

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

AUGUST 19, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:00 AM Pledge of Allegiance and Call to Order.

II. 08:00 AM Call for Executive Session.

Chairman of the Board called for an executive session pursuant RCW 42.30.110(1)(i)
Executive session ended at 9:15 AM with no action taken.

Present: Commissioners Steinburg, Sutton, Straub, Clerk of the Board, Civil Prosecuting Attorney Jim Mitchel, County Administrator Jim Barker, County Risk Manager Jordyn Giulio, Administrative Assistant Jenny Fashing. Conference Call Attendees: Human Resource Office Dayna Prewitt, Labor Attorney Anthony Menke.

III. 09:31 AM The Board Held a Presentation with SCJ Alliance Eric Johnston.

- A. Baker Flats Industrial Area: Transportation Alternatives Analysis.
- B. Presentation on the Rezone requirements and developmental projects set under the previous regulations of the zoning requirements and SEPA mitigation from 1993.
- C. Preliminary evaluation has determined Cascade Avenue will need traffic mitigation and roadway improvements based on increased traffic and development to the Wenatchi Overlay area.
- D. Board would like to move forward with options presented in Alternative E 2 and Alternative W1 and W2 per SCJ Alliance presentation.

B 137 P 692

IV. 10:30 AM The Board Held a Work Session with Lisa Parks Douglas County Port District.

Wenatchi Landing Overlay

- A. Discussion held on update with consultant to designate zoning and use for the Wenatchi Lansing Overlay area. Presentation to the Board of Commissioner, Port District, and Sewer District in November.

V. 10:50 AM The Board Met with Veteran Service Officer Sarah Simmons.

- A. Veteran Service Officer Quarterly Report.

B 137 P 693

- B. Update to the Board on State Veteran Relief claim process.
- C. Request for full time employment of VSO or additional office staff. Board will reserve additional position at this time to review funding for the department.

VI. 11:26 AM The Board Held a Work Session on the Following Items:

Parking Enforcement:

- A. Discussion ensued regarding Sun Cove Parking Enforcement. Code Enforcement communication has been sent to property owners regarding compliance on November 1st, 2019; however with elevated concerns the Board of Commissioners directed vehicle camping shall cease and the vehicles removed by Friday, August 23, 2019.
- B. Board is concerned with the influx of Recreational Vehicles within the right of way with narrow streets. Given the holiday weekend the increase traffic poses a health and safety concerns due to potential fires and emergency management services inability to access the area.
- C. Board is in agreement to hold additional work sessions to amend the code to better allow staff the tools needed for enforcement and mitigation.
- D. Board provided staff the directive to report all violators to the Douglas County Prosecuting Attorney's office after Friday, August 23, 2019 at 8:00 AM.

Gravel Road Standards:

- A. Staff reviewed update to proposed county code, staff is reviewing specific language regarding access for single family homes and outbuilding development. Board would like to see amendments to current code allowing for development on rural county roadways.
- B. Staff will provide options for the Board, and may request an additional continuance for the hearing allowing for Engineering and Prosecuting Attorney review.

V. 12:53 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update provided to the Board on the Douglas County PUD franchise agreement impacts. If and extension is not granted there would be no development permits until agreement signed or if an extension is made for 90 days under operation of current interlocal agreement conditions permitting will continue as normal. Board is in agreement to allow for an extension for 90 days under current agreement terms. A resolution of approval will be drafted by the Clerk and reviewed by Legal, Engineering, and the Administrator.
- B. Update to the Board on flagging company will need to be hired for the Veteran's Memorial Flag Exchange located at the Grant Road Roundabout. The Clerk will follow up with the Sheriff's Office to request participation in the event and traffic mediation.
- C. Update to the Board on the Law and Justice Center pavement preparation, additional top soil and grading are needed prior to paving.
- D. The Board is in agreement to reserve making the purchase of a new campus location sign and will review in the spring if there is a need.

With no further business, the Board of County Commissioners will meet again on Tuesday, August 20, 2019 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 20, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present, and Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Personnel Administrator

Jim Barker, Administrator:

A. Approved payroll change notices: Allen Laney, Jesus Ochoa, Kasey Mendall.

B. Updated County Administrator reporting and organizational chart. **B 137 P 694**

2. Staff Report Administrator

Jim Barker, Administrator:

A. Approved construction change order #22 power outlet change. **B 137 P 695**

B. Approved construction change order #03 adding 2 network switches for the camera systems.
B 137 P 696

C. Approved construction change order #26 paving of the memorial flag. **B 137 P 697**

D. Update to the Board regarding jersey barrier installation at the sun cove road corner, staff is looking in to acquiring barriers and placement.

