

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

SEPTEMBER 24, 2018

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Steinburg and Jenkins were present, Commissioner Sutton was excused. Deputy Clerk of the Board was present.

- I. 08:30 AM Call to Order and Pledge of Allegiance**
- II. 08:31 AM The Board met with Administrator Jim Barker.**

- 1. Personnel Administrator**

Jim Barker, Administrator:

- A. Update to the Board on Confidential Secretary resignation.
- B. Approval of hire for the Assessor’s Office: Patricia Trapp

Minute Notation:

Board approved closure of public offices on December 24th & December 31st, 2018; employees will need to take leave or choose to work this day.

- 2. Staff Report Administrator**

Jim Barker, Administrator:

- A. Board approved Halme Builders progress payment.
B 137 P 81
- B. Update to the Board on Road E in Chelan Hills, constituent complaint about tire popped on primitive road hole.
- C. Foster Creek rental space agreement has been sent, waiting on Foster Creek’s Board approval.
- D. Update to the Board on County Administrator attendance of the Douglas County Port District Meeting.
- E. Dezellum Road, Board would like to close the road way to local access only.

III. 08:45 AM The Board met with County Engineer Aaron Simmons.

- A. Bauer’s Landing Home Owner’s Association letter to respond to encroachment issues.
B 137 P 82
- B. Sun Cove Home Owner’s Association letter in response to encroachment issues.
B 137 P 83
- C. Discussion held on snow removal for cul de sacs and clearance for fire and EMS radius for turn around.

1) Declaration of Emergency

TLS 18-47

Motion:

Commissioner Steinburg moved to approve the declaration of emergency for Dezellum Hill Road. Commissioner Jenkins seconded the motion and concurred.

B 137 P 84

2) Bid Award CRP 977

TLS 18-40

Board approved the recommendation to award to Construction Ahead INC, for CRP 977.

B 137 P 85

IV. 09:10 AM The Board met with Sheriff Kevin Morris.

Executive Session RCW(42.30.110)(1)(g) Personnel:

Commissioner Steinburg called for Executive Session at 9:10 AM for 10 minutes. In accordance to RCW (42.30.110)(g) for Personnel. At 9:16 AM the Vice Chair called to end Executive Session with no action taken.

1. Monthly Report

Sheriff

Sheriff Report:

- A. Overtime is up due to fire season, homicide and fire, staff needed on site to secure scene.
 - B. K-9 retirement, surplus of K-9 as equipment and allow for handler to pay for the dog.
 - C. K-9 program partnership with Okanogan County, Sheriff would like to retire the K-9 program at this time and utilize the team with Okanogan County.
 - D. Board was updated on the Emergency Management email list.
 - E. Dodge Durango is the potential vehicle for purchase to replace the fleet vehicle, as the Ford Explorer will be increased \$4,000 per vehicle.
 - F. Sheriff Budget request for next year: request for corporal positions testing will need to occur and allows for advancement, FMAGP grade rating is A for communication grant to update need for grant support via Emergency Management position.
- Commissioner Steinburg's concern if grant funding changes, and limited funds for the position. The Emergency Management responsibility falls under the Sheriff, and additional responsibilities have fallen on Command Staff, the position needs to be refilled.

V. 09:51 AM The Board met with Chief Financial Officer Karen Goodwin

1. Report Received

Statement of Expenditures Compared to Budget

Report presented.

B 137 P 86

VI. 10:00 AM The Board met with Mr. Dave Huber

Address 530 Valley Mall parkway Suite 309

A. Worked with staff on permit planning for house, code enforcement officer viewed the property, the inspection sheets were signed off by Rich Pool for the installation of insulation panel with siding. Pouring of steps and

Septic system review was needed, review by health district was fine.

Engineering for front steps were needed, this would have caused in additional excavation

Requesting from the Board to allow for payment of permit for \$1,900, request for waving of \$2,200 of penalties imposed.

Violation of reinstallation of insulation for exterior of the home.

Mark Kulaas:

Property was taken over via foreclosure; building permits are good for one year on the property.

First permit expired and was done, initial inspection in January then in August Property Owner made the amendments and then filed for permit.

Commissioner Steinburg:

Commissioner Steinburg will need additional time to review records and follow up with staff and review of the code on ability to reduction request.

VII. 10:13 AM The Board met with Jeff Hellman of Agent 509

A. Update to the Board on 'Sand Pit' property, counter comments on the County's concerns regarding the initial offer.

VIII. 10:40 AM The Board met with Amanda Ward Foster Creek Conservation District

A. Priority from property owners and agency meeting, needs and FEMA funding selected reseeding and erosion control, training on fire adapted communities and urban defensible space in Douglas Counties for training for staff. Finally Ignition resistant retrofits for fire ignition protection. South Douglas Conservation district will like to apply for 30,000 for Sand Canyon in East Wenatchee.

B 137 P 87

IX. 11:00 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Liquor License Application
B 137 P 88

Union Hill Cider Co.

2) Approved Fair Contracts
a)Elizabeth Luna
B 137 P 89

Fair Facilities

3) Correspondence
Right of way access for Baker Flats Industrial development parcel 23201130005.
B 137 P 90

WSDOT

4) Vouchers

Board approval for Deputy Clerk of the Board to use signature stamps for voucher approval.

		Check Numbers	Total Amount
1.	Vouchers	00318427-00318543	\$295,255.21
2.	ACH	80004190-80004195	\$49,549.38

There being nothing further, the Board of County Commissioners adjourned to meet again on Tuesday, September 25, 2018 at the Douglas County Courthouse, Waterville, Washington.

SEPTEMBER 25, 2018

There were no scheduled appointments no session was held.

There being no further business, the Board of County Commissioners adjourned to meet again on Wednesday, September 26, 2018 at the Douglas County Courthouse, Waterville, Washington.

SEPTEMBER 26, 2018

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 1, 2018 at the Douglas County Courthouse, Waterville, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



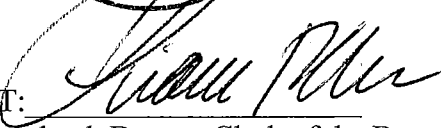
Dan Sutton Chair



Kyle Steinburg Vice-Chair



Steven D. Jenkins Member

ATTEST: 
Tiana Rowland, Deputy Clerk of the Board