

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 15, 2019

The Board of County Commissioners met in regular work session at the Douglas County Transportation Land Services East Wenatchee, Washington. Commissioners Steinburg, Sutton, and Straub were present, Clerk of the Board was present.

I. 08:30AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with County Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Update to the Board on constituent complaint regarding staff design development and planning review assistance for Mr. Abe Lopez.

B. Update to the Board on the NCW Fair Board membership conduct letter from the executive Board, related conduct among Board members during NCW Fair Board meeting. Member conduct was egregious to the Fair Manager without cause during Fair Board meeting and membership interviews.

C. NCW Fair barns letter of award being sent tomorrow. Construction timelines will be congruent with the removal of the sub ground material.

III. 08:43 AM The Board Met with Veteran Service Officer Sarah Simons.

A. Request for Veteran Relief. Board would like additional information regarding finance options prior to award.

IV. 09:00 AM The Board Met with CASA Director Lisa Melvin.

A. Overview of the Chelan Douglas Court Appointed Special Advocate program. The program currently has 100 volunteers, 68 children were served last year. Request for 25% increase for operating cost. Board would like the CASA group to submit a request for the 2020 budget in the Fall. **B 137 P**

V. 09:20 AM The Board Met with Land Services Director Mark Kulaas and Associate Planner Nate Pate.

A. Update the Board regarding Shoreline setback requirements pertaining to Mr. Abe Lopez's submitted plans.

APRIL 15, 2019 CONTINUED

VI. 09:28 AM The Board Met with Public Information Officer Jordyn Giulio.

- A. Request for public statement regarding county funding phrase change to Tax payer funded.
- B. Board approved use of letter head for public statement.

VII. 09:32 AM The Board Met with Countywide Solid Waste Director Becci Pieple

- A. Update to the Board regarding HDR feasibility study for a transfer station.
- B. Chelan County is planning to implement a host fee for the imported moderate risk waste from all residents other than Chelan County residents.
- C. Cost is estimated at \$5,000,000.00 for the construction of a transfer station. Discussion ensued regarding partnership for development of the transfer station. Currently Waste Management has indicated they are not interested in developing or partnering for construction cost. Republic Services is interested in partnering with the County for construction development, if surrounding cities in Douglas County hauled municipal solid waste to the new transfer station.

VIII. 09:50 AM The Board Met with Chief Financial Officer Karen Goodwin.

- A. Update to the Board regarding the CASA Program increase.

Return to Veteran Service Officer Sarah Update:

Urban league of Seattle has been working the Veteran as well as the mortgage company, regarding restructuring payment. Board is in agreement to review Veteran Relief Application and set for signature approval tomorrow.

IX. 10:08 AM The Board Met with County Engineer Aaron Simmons and Development Review Engineer Mike Near.

- A. Update to the Board regarding Department of Natural Resources relating to Dezellem hill, DNR is in agreement to enter in to a lease agreement for land work. The area needing to be repaired if the cracking and sloughing located on Dezellem Hill Road. Proposed lease agreement would cost \$4,000.
- B. Fish and Wildlife update regarding alternate route for Dezellem hill, unfortunately this will not be an option, as they need to be compensated with like land. Proposed area in Bridgeport area, however the City of Bridgeport is in opposition.
- C. CRAB through the rural arterial roads program has an option for receive emergency funds by forgoing funding cycle for one year. This would negatively impact the funds and application in place for repairs to pearl hill road, which will be an agricultural haul route.
- D. Update to the Board on Olympia Legislative meeting regarding road way improvements related to the sewer development.

X. 10:46 AM The Board Met Amongst themselves.

A. Board held discussion on the following topics: Code amendments, development and road standards.

B. Discussion held on the property exchange for the Sand Pit.

With no further business, the Board of County Commissioners will meet again on Tuesday, April 16, 2019 at the Douglas County Courthouse, Waterville, Washington

APRIL 16, 2019

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg, Sutton, and Straub were present; Clerk of the Board was present.

I. 08:30AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with County Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

A. Board held discussion on the commission regards to the sale of the sand pit property.

Minute Notation:

The Board of Commissioners recalls approving the a reduced percentage agreement of 3% real-estate commission if the property was purchased by Ryan Vickery as he was a pre-determined buyer.

B. Designation of Current Use Agriculture for the new purchased parcel, Agreement needed for the seller responsibility to cover the taxes needed to cover the change in use from open space to industrial. Designation change anticipated in 2 years.

C. Discussion held on irrigation segregation and payment of the irrigation cost previously determined buyer would pay for

2. Personnel Administrator

A. Approved payroll change notices: Ed Maw, Temp Construction Inspector; Bryson Cornehl, Temp Summer Help Area 3; Shari Tincher, Permit Facilitator.