E. Discussion held on closing 19th street parking lot at the TLS for paving. Employees will be asked to park only in the TLS employee parking lot and staging for paving will occur in the Evidence Storage Facility parking lot.

F. Discussion ensued regarding homeless encampment clean up, Solid Waste will be seeking additional funds for encampment clean up. Future partnership with the PUD and Cities for funds to provide cleanup mitigation by litter crews and staff.

III. 09:00 AM Bid Opening Surplus Parcel TLS 19-32C

A. Sealed Bids for county surplus property parcel 25-21-2-001.

a. George Fillion bid amount \$13,750.00

b. Christian Allen bid amount \$11,101.99

Motion:

Commissioner Sutton moved to approve the bid for Mr. Fillion for Douglas County surplus parcel 25-21-2-001, Commissioner Straub seconded the motion to approve the bid, and Commissioner Steinburg concurred.

IV. 09:05 AM Public Hearing

Ordinance TLS 19-15-39B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Michelle Janneberg Lee Pfluger Dan Beardslee Kris Erlandsen Vic Lancaster Titomas Moser
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Jenny Moser Keith Parkinson Angela Parkinson Kit Horvath Mike Church

Staff Report Principal Planner Curtis Lillquist:

Review of Ordinance TLS 18-10-39C with the recommendation to approve Ordinance TLS 19-15-39B rescinding the September 30, 2019 expiration date.

Public Comment:

None

Motion:

Commissioner Sutton moved to approve ordinance TLS 19-15-39B, Commissioner Straub seconded the motion, and Commissioner Steinburg concurred. B 137 P 698

V. 09:30 AM Public Hearing

Ordinance TLS 19-14-37B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board

Present

Sign in sheet B 137 P 699

Staff Report Douglas County Engineer, Aaron Simmons:

A. Review of current code language with a request for an extension to further review of code amendment language.

Public Comment:

Keith Parkinson: Provided comments in favor of the code amendment.

Tom Parosure: Provided comments opposing.

Vic Lancasten: Provided comments opposing controls on private road.

Lee Hanford: question regarding private road standards.

Davies: Comments requesting amendments

Jeremy: Provided comments against.

Michelle Tanaper: Provided comments on primitive road access and maintenance. However scheduled County maintenance has not changed.

Chris Erlansen: Discussion ensued regarding Dezellum hill and road maintenance needing slide mitigation. Suggestion to abandon the roadway to private property owners.

Cheryl Bye: Question regarding how the code language will impact current property owners.

Mary Hunt: Written Comment provided via email. **B 137 P 700**

Motion:

Commissioner Steinburg moved to reject the proposed interim control and directed staff to draft new interim control with Board desired amendments and legal review. Commissioner Sutton rejected the interim controls presented today, with the adoption of new interim control drafted and presented Tuesday, August 27, 2019 at 9:30 AM, Commissioner Straub seconded the motion, and Commissioner Steinburg concurred.

VI. 09:43 AM Notice of Hearing

TLS 19-40A

Motion:

Commissioner Straub moved to approve the notice of hearing for the application of franchise within county right of way for Mr. Vince Stimac for Sutton Place Homeowners set for Tuesday, September 3rd at 9:30 AM; Commissioner Sutton seconded the motion and Commissioner Steinburg concurred.

B 137 P 701

Motion:

Commissioner Straub moved to approve the notice of hearing to consider amendments to Douglas County Code regarding modifying Boundary Line Adjustments and Clarifying adjustments between nonconforming lots set for Tuesday, September 3rd at 9:00 AM; Commissioner Sutton seconded the motion and Commissioner Steinburg concurred.

B 137 P 702

VIII. 10:45 AM The Board Met with the Governor's Committee on Disability Issues and Employment

A. Presentation provided on Accessible Communities Program. Per RCW 36.01.310 to develop local initiatives and activities to promote greater awareness of disability issues. Parking ticket revenue received by the state and distributed to the communities.

B. The Board is in agreement to move forward in establishing a Accessible Advisory Committee to review opportunities for improvement pertaining to access within the County. **B 137 P 703**

Executive Session RCW(42.30.110)(1)(b) Acquisition of Real Estate:

Commissioner Steinburg called for Executive Session at 11:21 AM for 20 minutes. . In accordance to RCW (42.30.110)(b) for acquisition of real estate. Commissioner Steinburg, Sutton, Straub, County Administrator, Civil PA Jim Mitchel, and Clerk of the Board present.

The Chair called to end Executive Session ended at 11:38 AM with the following action: Board is in agreement to move forward with the property acquisition with a drafter intent to purchase for a portion of parcel 2221093008.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Sutton called for Executive Session at 11:39 AM for 20 minutes. . In accordance to RCW (42.30.110)(g) for Personnel. The Chair called to end Executive Session ended at 11:48 AM with no action taken.

