The Board of County Commissioners met in regular work session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

I. 08:45 AM  Pledge of Allegiance and Call to Order.

II. 08:46 AM  The Board Met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. Presentation of progress payments for the Law and Justice Center, approval will be awarded tomorrow.

B. Discussion ensued regarding Port District Economic Priorities list for the County, Board’s priority is the Historic agriculture land use for lead and arsenic pesticide use. Development of infrastructure on the North End of Wenatchi Landing area. Industrial Lands expansion within the County.

C. Update to the Board on 3rd and Highline roundabout the City of East Wenatchee is planning to install.

III. 09:00 AM  The Board Met with Bureau of Land Management.

A. Introduction of Curtis Brown from the Wenatchee Field Office Manager, new district manager based out of Coeur d’Alene, and assistant field manager Erika Tacker.

B. Discussion ensued regarding Jameson Lake prescriptive burn project, 100 acres were burned to assist with fire management.

C. Douglas Creek Road project, road has been washed out. The County has crushed the lower level of the roadway in 2018. BLM may have additional funds available to assist with deferred maintenance to assist with additional crushing cost to be covered by BLM with County Crew support. BLM engineering staff will follow up with transportation staff to discuss options going forward for access to Douglas Creek road. BLM is discussion options for potential camping and recreational activities.
DECEMBER 9, 2019 CONTINUED

IV. 09:18 AM The Board Held a Work Session on the Following Items:

**Dezellem Hill Road Alignment:**

A. Historic Review of Dezellem Hill Roadway alignment due to sloughing. $10,097 county road tax collected for residence on the Dezellem Hill Road over the last 10 years. There are 4 different access routes to the parcels, additional length in time traveled for alternate routes are the constituent concerns.

**Mansfield Airport Road:**

A. The City limits map shows the incorporation of the airport road within the city limits. The Railroad in 1940 deeded the road to the County, with additional right of way was acquired for roadway expansion in 1980s. The airport with addition to the Road was deeded to the County, however the road was incorporated into the city limits. Engineering staff will locate the RCW that states the road way incorporated within a city is required maintenance by the City.

**Industrial Lane at Baker Flats:**

A. Mr. Telford has reached out to Commissioner Sutton regarding incorporating Industrial Lane into the County Road system. The road was developed to private road standard, and may not have the correct right of way width, stormwater, and road width. Driveways have been placed into private road standards, Staff will request Mr. Telford to follow up with an analysis of the roadway’s deficiencies for the County to review to see if the road standards have been met.

**Solid Waste Programs:**

A. Update to the Board on the Waste Management’s Counter proposal for the Host fee agreement, the increase is $1.69 plus the $.06 CPI increase totaling $1.75 per ton of waste. The agreement assumes a 10 year mutual extension of the host agreement, County will have a 50% of CPI for county dumping. 70% discount gate rate for solid street sweepings. Annual free disposal dates for county residence for the next 6 years. There will be an additional category of community designated category of $.30 per tons.

B. Review of the TAC approved white papers for waste streams for Benton, Ferry, Franklin, Pend Oreille, and Whitman Counties.

**Organizational Chart for Transportation Department:**

A. Review of proposed organizational chart for the transportation department. Adoption of organizational chart will occur tomorrow.
DECEMBER 9, 2019 CONTINUED

2020 Bridge Program Report:
A. Review of 2020 Bridge Program work plan.
B. Review of the 2020 annual construction program and CAPP Program per the six year transportation improvement program.

Stormwater Utility:

Greater Wenatchee Irrigation District BLA Review:
A. Issues have arose with GWID for BLA requesting staff to forward on GWID policies for permits, this was not the intent of allowing GWID the notification through smart gov system for commenting. The application process was not to be delayed due to comments, however GWID has inserted their opposition on plans that would otherwise be approved by the County. The Board is in agreement to

V. 10:59 AM The Board Met with Human Resource Officer Dayna Prewitt.
A. Update to the Board on Economic Development Director position, an additional applicant has rescinded their application. The County is in direct competition with other agencies for qualified applicants with in the management role.
B. Review of interview questions.

VI. 11:05 AM The Board Met Amongst Themselves.
A. Designated Crisis Responder designation of Catholic Family Charities. Aging and Adult care held a meeting to discuss concerns with Chelan and Douglas County commissioners following the DCR death, there has been concerns raised regarding support for arrestee and inmate support for crisis mental health response.

11:22 AM the Sheriff Joined the Meeting
B. Request for feedback on mental health crisis response follow up from DCR. Sheriff Morris has not had any concerns, and has not heard any concerns from staff. Catholic Charities is unsure if they are able to continue providing the services under the true blood grant.

The Board of Commissioners recessed until 2:00 PM to reconvene at the Confluence Technology Center for the joint Commissioner Meeting with Chelan County.
DECEMBER 9, 2019 CONTINUED

VII. 02:00 PM The Board Met with Steve Mahar with the Our Valley Our Future.

A. Presentation to the Board on the WSU Emerging Tech Study.

B. The Boards share an interest in establishing the Agriculture and Technology industry advancing opportunities for living wage jobs.

C. Update to the Boards on the meeting with the cities and counties consensus regarding the mitigation of the legacy pesticide issues. The Counties would like to see joint communication out to the impacted counties for a unified impact to the state and counties in requiring mitigation enforcement.