B. Approved request for hire: Danny McGregor & Gary Bradford, Area 4 Sign Shop; MIS Systems Administrator.

APRIL 16, 2019 CONTINUED

III. 08:49 AM The Board Met with NCW Fair Manager Carolyn Morley.

A. Fair contract for carnival, \$25,000 gross sales 7 years ago. A Full carnival contract, with a guarantee of \$20,000. Last year sales was \$15,000 with limited rides. Request has been made with Friends of the Fair to reserve \$10,000 as an insurance policy to cover the contingency.

Minute Notation:

Board approved the reservation of \$10,000 from the Friends of the Fair to cover half of the contingency. The Board is not in agreement to support the contingency financially with current expense funds.

IV. 08:58 AM The Board Met via Conference Call with Jim Potts and Associates.

A. Legislative priorities discussed.

V. 09:09 AM The Board Met with Assistant Fair Manager Ed Daling.

A. Project updates for NCW Fair. Well back flow valves are being installed. Friday Monroe street irrigation lines will be installed. Board would like to have water to the overflow parking areas. Proposed installation of a stand pipe truck fill by Commissioner Steinburg, County Administrator will look in to options and cost.

B. Cover for livestock show arena, contractor is local to Waterville, preconstruction meeting will be occurring next week. Grant funds awarded for project, construction will need to be completed by June 30th.

C. Rabbit and Poultry barn, contractor is 6 weeks out from getting trusses for construction. Department of Corrections crews are assisting with painting of barns and minor maintenance issues.

VI. 09:35AM The Board Met with Transportation Land Services.

1) Notice of Hearing: Franchise Agreement

TLS 19-25A

Motion:

Commissioner Straub moved to approve the notice of hearing for TLS 19-25A, Commissioner Sutton seconded, and Commissioner Steinburg concurred.

B 137 P 396

APRIL 16, 2019 CONTINUED

2) Bid Award

RES TLS 19-19 through RES TLS 19-22

Scott Reiman:

Bid Tabulation Form: **B** **137** **P** **397**

- A. Approved RES TLS 19-19A– Emulsified Asphalts
 - 1. Idaho Asphalt
 B **137** **P** **398**

- B. Approved RES TLS 19-20A Hot Mix Asphalt
 - 1. Central WA Asphalt. \$54.10, Total Price Per Ton
 B **137** **P** **399**
 - Alternates bids approved for TLS 18-11A
 - 1. Granite Construction Company, \$57.35
 B **137** **P** **400**
 - 2. Mitchell Trucking and Paving, \$59.51
 B **137** **P** **401**

- C. Approved RES TLS 19-21A Dust Control
 - 1. Envirotech Services, Magnesium Chloride \$168.86 only; Meenderinck,
 Lignin Sulfonate \$216.40 only
 B **137** **P** **402**
 B **137** **P** **403**

- D. Approved RES TLS 19-22A Traffic Marking Paint & Beads
 - 1. Alpine Products: Yellow \$55,182.00 (\$8.50 per gallon); White
 \$64,379.00 (\$8.50 per gallon); and Beads \$18,694.62
 B **137** **P** **404**

3) Denied Bids

RES TLS 19-19; TLS 19-20; TLS 19-21; and TLS 19-22

The Board denied the remaining bids for Resolutions TLS 19-19; TLS 19-20; TLS 19-21; and TLS 19-22.

Aaron Simmons:

- A. Request for Drone upgrade for TLS imaging and Road assistant projects. Cost would be \$21,000. Staff will develop a presentation on Monday for packaging and software options.
- B. Update to the Board on Tierra Consulting review applications will be presented next week.

Mitch Reister:

- A. Discussion held regarding Road deferral, presentation will be next Monday.

APRIL 16, 2019 CONTINUED

5) Approved invoice for professional services for MJ Neal in the amount of \$25,592.26

B 137 P 408

6) Approved invoice for professional services for project management with MJ Neal in the amount of \$13,230.00.

B 137 P 409

7) Approved progress payment for Halme Construction in the amount of \$512,904.21.

B 137 P 410

D. Property exchange update. Property we are purchasing is exempt, title company has been updated. Property use will be changed from Agriculture to Industrial at closing and tax affidavit will be exempt land transfer. Vickery will pay \$10,000 for the irrigation fees in the segregation of parcel water lines.

Minute Notation:

A. Board approved use of signature stamps for Op-Ed letter regarding the Ballot Boxes with the Auditors office, Public Service Announcement to follow with the Paper and Social Media.

