DECEMBER 16, 2019

I. The board of commissioners held a special meeting with the Douglas County Port District and special purpose District to discuss the Douglas County Public Utility Districts' proposed rate increase for 2020 and the impacts to Douglas County taxing district revenues. This meeting was informational only, no action was taken by the Board of Commissioners.

DECEMBER 17, 2019

The Board of County Commissioners met for an advertised meeting at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present. Executive Assistant Jenny Fasching was sitting in for the Clerk of the Board.

I. 08:30 AM  Pledge of Allegiance and Call to Order.

II. 08:35 AM  The Board Met with County Administrator Jim Barker.

1. Personnel  Administrator
   a. Out of State travel approved for Dell Mires and Scott Reiman to attend Las Vegas, Nevada Equipment and Road conference.
   b. Planning and Economic Development Director. Discussion of interview, salary range and offer. Commissioners Sutton and Straub provided approval to Administrator Barker to make a Step 4 offer to the candidate in the appropriate range.
   c. Commissioners approved County Engineer A. Simmons to attend NACO Leadership training via the grant available.

2. Staff Report  Administrator

Jim Barker, Administrator:

   1. Open negotiations. Discussion of timing to consider beginning this process.
   2. Law & Justice Building.
      a. Pay Application for Halme at 99% complete presented. Commissioners approved Administrator Barker to use their stamps for approval if no significant change to the pay application after Administrator Barker meets with the architect to review potential changes today.
      b. Voucher approval for MJ Neal Associates in the amount of $13,955.80. B137 P 903
      c. Progress Payment approved Halme Construction in the amount of $149,945.47. B137 P 904
3. Chelan County Hazardous Waste Facility
   a. Discussion of the cost allocation presented by Administrator Barker.

   a. Discussion of public request that came to Douglas County. The Board of
      Commissioners will be holding a town hall meeting for interested constituents to
      attend, discussing the concerns and county’s mitigation effort regarding Dezellem
      Hill Road. The meeting will take place at the Bridgeport City Council Meeting

5. Douglas County PUD Rate Increase
   a. E-mail being sent to 39 people. The Board of Commissioners attending an
      informational meeting Monday, December 16th with the Douglas County Port
      District. The meeting provided the Douglas County Public Utility District’s plan to
      increase utility rates for data centers, special purpose districts, and residential power
      users. Board discussed adverse impacts to development, data center expansion,
      employment, and revenue impacts for the County and districts.

6. Stop Sign on Empire Street and 27th Street
   a. Discussion of constituent complaint re: accidents at this intersection and request for
      stop sign. Administrator Barker states Sheriff Morris responded they have no record
      of accidents at this intersection. County Engineer Simmons states that it is not
      appropriate to have a stop sign at this intersection.

   a. Administrator Barker shared with the Commissioners the landowners along this
      road pay their taxes to the City.

III. 09:00 AM Public Hearing TLS 19-57A Wenatchi Landing Overlay District
Following is a summary of the public hearing; and action taken by the Board of
Commissioners. The summary is not intended to be a verbatim transcript. A recording of the
hearing is available by contacting the Clerk of the Board.

Present

| Dan Beardslee |

Staff Report County Principal Planner Curtis Lilliquist:
Staff recommends continuance of the interim control and move to formal adoption after a public
hearing.

Public Comment:
No public comment.

Motion:
Commissioner Sutton moved to approve resolution TLS 19-57B adoption of the Wenatchi
Landing Overlay District Interim Control, Commissioner Straub seconded the motion to
approve, and Commissioner Steinburg concurred.

B 137 P 905
IV. 09:15 AM  The Board Met with Constituent Mike Sachs.

Following is a summary of the meeting; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Mike Sachs, Pam Sachs, Shirley Sachs, Linda Belton, Kellen Keane, Dane Keane, Scott Bullock

Staff Report County Engineer Aaron Simmons and Road Superintendent Scott Reiman:

A. Simmons and Scott Reiman agreed that safety is a concern and through coordination with landowners the County moved forward with a periodic winter closure, weather dependent. Both feel they have a duty to County employees to not put them at risk on the road. The road designation was changed to local access. It is very expensive to plow the road; especially for a road with no residents actively living on it. There is access to the properties from Waterville.

B. Scott Reiman stated they need granite if they are to put more rock on the road. The County does not have a source currently. He also states it is important to close the gates to keep the public out.

C. Administrator Barker states equipment is a risk as well.

D. Discussion that locks were changed and keys provided to landowners only.

Public Comment:

A. Discussion of broken pipes at Shirley Sach’s shop this past year and access.

B. Kellen Keane and Dane Keane request the road be locked now. It keeps people from packing the snow on the road and making it impassable for those needing to get to shops. Dane stated it protects the land owners and keeps it more safe.

C. Kellen Sachs states that people are going around the County gate at the bottom.

Motion:

a. Commissioner Steinburg stated that if there was a light dusting of snow (minor effort) and it needed plowed and the County was in the area, the County would take safety into consideration and doing it. All agreed the County would neither be regularly plowing it nor putting our employee safety in danger to do so. This would not be a regular occurrence.

b. All Commissioners agreed that safety of employees and equipment was important. They also agreed to lock the gate now.

B. Shirley Sachs needs a key. Scott Reiman will provide her one.
V. 09:30 AM   The Board Met with Transportation and Land Services

**Staff Report:**
A. County Engineer Aaron Simmons provided an overview to the Board on year end reporting.
B. Industry Lane – Brett Telford. County Engineer Aaron Simmons provided a report to the Board of Commissioners about his discussion with Mr. Telford and what he needed to do for his road to be in compliance.

