

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 5, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Request for emergency check run for the PUD, electricity was shut down to the Law and Justice Center and Evidence Storage Facility. PUD is requiring payment of \$23,760.00 prior to turning back on the power. Board approved, Commissioner Chair will provide signature.

B 137 P 644

B. Discussions ensued regarding upcoming mediation meeting. Board in agreement to allow for two months retroactive payment on base pay for next arbitration meeting.

C. Discussion ensued regarding the Planning Commission bylaws, Board is in agreement to track attendance with enforcement letter from the Board of Commissioners regarding 75% attendance Policy.

D. Board approve relocation of 2 outlets in the Sheriff's Office, estimated cost is about \$2,000. County Administrator signed.

E. Following session the Board will be taking a walking tour of the Law and Justice Center for review of the trim paint color.

F. Update to the Board regarding the landscaping for the Law and Justice Center.

G. Prior to 2005, the haul route was Grant Road, following the roadway improvements to Batterman Road the designated rote of SR 28 to Batterman was adopted.

AUGUST 5, 2019 CONTINUED

III. 09:03 AM The Board Met with Our Valley Our Future Stacy Luckensmeyer- and Lisa Parks.

- A. Overview of deliverables for Douglas County, 2018-2020 Work Plan, 2020-2021 budget.
- B. Funding request of \$20,000. Question raised on coordination fees in the budget, explanation of connecting partners within the community. **B 137 P 645**

IV. 09:40 AM The Board Held a Work Session on the Following Items:

1. Private and Gravel Road Standards:

- A. Through standard development to allow for small development standards. Previous gravel road standard was in place, in 2009 current Board chose to move forward with the removal.
- B. Discussion ensued regarding adoption process, and fire marshals adoption of private gravel road standards.

2. Primitive Road Standards:

- A. Subdivision development is not allowed with primitive road designation in the current adopted code. Adoption of the proposed private and gravel road standards would allow for development to occur with gravel road entrances.

3. Transportation Improvement Board Grant Application:

- A. NW Empire 34-35th and Cascade Avenue 19th-Hillshire. N Nile.

4. Douglas County Solid Waste Grant Application:

- A. Department of Ecology Grant overview, homeless encampment clean up discussion with the Health District. Douglas County Solid Waste will be assisting the Health District with clean up support. The Board would like to ensure clean-up mitigation is occurring equally among Chelan and Douglas County.

5. Parking Taskforce Committee:

Commissioner Straub and Sutton would like to move forward with the development of a taskforce committee to review code, enforcement concerns, and mitigation with property owners. Discussion ensued regarding establishment of a centerline for the Sun Cove area, this would allow for measuring of right of way between centerlines. Board would like Entiat place road to be center lined first at sun cove. County Administrator would like to confirm with the Sheriff prior to painting to ensure citing and enforcement will occur.

V. 10:30 AM The Board Met with the Clerk of the Board for their Administrative Session.

A. Review of Calendar appointments for next week, Commissioner Steinburg will be excused. Commissioner Sutton will be the Canvassing delegate for the Primary Election, Commissioner Straub will attend the Chelan-Douglas Transportation Council meeting.

B. Board will hold rescheduled CPR training on September 4th at 1:30 PM.

C. Review of Budget schedule for 2019, Board in agreement to allow for special service district budget contribution meetings to occur during the month of September.

D. Board is in agreement to allow for Dan Beardslee District 1 Position 2 and David Andrews District 2 Position 2 to continue serving on the planning commission until their reapplication or new appointment is made.

E. Review of North Central Regional Library Board applications, Board is in agreement to move forward with the appointment of Deborah Moore. Resolution will be drafted and presented next week.

With no further business, the Board of County Commissioners will meet again on Tuesday, August 6, 2019 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 6, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg and Straub were present, Clerk of the Board was present. Commissioner Sutton was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Approved Payroll Change Notices: James Zitting, Tom Sampson, Seantel Foster, Linda Foster, Dayota Foster, Charlie Engler.

B. Approved Request for Hire: two permit technicians for Land Services.

2. Staff Report Administrator

Jim Barker, Administrator:

A. Approved Change Order Project Summary in the amount of \$5,701,809.69

B 137 P 646

AUGUST 6, 2019 CONTINUED

B. Approved Progress Payment Keyhole Security, INC. in the amount of \$99,795.43.

B 137 P 647

C. Approved Progress Payment Halme Builders, IC in the amount of \$574,501.27.

B 137 P 648

III. 09:00 AM Public Hearing

TLS 19-35B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Brent Billingsley

Staff Report County Engineer Aaron Simmons:

Application for franchise agreement for Billingsley Ranch LLC. for waterline along Palisades Road. Recommendation to approve.

Public Comment:

Brent Billingsley, provided comment in favor.

Motion:

Commissioner Straub moved to approve the franchise agreement, Commissioner Steinburg seconded and concurred. **B 137 P 649**

1) Staff Report:

Aaron Simmons:

A. Update to the Board on contract with Seland Construction for Dezellum Hill Road excavation.

B. Update to the Board on 4th Street sidewalks implementation around Clovis point school.

C. Staff report provided.

IV. 09:20 AM Public Hearing

TLS 19-36B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

**Lee Pfluger
Tammy Mauk
Dan Beardslee
Sarah Troutman**

AUGUST 6, 2019 CONTINUED

Staff Report Clerk of the Board Tiana Rowland:

Request was received regarding surplus of parcel 29-24-15-2-0002, staff has reviewed and determined it is no longer needed for county use. Adjacent property owners is the packwood cemetery association, staff met with the association and further determined the parcel was a tax foreclosure that was deeded to Douglas County. Parcel is being sold as is easements will need to be granted for adjacent property owners to access parcel. Recommendation to approve the surplus of parcel 29-24-15-2-0002.

