

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 22, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with County Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Selection needed on the Law and Justice interior carpet paint and door selection.

B. Update to the Board on Title Company issues for the sale of the sand pit property. Central Washington Title Services is having issues allocating the prorated water rate for the parcel, excise tax fees, recording and title insurance fees.

C. Real-estate agent agreed to 3% commission for the property exchange.

D. Update to the Board on the Trail maintenance, County Administrator will be working with the City to quit claim deed for the pump area.

E. Discussion was held on Pine Canyon growers reconstruction and development of packing facility in Orondo, site plan is off set from previous foundation footings. New development plan will need to adhere to current development standards.

F. Discussion held on options for County acquisition of a triangle shaped property in Orondo next to Pine Canyon Gowers, parcel needed to widen the roadway.

G. Update to the Board on Highland Orchard road development on Pearl Hill improvements were made within the County Right of Way, the road is not up to county road standards, however is now the county's liability.

III. 09:00 AM The Board met with Sheriff Kevin Morris.

A. Review of financial reports, budget compared to expenses.

B. Update on use of force training with the department last week.

C. Discussion held on the Drug Taskforce, Douglas County's involvement was searching and locating suspects, there was no participation in cash handling.

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D. Request for out of state travel for deputies to attend Cowlitz County Deputy funeral. Board approved.

IV. 09:30 AM The Board Met with County Auditor Thad Duvall and Chief Deputy Auditor Karen Goodwin.

A. Review of budget compared to expenditures. **B 137 P 441**

B. Review of non-budgeted commitments and potential expenses.

C. Update on Batterman Ventures HOA assessment. parcel was intended for interpretive/cultural center. \$250.00 HOA assessment for water usage. Letter will be sent to HOA on County's position not to participate.

D. MIS position update, cost impact is for the entire county as the funds are intra funded, anticipated cost is 46,000 for 2019. Budgets will need to be amended for 2020 to reflect costs for position salary increase and addition of help desk technician.

E. Update on the OP-Ed letter regarding fair ballot measures update, County Auditor held interviews with media outlets for update. Commissioners and Auditor signed a letter of support for the fair ballot measures. **B 137 P 442**

V. 10:00 AM The Board met with RiverCom Director Misty Viebrock.

A. Emergency Communication Systems and Facilities Tax Information sheet presented to the Board, discussion ensued regarding House Bill 5272 allowing for counties to request 2 tenths of one percent of taxes collected to be allocated toward Emergency Communications.

B. Request for renewal to the voters of Douglas County authorizing continued funding support to RiverCom Emergency Communication System and Facilities Sales and Use Tax pursuant RCW 82.14.420.

VI. 10:17 AM The Board met with Chelan Douglas Land Trust.

A. Presentation on the Breiler Ranch located above Rock Island, proposed 2,450 acres acquisition from the Breiler family for land preservation. Request for a letter of support for the project.

VII. 10:43 AM The Board Held a Work Session on the Following Items:

A. Drone cost estimate review, request for additional funding to purchase of a new drone, 7,000 increase over budgeted amount needed for purchase.

VIII. 11:00 AM The Board Met with the Washington State Auditors.

A. Entrance Conference for the county, review of Audit Scope. Anticipated budget is \$38,500 for the Accountability Audit for January 1, 2018 through December 31, 2018.

APRIL 22, 2019 CONTINUED

Return to Work Session:

B. Discussion held on Road Deferrals and development agreements. Presentation given on Nollan, Dolan, and Koontz US Supreme Court Decisions.

C. For the D&D Investments owner property, Board approved moving forward on the Road improvement deferral for the development of a Mini Storage on parcel 40200005615, 40200005616, 40200005617 on Rock Island Road. This parcel is along a arterial road, requiring widening and curb gutter sidewalk.

D. The Board is in agreement to move forward on amending the current road deferral agreement language.

DS: Continuation of development and time, after 15 years they are required to develop the road frontage.