Minute Notation:

B. Board approved the delegation of signature authority to Commissioner Kyle Steinburg for the approval of the documents associated with the closing and title exchange of the Sand pit parcel #22212240008 and #22210920007.

VIII. 12:20 AM Consent Agenda.

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Professional Services Agreement

M2 Consulting , PLLC.

B 137 P 411

2) Douglas County Veterans Relief Program

Benefit Approval

B 137 P 412

3) Correspondences:

a. Cowlitz County Sheriff's Department Condolences for Deputy killed in the line of duty. **B 137 P 413**

b. Memorandum PSA Communication Model to 'tax-payer funded'. **B137P 414**

c. Memorandum Issuance of Superior Court Department Credit Card. **B137P 415**

d. Delegation of signature stamp authority granted to the clerk of the board, for the OP Ed letter regarding election costs.

4) FY 19 SECO County Coordinator Professional Development Contract

RiverCom

B 137 P 416

1) Contract Executed

SCJ Alliance

Motion:

Commissioner Sutton moved to approve the SEPA process for SCJ Alliance Chairman approval. Commissioner Straub seconded and Commissioner Steinburg concurred.

B 137 P 405

Mark Kulaas:

A. Planning Commission update, Foster Creek has been asked to come and present of the Voluntary Stewardship Program.

B. FEMA mitigation community review for Canyon B update.

C. Staff is working on criteria and grant application for the open space deferral funds.

VII. 10:50 AM The Board Met with MIS Director Juan Sanchez.

A. Request for additional funding support for technician positions as two employees have left the department for Washington State Department of Transportation.

B. Request for Help desk position, half time yearly position.

C. Board is in agreement to provide additional funding support and addition of tech help desk position.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Steinburg called for Executive Session at 10:57 AM for 1 hour. In accordance to RCW (42.30.110)(g) for Personnel. At 11:36 AM the Chair called to end Executive Session with no action taken.

Return to County Administrator:

1) Approved construction change order #10 Meter relocation request. Cost of \$20,562.22 per PUD requirement for an Electrical/ Utility Meter compared to demand meter.

B 137 P 406

2) Manifold housing enclosure request, \$2,200 held over need additional information

3) Lobby ceiling framing request, Board approved the painting not the enclosure of the piping.

4) Approved construction change order #13 Air vent grills were slated be plastic in holding cells, however they should have been made in to metal cost increase of \$473.64.

B 137 P 407

APRIL 16, 2019 CONTINUED

5) Notice of Intent to Award

NCW Fair Barns & Show Cover

- B 137 P 417 *Elite Woodworking***
- B 137 P 418 *Bishop Contracting***

6) Approved Fair Contracts

- a)That's Entertainment Talent Agency Agreement
B 137 P 419
- b)Spiced Rye Band Entertainment Contract
B 137 P 420
- c)Marcos Bravo Fair Facilities
B 137 P 421
- d)Lucia Martinez Fair Facilities
B 137 P 422
- e)Chapter Z P.E.O Service Provider
B 137 P 423
- f)Apple Valley Kiwanis Service Provider
B 137 P 424
- g)Apple Valley Kiwanis Service Provider
B 137 P 425
- h)Marsalee's Thai Food Fair Concession
B 137 P 426
- i)Ace's Ice Cream Fair Concession
B 137 P 427
- j)Hinderer Concessions Fair Concession
B 137 P 428
- k)Wheat Wives Fair Concession
B 137 P 429
- l)Taqueria El Tapatio Fair Concession
B 137 P 430
- m)Evergreen Henna Fair Exhibitor
B 137 P 431
- n)Anna Hutchinson Fair Exhibitor
B 137 P 432
- o)Skinsations, Trina Kryger Fair Exhibitor
B 137 P 433
- p)Lori Valdez, Scentsy Fair Exhibitor
B 137 P 434
- q)Child Evangelism Fellowship Fair Exhibitor
B 137 P 435
- r)Port of Douglas Fair Exhibitor
B 137 P 436
- s)Usborne Books, Sheralinn Lawson Fair Exhibitor
B 137 P 437
- t)Contour Creative, Devan Nichols Fair Exhibitor
B 137 P 438
- u)My Curse Purse, Sandy Boo Fair Exhibitor

B 137 P 439
v)Mary Kay, Tami Deires
B 137 P 440

Fair Exhibitor

7) Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00325491-00325632	\$1,004,430.30
2.	ACH	80004622	\$37,723.83

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, April 17, 2019 at the Douglas County Courthouse, Waterville, Washington.

APRIL 17, 2019

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 22, 2019 at the Douglas County Transportation Land Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST: 

Tiana Rowland, Clerk of the Board