**Discussion: Town Hall Planning Meeting re: Dezellem Hill Road:**
A. Commissioner Straub and John Pease went to the site to look at the Dezellem slide. It is beginning to crack. County Engineer Aaron Simmons will be drafting a letter to the tax papers that it is going to be fully closed with jersey barriers. We no longer have a primitive road standard so a road just can’t be ‘punched in.’ Further discussion about the town hall meeting tentatively scheduled for January 15th. County Engineer Aaron Simmons stated he would manage communication to the property owners asap.

**Return to Staff Report:**
C. Discussion of personnel retiring and potential replacements as well as open positions.
   a. A drafted letter which was approved by Civil Prosecuting Attorney Jim Mitchell was presented to the BOCC. The Board signed the letter and it will be sent out by the Clerk of the Board.
   B 137 P 906
E. Discussion on DOT two lane round about project and other potential projects.
F. Primitive Roads Standard Reviewed.
   a. Discussion of the revisions in the standard, fire marshall and fire district requirements considered. County Engineer Aaron Simmons states that the exception as provided is to allow for single family dwelling taxpayers on already owned property. Commissioners agree to move forward with the standard as written and set up a public hearing to move it forward.

**Land Purchase: Prazer.** The Board is not meeting again until the end of the year. Civil Prosecuting attorney Jim Mitchell states it’s appropriate to give Jim B. authority to stamp the voucher and signature authority to sign for the purchase of the Prazer property. Jim Mitchell is in the process of completing the review of the purchase documents.

**Motion:**
A. Commissioner Sutton moved to approve the granting of signature authority to the County Administrator for the approval of vouchers and associated documents relating to the purchase approval, Commissioner Straub seconded, and Commissioner Steinburg concurred.
B. Commissioner Steinburg requested County Engineer Simmons have a survey crew stake very clearly the property lines after purchase.
Mark Kulaas:

1. **Staff Report:**
   A. Lakeview Shores. Discussion of property in the Columbia River owned by the Davies. Land Services Director Mark Kulaas states that they Davis' would like to transfer the title to the land in the River to Douglas County and may approach the Board of Commissioners.
   B. Planning Commission Schedule for Shore Line Master Plan and Comprehensive Plan Amendments. Discussion on the timeline by the Board of Commissioners. Curtis will follow up with the Department of Ecology.

**Motion:**
C. Commissioner Sutton moved to approve, Commissioner Straub seconded, and Commissioner Steinburg concurred to move forward on December 23, 2019.

VI. **Consent Agenda:**
A. The Board of Commissioners made a blanket motion to approve the following consent agenda items: Commissioner Sutton moved to approve, Commissioner Straub seconded, and Commissioner Steinburg concurred.

1. Minutes
2. Consent
   a. **Hazardous Waste Facility.** Commissioners approved Becci to respond to constituent inquiry re: the Hazardous Waste Facility in Chelan County.
3. **Relocation Potential New Hire Policy.**
   a. Discussion and approval of draft relocation policy for applicants.
4. **Pump Track Eastmont Parks.** Discussion and approval of providing up to ½ the funds in the Open Space fund to the Pump Track. Tiana will inquire how much is needed. Jim M. will follow up on documentation who will physically own the track after completion to ensure there is no gifting of public funds to a private group.
5. **Request for Proposals Parent 2 Parent Program**
   Resolution CE 19-64
   B137 P907

6. **Establishment New Fund: WM Community Inv. Fund**
   Resolution CE 19-65
   B137 P 908

7. **Setting Douglas County Prosecuting Attorney Salary Rate**
   Resolution CE 19-66
   B 137 P 909

8. **Interlocal Agreement with Chelan County Regional Jail Temporay Holding (held over from 12.02.19)-This action did not occur as the contract has not been provided.**

9. **Appointments to the Douglas County Veteran’s Advisory Board**
   Resolution TLS 19-67
   B 137 P910
10. Transfer of Funds to the NCW Friends of the Fair 501(c)(3) for NCW Capital Projects

B 137 P911
Resolution TLS 19-68

11. Approval and Allocation of Waste Management Host Fee Increase and CPI

B 137 P 912
Resolution TLS 19-69

12. Martin Hall 2020 Budget
   a. Commissioners all voted not to support.

B 137 P 913
Resolution TLS 19-70

13. Personnel Benefits to Commissioned Command Staff for the Douglas County Sheriff's Department Amendment to the District

B 137 P 914
Resolution TLS 19-71


B 137 P 915

15. Reimbursement and Relocation of Expense for FSLA Exempt Non Bargaining Employees

B 137 P 916
Resolution TLS 19-72

16. Amendment to the District Court Indigent Defense Representation Agreement

B 137 P917

17. Amendment to the Superior Court Indigent Defense Representation Agreement

B 137 P918

18. Amended Lease Agreement Foster Creek

B137 P919

19. Vouchers

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With no further business, the Board of County Commissioners will meet again on Wednesday, December 18, 2019 at the Douglas County Courthouse, Waterville, Washington.
DECEMBER 18, 2019

There were no appointments scheduled, no session was held.

There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 6, 2020 at the Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Kyle Steinburg Chair
Dan Sutton Vice-Chair
Marc S. Straub Member

ATTEST:
Jenny A. Fasching, Executive Assistant