D. Discussion ensued regarding the Mental Health Designated Crisis Responder for the Counties with Catholic Family Charities. Due to staffing issues Catholic Family Charities may be unable to continue to serve as the DCR.

With no further business, the Board of County Commissioners will meet again on Tuesday, December 10, 2019 at the Douglas County Courthouse, Waterville, Washington.

DECEMBER 10, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:33 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Jim Barker, Administrator:
A. Commissioner Steinburg provided the Board with an update on the phone conversation with Mr. Mike Sacs, Commissioner Steinburg restated that the road will close once the first heavy snow hits over a half foot due to safety concerns.

B. Update to the Board on Brimmer and Martin Davies at the sand pit location with the easement to site access, mitigation work has not occurred to refill the slide or seed before the winter months.

C. Approved Change Orders Contract amount amendment:

#001 in the amount of $181,930.00 B 137 P 885

#003 in the amount of $214,526.94 B 137 P 886
D. Approved Progress Payments:

Keyhole Security: In the amount of $53,233.03  B 137 P 887

Dimensional Communications: In the amount of $62,147.03  B 137 P 888

MJ Neal $6,605.80  B 137 P 889

MJ Neal Project Management $63,075.15  B 137 P 890

2. Personnel

Jim Barker, Administrator:

A. Approved Payroll change notices approved: Ashley Freeman, Callan Martinez, Juan Sanchez, Sandra Townsend, Dell Prey, Rory Williams, Seth Super, Margarita Ochoa, 

B. Approved Personnel Reclassification Request: Chief Deputy Clerk, Program Assistant Solid Waste, Administrative Assistant & Chief Civil Deputy Sheriff's Office, Sign Shop Supervisor, Area Supervisor, Fleet Manager, Road Superintendent, Senior Planner.

C. Approved Minutes and recommendations from the Personnel Committee Meeting.

III. 08:50 AM  The Board Met with County Engineer Aaron Simmons.

A. Review of Transportation action items.

1) Transportation Department Organizational Chart  B 137 P 891

2) Adoption of Annual Bridge Report with STIP  TLS 19-58

3) Adoption of the 2020 Annual Construction and CAPP Program  TLS 19-59

Motion:

Commissioner Sutton made the blanket motion to approve the Transportation Organizational Chart, the Annual Bridge report adoption in be included with the Six year transportation improvement program plan, and the 2020 CAPP program, Commissioner Straub seconded the motion, and Commissioner Steinburg concurred.

IV. 09:41 AM  The Board Met with Douglas County Auditor Thad Duvall.

Minute Notation:

A. Board granted signature authority to the County Auditor for Harris Recording Solutions contract in the amount of $52,750.  B 137 P 894
B. Update to the Board on Senator Warnick bill language for server farms.

V. 10:01 AM The Board Met with Chelan Douglas Developmental Disabilities Director Tamara Burns.

A. The City of Entiat has requested a contract extension for park remodel expenses, contract was executed in 2018 however the funds were not expended until 2019 explanation was due to staff shortage and work occurring in July of 2019.

Motion:
Commissioner Steinburg moved to deny the contract extension as funds should have been expended during the issued contract year. Commissioners Straub seconded the motion, and Commissioner Sutton concurred.

B. Board approved the award of $9,000 grant match from the Chelan-Douglas DD Millage funds for the Eastmont Metropolitan Parks District pool remodel.

1) Request for Proposal for Parent 2 Parent Program Approval next week

VI. 10:15 AM Consent Agenda

The Board of Commissioners made a blanket motion to approve the following consent agenda items:

1) Approval of Importation of Solid Waste: Resolution CE 19-60

Motion:
Commissioner Straub moved to approve Waste Management of Washington, INC. application to for importation of Municipal Solid Waste from Benton, Ferry, Franklin, Pend Oreille, Thurston, and Whitman Counties; Commissioner Sutton seconded the motion to approve, and Commissioner Steinburg concurred.

2) Approved Transfer of Funds Resolution CE 19-61

Motion:
Commissioner Straub moved to approve the transfer of funds in the amount of $41,931.09 from REET fund #303 into the NCW Fair Capital Reserve Fund #302. Commissioner Sutton seconded the motion and Commissioner Steinburg concurred.
3) Approved Transfer of Funds

Motion:
Commissioner Straub moved to approve the transfer of funds in the amount of $46,337.29 from the NCW Fair Capital Reserve Fund #302 into the Election Reserve Fund #121 for repayment of the NCW Fair loan. Commissioner Sutton seconded the motion and Commissioner Steinburg concurred.

4) Approved Certification of Levy

Motion:
Commissioner Sutton moved to approve the certification of levy dollar amount to be collected based for 2019 value for 2020 tax revenue, Commissioner Straub seconded the motion and Commissioner Steinburg concurred.

5) Approved Contract: Legislative Representatives

Potts & Associates

6) Approved Memorandum of Agreement:

WSU Extension

7) Approved Appointment to NCRL: Katherine Mead

Ferry County No. 2019-35

8) Approved Liquor License Application

Lucky’s Mini Mart LLC.

9) Vouchers

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10) Approved Payroll

NET PAYROLL
FOR: NOVEMBER 1 - NOVEMBER 30 2019

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There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, December 11, 2019 at the Douglas County Courthouse, Waterville, Washington.

DECEMBER 11, 2019

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, December 16, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Kyle Steinburg Chair
Dan Sutton Vice-Chair
Marc S. Straub Member

ATTEST: Tiana Rowland, Clerk of the Board