Public Comment:

Written public comment provided by John Sproul in favor of the surplus.

Motion:

Commissioner Straub moved to approve the surplus of parcel 29-24-15-2-0002 with the minimum bid of \$1,500.00 sealed bids due to the Treasurer September 9th at 4:30 PM, Commissioner Steinburg seconded and concurred.

B 137 P 650 Resolution TLS 19-36B

B 137 P 651 Resolution TLS 19-36C Call for sealed bids

V. 09:30 AM Public Hearing

ORD TLS 19-14-37B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Lee Pfluger
Tammy Mauk
Dan Beardslee
Sarah Troutman
Kris Erlandsen

Staff Report County Engineer Aaron Simmons:

A. Douglas County does not currently have Private and Gravel Road Standards, limiting the permitting and development opportunities, recommendation to approve.

Public Comment:

Sarah Troutman provided comment in favor.

Tammy Mock provided comment in favor.

Lee Pfluger provided comment opposed to the interim standards.

Martin: Comments will be provided at continued public hearing.

Dan Beardslee: Provided comment opposed to the interim standards.

AUGUST 6, 2019 CONTINUED

Kris Erlandsen: Provided comment opposed to the interim standards.

Motion:

Commissioner Straub moved to continue the public hearing until August 20th, 2019 at 9:30 AM at the Douglas County Courthouse Commissioner's Chambers, Commissioner Steinburg seconded and concurred the motion of continuance.

VI. 10:14 AM The Board Met with Transportation Land Services.

Aaron Simmons:

A. Board held discussion on primitive road designation and maintenance requirements of the County.

Jennifer Lange:

1. Contract Executed TranTech Engineering, LLC

Motion:

Commissioner Straub moved to approve the contract with TranTech Engineering, LLC for 2019 bridge load rating, Commissioner Steinburg seconded and concurred.

B 137 P 628 Contract approval granted 7.23.19 contract in corresponding meeting packet.

VII. 10:30 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) United States Department of Transportation Standard Title VI/Non-Discrimination Assurances.

B 137 P 652

2) Notice of Public Hearing TLS 19-39A

Set for Tuesday, August 20, 2019 at 9:00 AM for removal of expiration date for Ordinance TLS 18-10-39C.

B 137 P 653

3) Transfer of Funds CE 19-37

Transfer of funds in the amount of \$280,975.00 from Current Expense fund to Land Use and Building Services Fund.

B 137 P 654

AUGUST 6, 2019 CONTINUED

4) Transfer of Funds

CE 19-38

Transfer of funds in the amount of \$4,000,000.00 from Jail Reserve Fund to the Law and Justice Capital Fund. **B 137 P 655**

5) Approved Fair Contracts

- a) Juan Camartnua Fair Facilities
B 137 P 656
- b) Los De La Sierra Entertainment
B 137 P 657
- c) T-Bone Entertainment, Tony Lucas Service Provider
B 137 P 658
- d) Hand in Hand Immigration Services Entertainment
B 137 P 659
- e) Bling & Things, Dondra Fischer Fair Exhibitor
B 137 P 660
- f) WSU Chelan-Douglas County Master Gardener Program Fair Exhibitor
B 137 P 661

6) Approved Budget Amendment

Auditor

Minute Notation:

A. Approval granted to Elections Reserve use for funds of new printer equipment needed for same day ballot printing and voter registration. \$12,457.06 approved funds.

B 137 P 662

7) Approved Department of Ecology Grant Applications for Solid Waste Programs.

- B 137 P 663** *Litter Crew Clean-up Program*
- B 137 P 664** *Solid Waste Financial Assistance Program*

8) Board of Equalization Orders:

- a. BOE Decision 18-47 **B 137 P 665**
- b. BOE Decision 18-48 **B 137 P 666**

9) Delegation of Canvassing Board Authority Primary Election: Commissioner Sutton

B 137 P

10) Delegation of Signature Authority to Juvenile Court Administrator.

- B 137 P 667** *Support of CASA Program*
- B 137 P 668** *Becca Programs and Services*

11) Approved Delegation of Canvassing Board Authority to Commissioner Sutton

B 137 P 669

AUGUST 6, 2019 CONTINUED

12) Approved Signature Authorization

RiverCom

Contact E20-026 Washington State Military Department contract amount \$34,746.

B 137 P 670

13) Approved Chelan-Douglas Developmental Disabilities Service Provider Contracts

a) The Arc of Washington State **B 137 P 671**

b) Department of Social and Health Services Washington State

B 137 P 672

c) North Central Educational Services District **B 137 P 673**

d) City of Wenatchee Parks and Recreation **B 137 P 674**

e) New Beginnings **B 137 P 675**

f) Ambitions Community Support Services of Washington Inc.

B 137 P 676

g) Goodwill Industries of the Columbia, Inc. **B 137 P 677**

h) Tierra Village **B 137 P 678**

i) Elmview **B 137 P 679**

14) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00328832-00328938	\$709,427.87
2.	ACH	80004872-80004873	\$1,484.07

15) Payroll:

NET PAYROLL

FOR: July 1 - July 31 2019

PAY DATE OF:

August 5 2019	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	61891-61907	\$30,737.22
Direct Deposit	ACH	\$621,760.24
		\$652,497.46

With no further business, the Board of County Commissioners will meet again on Wednesday, August 7, 2019 at the Douglas County Courthouse, Waterville, Washington.

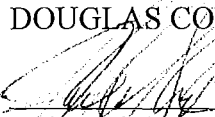
AUGUST 7, 2019

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 12, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.




BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Kyle Steinburg Chair



Dan Sutton Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board