KS: Not in agreement to require the installation of the sidewalks. Would like to see 20 year deferral agreement.

MS: Would like to see a balance between public benefit of sidewalk development, and turning away development due to strict road standard developments.

Minute Notation:

Board is in agreement to move forward on amending the DCC to allow for 20 year road frontage improvements and amend the deferral agreement forms to reflect the 20 year deferral requiring development after this timeline, as well as the triggering of development with the continued expansion of Road Development and subdivision.

With no further business, the Board of County Commissioners will meet again on Tuesday, April 23, 2019 at the Douglas County Courthouse, Waterville, Washington

APRIL 23, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present; Clerk of the Board was present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with County Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Update to the Board on Road Improvement district requirements for Peach Road, per the constituent meeting later this morning. Narrow private road with significant grade, road leads to single family residence and limited activity air field.

APRIL 23, 2019 CONTINUED

B. Review of decisions and directives.

2. Personnel

Administrator

A. Approved recommendation from the Personnel Committee MIS Application Support Specialist. **B 137 P 443**

B. Approved payroll change notices: Dayna Prewitt, Human Resources Officer; Carolyn Morley, Fair Manager; Brad Long, Area 1 Supervisor; John Pease, Area 3 Supervisor; Casey Daling, Assessor's Office; Carlee Meredith, Treasurer's; Brandon Long, Corporal; Scott James, MIS.

III. 08:44 AM The Board Met with County Assessor Jim Rudd.

A. Request for software purchase for appraisers to conduct appraisals in the field. Mobile assessor cost is \$34,400 with \$9,200 per year maintenance fee. Contract for services will be reviewed by the MIS Director and Prosecuting Attorney, then returned to the Board of Commissioners for approval.

Minute Notation:

The Board approved the purchase request for the County Assessor's Office to purchase the Mobile Assessor software. Cost will be covered by Assessors budget.

IV. 09:00 AM The Board Met with Foster Creek Conservation District

A. Presentation given by Aaron Rosenblum on the Voluntary Stewardship Program. Ground water quantity testing, identified as a need amongst the VSP Board.

B. FEMA Hazard mitigation fire grant update; application is still in review. Foster Creek has been following up; the applications have moved passed the Washington State Military review process, and have moved on to the FEMA review process.

V. 09:30 AM The Board Met with Constituents Jim Massoth and Susan Johnson.

A. Request for additional county maintenance to include the full length of Road 20 NW also known as Peach Rd incorporating the private roadway. Road leads to the Riverview Airpark, the airpark is currently in the process with the FAA to become a public use airpark facility.

B. Petition from surrounding property owners opting in for tax funding to be appropriated toward the maintenance of the roadway.

C. County Engineer's comments: Plans would need to be developed to bring the Road to standard, mitigation on the grade is needed, it would not be advantageous for County Road crews to improve the two miles of roadway to the Riverview Airpark.

APRIL 23, 2019 CONTINUED

D. Commissioners encouraged the constituents to follow up with surrounding property owners and participants using the airpark to fund the private contractor to improve and widen the private road section of Road 20 NW. B 137 P 444

VI. 09:48 AM The Board Met with Transportation Land Services.

Aaron Simmons:

1) Transportation Improvement Board Consultant Agreement Tierra Right of Way

- a. CRP 967 35th Street NW B 137 P 445
- b. 4th Street SE, South Lyle to South Mary Ave. B 137 P 446

Motion:

Commissioner Straub moved to approve the right of way accusation contracts with Tierra Right of Way, Commissioner Sutton seconded the motion, and Commissioner Steinburg concurred.

2) County Road Project Designation Resolution TLS 19-27

Designation of CRP 971 Enterprise Drive Expansion
Designation of CRP 957 NW Empire-27th St. NE-35th St. NW

Motion:

Commissioner Straub moved to approve the County Road Designation per Resolution TLS 19-27 Commissioner Sutton seconded the motion, and Commissioner Steinburg concurred.