Commissioner Steinburg, Sutton, Straub, County Administrator, Civil PA Jim Mitchel, and Clerk of the Board present.

IX. 11:45 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Designated Crisis Responder Per RCW 71.05.020(14) Resolution CE 19-42

Motion:

Commissioner Straub moved to approve resolution CE 19-42 designating Douglas County Crisis Responder to be Catholic Charities of Central Washington, Commissioner Sutton seconded and Commissioner Steinburg concurred.

B 137 P 704

2) Signature Authorization Form Sheriff's Department

Approval of signature authorization for HMPG contract number D20-001.

B 137 P 705

3) Approved Marijuana License Applications:

a. Dynamic Harvest **B 137 P 706**

4) Approved Special Occasion Liquor License Applications:

a. Building North Central Washington-Jessup Home Design Tour **B 137 P 707**

b. Building North Central Washington-DC Construction Home Tour **B 137 P 708**

c. Building North Central Washington-Lange Construction Home Design Tour **B 137 P 709**

5) Approved Liquor License Application:

a. Rocky Pond Winery **B 137 P 710**

6) Approved Service Provider Contracts Chelan-Douglas Developmental Disabilities

a. Upper Valley Connections Contract No. 2020-0004 **B 137 P 711**

b. Janis Fowler Planning Dreams **B 137 P 712**

7) Approved Fair Contracts

a) Marisol Rojas Fair Facilities

B 137 P 713

b) Kike Meneses Fair Entertainment

B 137 P 714

c) Mystic Plowman, Allen Jorgensen Fair Entertainment

B 137 P 715

d) Danzas Multiculturalist Fair Entertainment

B 137 P 716

e)Ride Hard Entertainment LLC.	Fair Entertainment
B 137 P 717	
f)Faraones Del Norte USA	Fair Entertainment
B 137 P 718	
g)Ballet Sol Y Luna, Delaynne Sandoval	Fair Entertainment
B 137 P 719	
h)Andre Thompson	Fair Entertainment
B 137 P 720	
i)Daybreak Canyon Bluegrass, Abby Gordon	Fair Entertainment
B 137 P 721	
j)Waterville School District	Fair Service Provider
B 137 P 722	
k)Jake Barth	Fair Service Provider
B 137 P 723	
l)Tom Paul, State Farm Insurance	Fair Exhibitor
B 137 P 724	
m)Douglas County Republicans	Fair Exhibitor
B 137 P 725	
n)Douglas County Elections	Fair Exhibitor
B 137 P 726	
o)JW Treasurers, Jessica Hicks	Fair Exhibitor
B 137 P 727	
p)Knotty Nest, Heather Bleakney	Fair Exhibitor
B 137 P 728	
q)Ruseler's Custom Creations, Chad Ruseler	Fair Exhibitor
B 137 P 729	
r)Thirty one Gifts, Karen Jacobsen	Fair Exhibitor
B 137 P 730	
s)Sabrina Lay, Lay Z Rose Boutique	Fair Exhibitor
B 137 P 731	
t)Brody's Gold & Jewelry, James Brody	Fair Exhibitor
B 137 P 732	
u)Futbol, Francisco Cuevas	Fair Exhibitor
B 137 P 733	
v)Kelly Grantz, LipSense	Fair Exhibitor
B 137 P 734	
w)B&M Chocolate, Brenda Valencia	Fair Concession
B 137 P 735	
x)Pina Loca Wenatchee	Fair Concession
B 137 P 736	
y)J-K Smoked Meats	Fair Concession
B 137 P 737	
z)Spirit Life Center, Russel Esparza	Fair Concession
B 137 P 738	

aa) Waterville Lions Club
B 137 P 739

Fair Concession

8) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00329231-00329373	\$966,894.81
2.	ACH	80004884-80004892	\$45,685.78

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, August 21, 2019 at the Douglas County Courthouse, Waterville, Washington.

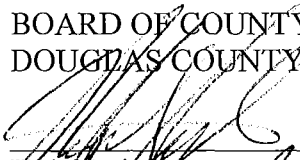
AUGUST 21, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 26, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

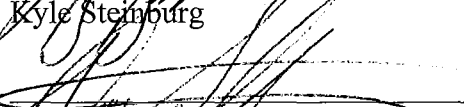
The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



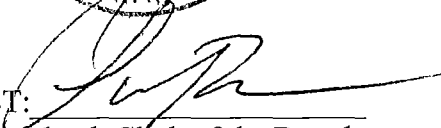
Kyle Steinburg Chair



Dan Sutton Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board