B 137 P 447

3) Permit to Enter Pit Run off Materials Canyon Lakeview LLC.

Motion:

Commissioner Straub moved to approve the Temporary Easement, Commissioner Sutton seconded the motion, and Commissioner Steinburg concurred.

B 137 P 448

A. Update to the Board on meeting with Highland Orchard Road development, Doug Stockwell is the CEO, Engineer met with Chive the superintendent for the Orchard. Updated as to the process for obtaining franchise agreement and approval via engineering plans for roadway development. Orchard company was told the road would need to be returned to previous standard and permits must be submitted to Engineering department.

B. Commissioner Straub updated the Board regarding his meeting with Mayor Snell of Mansfield. County's position is the conduit must be fixed prior to repair of sidewalk and light pole as the electrical connectivity is not to the correct code standard.

Return to Administrator's Report:

1) Elite Woodworking & General Contracting LLC.

Livestock Show Cover

B 137 P 449

Minute Notation:

Signature Authority delegated to the County Administrator to use the Board of Commissioner's signature stamps for the NCW Fair Barn and Stock Show Cover Arena contractor contracts.

C. Board gave the approval for vouchering of a check to Central Washington Title Services, LLC. In the amount of \$243,000 plus closing cost, for the necessary funds in the property exchange and sale of Douglas County Sand Pit parcel # 22212240008 and acquisition of parcel #22210920007 from Mr. Ryan Vickery.

Minute Notation:

Signature Authority delegated to the County Administrator to use the Board of Commissioner's signature stamps for the voucher approval of \$243,000 plus closing cost fees to be issued to Central Washington Title Service, INC. Chairman of the Board granted signature authority on behalf of the Boar for any and all documents related to the property exchange.

D. Board approved the Green accent colors and paint for the new law and Justice Center.

VII. 10:25 AM The Board Met with Civil Prosecuting Attorney Jim Mitchell.

A. Commissioner Steinburg, requested an update on using Chelan County as the second jail of record; Board would like to have inmate pay for any additional booking fees if assessed. The RCW allows for several uses of jails. Contract would allow for use of Chelan Co Jail to book nonviolent misdemeanor arrestees once minimum contracted bed space has been met with Okanogan County.

B. Discussion ensued regarding a property was sold as two parcel deeds, with one taxing parcel number, property owner would like to have separation of parcels. Civil Prosecutor will explore this more and follow up with the Assessor and Auditor's office.

VIII. 10:40 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Notice of Hearing

Resolution TLS 19-26A

To consider amendments to DCC 2.13.040 Hearing Examiner qualifications, Hearing set for Tuesday, May 7th, at 9:15 AM.

B 137 P 450

APRIL 23, 2019 CONTINUED

2) Renewal of RiverCom Emergency Communication Tax **Resolution CE 19-27**
 Continuation of funding for RiverCom Emergency Communication Systems and Facilities Sales and Use Tax, Pursuant to RCW 82.14.420. Voter approval needed from both Chelan and Douglas Counties.

B 137 P 451

3) Correspondence **WA State Auditor Responsibilities 2018 Accountability Audit**

B 137 P 452

4) Correspondence **Op Ed: Legislature Support Fair Share of Election Costs**

B 137 P 442 *approved April 22, 2019*

5) Correspondence **Support Letter Conservation Easement**
 Chelan-Douglas Land Trust establishment of Breiler Ranch for a conservation easement.

B 137 P 453

6) Approved Fair Contracts

a)Pablo Gonzalez Fair Facilities

B 137 P 454

b)Hooah Music, INC. Crain Morgan Entertainment

B 137 P 455

7) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00325781-00325864	\$1,150,506.70
2.	ACH	80004638	\$1,129.45

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, April 24, 2019 at the Douglas County Courthouse, Waterville, Washington.

April 24, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 29, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

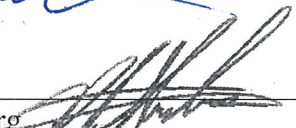
The minutes are hereby read and approved.




BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board